

**Minutes of the Regular Meeting of Council held August 24, 2016  
In the Municipal Hall in Open Forum**

Those in Attendance: Mayor Lindstrom  
Councillor Reyden  
Councillor LePoidevin  
Councillor Storey

Staff Rodney J. Holland, Chief Administrative Officer  
Elizabeth Litke, Director of Finance

Public Dave Christie  
Garry Watson

Delegations: April Hughes – Northern Health  
Constable Ray Dickenson – Fraser Lake RCMP  
Constable Potchuk – Fraser Lake RCMP  
Shellie Gleave – Economic Development project

Mayor Lindstrom called the Regular Meeting to order at 5:30 pm and welcomed those in attendance

**Agenda:**

Resolution 08-24-243 M/S Councillor Reyden/ Councillor Storey

“Motion to adopt the agenda as presented”

Carried

**Delegation:**

April Hughes provided an update on Northern Health’s Primary and Community Care initiative. This initiative provides cross training to staff to make them more versatile and to improve the coordination of care. The Fraser Lake Clinic was a test site for this initiative. The hope is to assist teams in working together.

Mayor Lindstrom asked if these changes would result in changes to staffing levels

April Hughes stated they would not. These changes will impact job descriptions. Reception staff will now provide reception service at the clinic reception desk and at the Public Health Nurses office.

Mayor Lindstrom asked Mrs. Hughes to provide an update on physician staffing at the clinic.

Mrs. Hughes replied physicians in Fraser Lake are under a APP contract. We have 5 physicians with part time contracts. These physicians are not locums. At this time, the Fraser Lake clinic has a .4 position that is being filled through locums. As a result, it is always the same physicians returning to Fraser Lake. The physicians attempt to schedule follow up appointment with their patients to coincide with their time in the community. If possible, our doctors would like to avoid the appearance of there being a revolving door at the clinic. At least one physician is planning to retire at the end of the year. Northern Health is actively recruiting to fill that anticipated vacancy.

Mrs. Hughes congratulated the Village on the improvements to White Swan Park. She stated having such a nice park in our community helps Northern Health in the recruiting process.

Councillor Storey thanked Northern Health for the gas cards that were delivered to Autumn Services for families having trouble getting to groceries. April Hughes advised the funding for those cards come from private donations and staff donations through the Marlene Feldman Health fund. Those are discretionary funds intended to help people in need.

Councillor Storey asked about the proposed tour of the Health Centre.

CAO Holland advised a date had not yet been set.

Mrs. Hughes advised a date can be set at Council's convenience. She'll set up the tour upon request.

Mayor Lindstrom advised Mrs. Hughes he wanted to put in a plug for the people who helped with the improvements to White Swan Park. He noted TransCanada, Success by 6 and YRB all contributed to the project. Our Village Works Staff also did a lot of work. Mayor Lindstrom stated it was a good community project.

April Hughes will return in January 2017 to provide another update.

Constable Ray Dickenson of the Fraser Lake RCMP appeared on behalf of Sgt Jason Slater to present the Fraser Lake RCMP second quarter report. Reported crime is down overall. This past April a number of Break and Enters were reported to the cottages along Francois Lake. Most of those events involved small thefts and appeared as if someone were moving from cabin to cabin looking for food or a place to stay. The detachment has been more focused on repeat offenders; ensuring they are complying with release and probationary conditions. There has also been a significant increase in traffic law enforcement with a near tripling in the number of traffic tickets being issued in 2016 over the same period in 2015.

Mayor Lindstrom thanked Constable Dickinson for his presentation. Mayor Lindstrom noted our Village has very little vandalism. Our community appreciates the job the RCMP are doing.

Shellie Gleave was the third delegation. She presented on an economic development initiative she's been working on. Ms. Gleave is proposing a 12 month Community Market format that would provide local producers of food, art, etc. a venue to sell their wares. Ms. Gleave's proposal involves a Co-op business model. She has been promoting the idea, speaking with agricultural producers, First Nations, local Artisans, seniors and the Chamber of Commerce. She advises she would like to establish a steering committee that would help guide the development of this initiative. She would like to ensure this initiative pursues opportunities that make sense and are of value to the community. In addition, she does not want to see this initiative complete with local business but rather complement what is already existing in Fraser Lake. Ms. Gleave advised Co-ops are the new trend in Canada. People prefer Co-op because everyone is invested in the success of the initiative.

