

**Minutes of the Regular Meeting of Council held January 27, 2016
In the Municipal Hall in Open Forum**

Those in Attendance:	Mayor Lindstrom Councillor Reyden Councillor LePoidevin Councillor Storey
Staff	Rod Holland Chief Administrative Officer Elizabeth Litke Director of Finance James Cochran Fire Chief
Public	Claudette Gouger Bill Chung Ian Grant Cathy Harder Eileen Hutson

Mayor Lindstrom called the meeting to order at 5:30 pm and welcomed those in attendance.

Agenda:

Resolution 01-27-29 M/S Councillor Reyden/ Councillor Storey
"Motion to adopt the Agenda with amendments. Inclusion of the 4th
reading of the Business Licence Bylaw, 774, 2016."
CARRIED

Delegations:

Bill Cheung and Ian Grant from McElhanney Engineering presented to council. Bill Cheung provided an overview of the work they completed in 2015, including the location and mapping of municipal assets.

Mr. Cheung referred to the Canadian Infrastructure Report Card (the coordinated activities of an organization to realize value from its assets in the achievement of organizational objectives) and the Municipal Asset Management Structure. The 4 key Fundamental

- 1) Value in Infrastructure – building, roads, pipes etc
- 2) Alignment – aligns organizational objective with finance and technical. To create a neighbourhood plan.
- 3) Leadership – leadership and workplace culture

- 4) Assurance- asset management gives on investment. That assets will provide the service in which they were intended. Are the appropriate materials being used for where you live; ie site specific.

They also spoke of the importance of creating a data base of our assets.

- 1) Knowledge Management – knowing what you have; taking the knowledge of experienced staff and recording it so there is not a knowledge drain in the future when people retire.
- 2) Accessible – easily found information
- 3) Planning tool for budget.

There were two recommendations for recording infrastructure information – the first was planning and knowledge management. The second is that Municipalities should develop a governance structure and competencies; as well as training strategies that support their asset management practices.

There is educational training available thru NDIT for Council and CAO.

Vertisee is a GIS mapping Program (Geographic Infrastructure System) used by McElhanney Engineering. This system provides a visual display of what we have in our Village. McElhanney would like to continue working on organizing and inputting information gathered to date. The program can take any type of information that the municipality feels is important. To date all the Village's maps/ drawings for water and sewer and roads have been entered. But this is the first step. More cross referencing needs to be done and the information needs to be updated. There is a complementary program used to input new data. That program is called the "Collector" This program works in conjunction with Vertisee and allows the user to rate the asset and take any pertinent notes or photos in the field and upload to Vertisee.

Claudette Gouger from New Gold – Update Council on the progress of the Blackwater project. They have entered the technical review phase of the environmental assessment process (environment, health, culture, recreation, socio-economic and any other impacts on the public). They have been working with communities throughout the region since 2012 to help compile information that would go into the application. It is available for the public to view (there is a copy available at the FL Public Library for anyone to view and an electronic copy available on the BCAO web site) Public comments will be received starting Jan 20th 2016 for 30 days. On Feb 3rd there will be an Open House at Mouse Mountain School from 4:30 - 8:00. The BC Environmental Agency and the Canadian Environmental Agency will also be in attendance; there will be information boards that address any key issues or concerns about impacts or mitigations.

Cathy Harder and Eileen Hutson - The Arts Council is looking for a store front that will allow them to showcase local artist. They are looking at space in the old Rockhaven building. The available space is on the highway and will encourage tourist to stop in our community. The arts council is interested in updating the White Building at White Swan. The plan is to make it look like an old train station with faux windows, awning, and a clock tower. The Arts Council

recognizes that the Village does not have the budget to support this project so they will be looking for grants and donations to help.

The Festival of the Arts will be held August 12/13; Friday evening and all day Saturday; they hope to showcase more local talent, to have a multicultural theme, a food court, children's workshop in the foyer, tents outside. ON the Friday evening they are hoping to have a coffee house and silent auction.

Minutes:

Resolution 01-27-30 M/S Councillor Storey / Councillor LePoidevin

"That the minutes of the regular meeting of council held January 13th, the minutes of the In camera held January 13th, the minutes of the Special Meetings held January 12th and January 18th be adopted with the correction to the resolution numbers of the January 18th special meeting minutes."

CARRIED

Business Arising from the Minutes:

Councillor Storey would like the Council appointments on page 12 to be updated to reflect the addition of the Water Front Committee to her appointments.

Council Reports:

Councillor LePoidevin –

Nothing to Report;

Councillor Storey – would like to report that she was accepted to the LGLA in Vancouver and she will be travelling to Vancouver for the conference Feb3- 5th, 2016.

Councillor Reyden –

There will be an AGM for the Library on Tuesday February 2nd that he will be attending

Mayor Lindstrom – Presented a written report to administration. He attended the Natural Resource forum in Prince George. There is a prediction that there will be a slow growth in the gas industry; forestry will see a moderate growth and mining will not see much growth. BC is one of the world's cleanest energy suppliers. Some of the international markets will continue to see some growth. BC hydro will be spending 2.4 Billion on capital projects in the next few years including Site C. James Gorman VP of Corporation and Government relations for West Fraser - they own 40 mills – 12 of which are in BC; they planted 32 million seedlings last year and they spend an average of 350- 500 million on capital projects a year.

The theme of the forum was that all industry is tied together in the use of the land base including agriculture and farming.

