



Village of Fraser Lake Age-Friendly Assessment Project

The Village of Fraser Lake has been approved to conduct an Age-Friendly Assessment Project in 2019.

Invitation to Tender:

The Village of Fraser Lake is seeking a qualified consultant to conduct an Age-Friendly Assessment for our community.

All tenders are required to be in writing and must include;

1. Company Overview
2. Team Experience
3. Project Work Plan
4. Age-Friendly Assessment and Engagement Plan
5. Action Plan
6. Finalized Plan
7. Detailed Project Timeline
8. Detailed Budget Proposal with all associated costs, including mileage, and applicable taxes.

The final proposal will meet the goals of the 2019 Age-friendly Communities grant program by exploring and creating community solutions that are based on local priorities, previous studies and current needs. The results of this planning process will create a clear path of action as Fraser Lake moves towards recognition as an Age-friendly community by local residents and seniors looking to age in place.

The following provides target milestone dates for the delivery of this project:

Invitation to Tender Open	December 17, 2018
Invitation to Tender Close	12:00pm January 14, 2019
Contract Awarded	January 15, 2019
Project Start	January 28, 2019
Project Complete	June 7, 2019

Inquiries can be made to the Village of Fraser Lake Municipal Office Monday - Friday, during working hours 8:00 am. - 4:00 pm. Located at 210 Carrier Cres. Fraser Lake BC. Phone: 250.699.6257

Sealed bids may be submitted in person, by mail or by email. Bids may be delivered to the Village of Fraser Lake Village Office between the hours of 8:00 am and 4:00 pm Monday to Friday. If submitting by mail, our mailing address is: Village of Fraser Lake, PO Box 430, Fraser Lake, BC. V0J 1S0. If mailed, it **MUST** be delivered to the Village Office no later than 12:00 pm January 14, 2019 and to the attention of Rodney J. Holland, Chief Administrative Officer. If submitted by email, please submit in a PDF format to - rjholland@fraserlake.ca no later than 12:00 pm January 14, 2019. Opening of sealed bids will take place in the Municipal Office, 210 Carrier Crescent, Fraser Lake at 3:00 pm on the same day, January 14, 2019.