Mayor Lindstrom commented, this initiative sounds quite ambitious and it would be great for the community. Ms. Gleave was asked if she'd spoken with the local farmers and ranchers.

A general discussion followed between Ms. Gleave and members of Council.

Ms. Gleave advised she is hoping to obtain a letter of support from the Village.

Mayor Lindstrom thanked Ms. Gleave for her presentation and wished her success in this pursuit.

#### **Minutes:**

Resolution 08-24-244 M/S Councillor Lepoidevin / Councillor Storey

"Motion to adopt the minutes of the Regular Meeting of Council dated July 13, 2016".

Carried

Resolution 08-24-245 M/S Councillor Lepoidevin/Councillor Storey

"Motion to adopt the minutes of the Public Hearing dated July 13, 2016"

Carried

Councillor Storey noted the Agenda for this meeting indicated July 13, 2016 not August 24, 2016

#### **Business Arising from the Minutes:**

None

### **Business from the Previous Meeting:**

Council appointments. Further discussion of the request from the Fraser Lake Action Team of the Child & Youth Mental Health and Substance Use Collaboration.

Mayor Lindstrom asked for an explanation of the program.

Councillor Storey advised the Action Team is focused on mental health for youth. The team hopes to provide information to the community to make sure there are services available to youth in need. There are limited services available in the area. The information is intended for parents. They are creating resources guides and hope to make them available to all residents. The plan is to provide education and to address use of substances. The letter asked for a Council liaison. Councillor Storey has advised the Action Team she would like clarification on what they want from her as a Council members.

Mayor Lindstrom stated he thought it was a good idea to have a member of Council on this Action Team. He advised he felt Councillor Storey would be the appropriate representative of Council. Mayor Lindstrom would like to see Council kept abreast of what is happening with this initiative.

Councillor Storey advised the Action Team will be holding a BBQ on September 9<sup>th</sup>. The community is invited. They will be handing out goody bags to the youth who attend with information about Mental Health Services that are available in our area. There are a number of sponsors who will be contributing to the event on September 9<sup>th</sup>. The Action Team has also conducted a survey at the High School to determine the level of awareness amongst the youth about the availability of mental health services in our community.

Councillor Lepoidevin stated he felt Councillor Storey was the appropriate appointee to this committee.

Councillor Reyden stated it's an important issue and it effects a lot of families.

Resolution 08-24-246 M/S Councillor Lepoidevin/ Councillor Reyden

*"Motion to appoint Councillor Storey to the Fraser Lake Action Team of the Child & Youth Mental Health and Substance Use Collaboration as a Council liaison."*

Councillor Reyden noted, the request from the Fraser Lake Action Team of the Child & Youth Mental Health and Substance Use Collaboration also included the use of tents and the supply of garbage cans. Councillor Reyden asked if a resolution was required for this.

CAO Holland advised the use of tents and support of non-profit activities is already in policy, however, support from Council would be appreciated.

Council authorized the use of Village tents and supply of garbage cans for the event on September 9, 2016.

### **Council Reports:**

Councillor LePoidevin reports he's had a busy summer. He has been working with his wife as she trains for the *Cops for Cancer* ride in September, 2016. Otherwise, he had nothing to report.

Councillor Storey participated in the Maintenance person interviews at Nadleh. Councillor Storey felt it was a good relationship building event and she learned a lot about the community. Councillor Storey advised the interview team made two recommendations to the Band Council. Councillor Storey attended a Child/Youth Mental Health meeting last week. She noted the Resource Guide is almost ready.

Councillor Reyden advised he contacted the office about the gravel on the streets as he felt it was creating a hazard for bicyclists. He also commented the ditch alongside park Drive looked good. Councillor Reyden felt the RV sites at White Swan Park had been well used over the summer.

Mayor Lindstrom also commented positively on the Park Drive ditch and the active use of the RV campground in White Swan Park.

Last week Mayor Lindstrom attended the first Regional District meeting following summer break. Emile Scheffel from CN presented. He's the small town liaison. He has invited everyone to contact him about their concerns. Mayor Lindstrom advised the topic that came to mind was horn honks as this is an issue that seems to get a lot of conversation anytime it's mentioned.

Mayor Lindstrom advised Northern Gateway has invited members of Council to a BBQ this coming Friday. There will be 6 or 7 people from Northern Gateway in attendance.