Resolution 01-27-31 Councillor LePoidevin / Councillor Storey
"Motion to receive the council report."

CARRIED

Accounts Payable:

Resolution 01-27-32 Councillor Reyden/ Councillor LePoidevin
"Motion to adopt the accounts payables in the amount of \$104,486.55."

CARRIED

Correspondence List:

Resolution 01-27-33 Councillor Reyden/ Councillor Storey
"Motion to approve the correspondence list"

CARRIED

Business from the CAO

Resolution 01-27-34 Councillor Reyden / Councillor Storey
"Motion to adopt the Businesses Licence Revenue Disbursement Policy"

CARRIED

Resolution 01-27-35 Councillor Storey / Councillor LePoidevin
"Motion to support the Arts Festival with a Grant in Aid valued up to \$500 for the rental of the Hard Surface for 2 days"

CARRIED

February 11, 2016, there will be a meeting at Stellat'en with the Chief, Council and administration. Mrs Nahornoff would like to know who from the municipality will be able to attend. Councillor Storey, Councillor LePoidevin, Councillor Reyden and Mayor Lindstrom will be able to attend and possibly Councillor Jantz (admin will need to contact him when he is back.) At the meeting we hope to discuss the Southside Lots and provide an update on our Community Forest application. Mrs. Nahornoff has advised the Chief and Council would like to discuss a proposal to develop a septic transmission line from Stellat'en to Lejac. Stellat'en would like Fraser Lake to join the project.

Rick Braam and the Ministry of Jobs, Tourism and Skills Training is financing the development of a Strategic Economic Development Plan for our community. Dale Wheeldon and Colleen bond from BCEDA will be in Fraser the week of February 9 – 11th. Dale Wheeldon will be leading a Public meeting or focus group the evening of February 9th from 6-8pm. They would like to meet

with the Mayor and Council on a different date. Due to the tight schedule that week, Council agreed the Regular Meeting of Council scheduled for the evening of February 10th should be changed to a Special Meeting for the purpose of meeting with Dale Wheeldon and Colleen Bond. Overall, Mr. Wheeldon and Ms. Bond propose to hold focus groups with Mayor and Council, business, seniors, students, Endako Mine Workers and the general public.

Resolution 01-27-36 Councillor Storey / Councillor LePoidevin
"Motion to receive the Business from the CAO"

CARRIED

Staff Reports

Fire Chief James Cochran Present a written report to council and asked Council if they had any questions. Councillor Storey asked for an update on the Fraser Lake Inn. There have been a number of complaints in the community and abroad. CAO Holland and Fire Chief Cochran provided Council with an update of interactions with the owner of the Fraser Lake Inn. CAO Holland added efforts are underway to draft a bylaw that will address minimum housing requirements. This bylaw will address expectations for house such as provided by the Fraser Lake Inn. Council was assured the Village is working very closely with the owner to correct many of the issues.

Resolution 01-27-37 Councillor Reyden / Councillor Storey
"Motion to receive the Staff Reports"

CARRIED

Reading List

Resolution 01-27-38 Councillor Reyden / Councillor Storey
"Motion to receive the reading list"

CARRIED

New Business

Resolution 01-27-39 Councillor Storey/ Councillor Reyden
"Motion to change the Regular Meeting of Council on February 10th to a Special Meeting of Council for the purpose of meeting with BCEDA"

CARRIED

NCLGMA is scheduled for May 4 – 9. As accommodations always fill up fast, administration has managed to acquire 6 reservations at the Days Inn, Dawson Creek, B.C. This hotel it is not

right beside the conference center but it is a close. Administration would like a commitment for those members of Council who intend to go. We will need to register for the event.

Update on the water issues over the previous weekend. The power outage on the Friday blew a sensor and affected the main pump and the SCADA system on the Friday. The damaged sensor caused the system to perform numerous backwashes. As the main pump was out, the system was not being supplied new water. Between community consumption and the repetitive backwashes, the water tower was drained..

Then on Tuesday (Jan 26) Vern Carter called to report hearing water running by his house. Public Works staff attended and determined one of the saddles on the water line had burst. On Wednesday we shut off the water to affect repairs. Residents were notified by placing a flyer on their door. An explanation was also published on the Village web page and on Facebook.

Resolution 01-27-40 Councillor Storey / Councillor LePoidevin
"That the new business be received"

CARRIED

Bylaws

Resolution 01-27-41 Councillor Reyden/ Councillor Storey
Move the fourth reading of Bylaw 774, 2016 Business Licence Bylaw""

CARRIED

As per section 90(1)(c) of the Community Charter which says a part of a Council Meeting may be closed to the public if the subject matter being considered relates to labour relations or other employee relations.

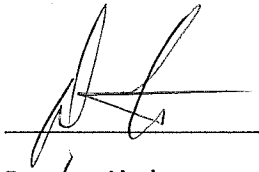
Resolution 01-27-42 Councillor LePoidevin / Councillor Reyden
"That the meeting move to in camera at 7:51"

CARRIED

Resolution 01-27-45 LePoidevin
"That the meeting adjourn at 8:35 pm."

CARRIED

Certified Correct

A handwritten signature in black ink, appearing to be 'DL', written over a horizontal line.

Dwayne Lindstrom

Mayor

A handwritten signature in black ink, appearing to be 'RH', written over a horizontal line.

Rodney J. Holland

Chief Administrative Officer