This Saturday, Mayor Lindstrom will be supporting the Kayak/Canoe paddle on Fraser Lake and he has been asked to open the Community Gardens event as well.

Resolution 08-24-247 M/S Councillor Storey/Councillor Lepoidevin  
"Motion to receive Councillor reports"

Carried

### **Accounts Payable & Payroll:**

Resolution 08-24-248 M/S Councillor Storey/Councillor Lepoidevin  
"Motion to adopt the Accounts Payable and Payroll in the amount of \$789,350.27"

Carried

**Correspondence List:**

Resolution 08-24-249 M/S Councillor Storey/ Councillor Reyden  
"A motion to receive the Correspondence List"

Carried

**Business from the CAO:**

CAO Holland advised Council our bill board sign at Brookside appears to be on the adjacent property. We have a 10 year lease with the owners of Brookside Resort, so, the sign needs to be moved to the appropriate property. This does not require any action by Council. Our Public Works staff will complete the work of relocating the sign. CAO Holland advised we will attempt to negotiate a better location with the owner of the Brookside property so we are not required to clear brush or vegetation off the adjacent property to keep sight lines to the sign clear.

CAO Holland advised with the resignation of Councillor Jantz, it is appropriate to put the By Election process in motion. This begins with the appointment of a Chief Elections Officer. CAO Holland advised he would be away this fall for three weeks over the nomination period. CAO Holland recommends the appointment of our Director of Finance, Elizabeth Litke. She is both experienced and skilled in this process

Resolution 08-24-250 M/S Councillor Reyden/Councillor Storey  
"Motion to appoint Elizabeth Litke the Chief Election Officer for the Village of Fraser Lake 2106 By Election"

Carried

Elizabeth Litke noted this action will place the By-election on November 12, 2016. The by election must occur within 80 days of the appointment of the Chief Election Officer. This will in effect make the term of office for the new Councillor approximately two years.

CAO Holland spoke about the "welcome" signs at either end of town. Currently, we have a log cut in half with *Fraser Lake* set into the surface. Director of Public Works Vern Hilman has proposed building a brick and silhouette sign.

Councillor Lepoidevin noted he's seen a number of communities who have modernized their welcome signs.

Councillor Storey would like to see something that would give Council a better idea of what is being proposed.

Mayor Lindstrom advised he would like to see our welcome sign quite a bit larger than the sign at the front of the Cataline. They should be significant enough to catch your attention.

CAO Holland advised Vern will be asked to provide some artist renditions of his proposal. This project is a two year project. The idea is to purchase the metal for the silhouettes this year and to budget for the brick work in next year's budget.

Council likes the idea of modernizing our Welcome sign but would like to see some proposals before proceeding.

A letter has been receive from the Breakfast for Learning committee. They are requesting financial support for their program in the coming school year. CAO Holland advised the Grant In Aid application has been forwarded to one of the Breakfast for Learning committee members but as they're on summer break, there has been no response. There are \$775.00 remaining in our 2016 budgetary allocation for Grant in Aid. This is a program the Village has supported in the past.

Councillor Storey asked if there was any additional funding available. Due to the absence of the grocery store, Councillor Storey would like to see the amount of our donation increased.

Mayor Lindstrom stated this is a great program and if there is a way we can find a few extra dollars, we should consider a larger contribution.

Director of Finance Elizabeth Litke advised this account could be placed into the red. However, Council needs to be mindful about not going over in other accounts in the same category to ensure the overall category balances out in the black.

Mayor Lindstrom advised the Breakfast for Learning program is probably the best program the Village donates too.

Resolution 08-24-251 M/S Councillor Storey/ Councillor Reyden

"Motion to donate \$1,000.00 to the Breakfast for Learning program during the fall school semester and an additional \$1,000.00 to the Breakfast for Learning program out of the 2017 budget for the spring school semester."

Carried

CAO Holland advised Council UBCM is scheduled for the week of September 26 to 29<sup>th</sup>. This coincides with the scheduled September 28<sup>th</sup> Regular Meeting of Council. As a quorum cannot be met, CAO Holland suggests the meeting be cancelled.

Resolution 08-24-252 M/S Councillor Storey/Councillor Lepoidevin

"Motion to cancel the Regular Meeting of Council scheduled for September 28, 2016"

Carried

CAO provided Council with the most recent round of correspondence from UBCM.

Councillor Storey requested a meeting prior to UBCM to allow Council time to plan for meetings with Premier Christie Clark or the Ministers.

Mayor Lindstrom supported Councillor Storey's proposal, stating it's a good idea to have a plan about who is presenting and what topics need to be discussed. Mayor Lindstrom would also like a written overview that can be left with the minister's staff to form part of the record of our concerns.

Resolution 08-24-253 M/S Councillor Lepoidevin/Councillor Storey  
"Motion to receive the CAO report"

Carried

**Staff Reports:**

None

**Reading List:**

Resolution 08-24-254 M/S Councillor Reyden / Councillor Storey  
"A motion to receive the Reading List"

Carried

**New Business:**

Mayor Lindstrom advised he would like to see the Village provide a letter of support for Shellie Gleave for her Co-op proposal.

Councillor Storey commented she was concerned we may find ourselves in a position with too many grocery stores. She would like to ensure each of people proposing to develop a grocery store is speaking with the other proponents.

Resolution 08-24-255 M/S Councillor Lepoidevin/Councillor Storey  
"Motion to send a letter of support to Shellie Gleave in support of her Co-op initiative"

Carried

Councillor Storey identified her concern about the state of disarray in the CN yard adjacent to White Swan Park.

A general discussion followed. It was agreed, the untidy condition of the CN yard next to White Swan Park does not provide a positive impression on visitors to White Swan Park.

Resolution 08-24- 256M/S Councillor Storey/Councillor Lepoidevin



“Motion to send a letter to CN asking them to clean up their yard that is located adjacent to White Swan Park”

Councillor Storey enquired about the Economic Development Officer position.

CAO Holland advised the job description was in the works. In the meantime, CAO Holland is managing the tasks that would normally be addressed by the EDO.

Councillor Storey asked about the status of the Recreation Director. Councillor Storey would like to see a second small business fair this fall. She also asked about the use of unused salary dollars to extend the Recreation Directors term of employment

Resolution 08-24-257 M/S Councillor Reyden/Councillor Storey

“Motion to table discussion on the Recreation Director until September 14, 2016”

Councillor Reyden spoke about tourism signage. He would like to see a boat launch sign on Highway 16 to direct people to the boat launch at White Swan Park.

Councillor Reyden would like to see a letter written to Rexall and the Medicine Centre to encourage them to remain open on Saturdays. Councillor Reyden feels not having a pharmacy open on a Saturday, encourages people to travel out of town.

Councillor Reyden has requested an update on summer projects.

Councillor Storey voiced her concern about the potholes in front of the museum. As this creates a negative impression for those accessing the Visitor’s Centre, Councillor Storey would like to see them addressed.

Mayor Lindstrom added he would like the owner of the Autosense Building fill the potholes in front of that establishment.

Resolution 08-24-258 M/S Councillor Lepoidevin/Councillor Storey

“Motion to receive new business”

Carried

**In Camera:**

Resolution 08-24-259 Councillor Lepoidevin/Councillor Storey

“Motion to move the meeting In Camera at 7:53 pm under sections 90.(1)(c) and 90.(1)(k) of the Community Charter which says part of a Council Meeting may be closed to the public”

Carried

Return to Regular meeting of Council at 08:58 pm

Resolution 08-24-262 M/S Councillor Lepoidevin/Councillor Storey

"Motion to proceed with the project, to award the contract to the lowest bidder Shotgun Enterprises Ltd of Vanderhoof, B.C. and to expend \$110,000.00 from the Community Works Fund in support of this project"

Carried  
Councillor Reyden opposed

**Next Meeting of Council:**

Resolution 08-24-263 M/S Councillor Lepoidevin/ Councillor Storey

"That the next meeting of Council be held on August 24, 2016 at 5:30 pm"

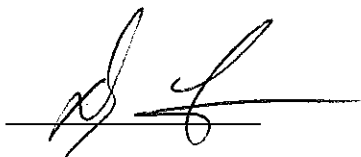
Carried

Resolution 08-24-264 M/ Councillor LePoidevin

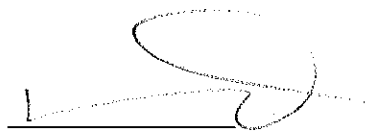
"That the meeting adjourn 9:00 pm"

Carried

Certified Correct



**Dwayne Lindstrom**  
Mayor



**Rodney J Holland**  
Chief Administrative Officer