



Minutes of the Regular Meeting of Council held April 25, 2018 In the Municipal Hall in Open Forum

Those in Attendance: Mayor Lindstrom
Councillor Reyden
Councillor Lepoidevin
Councillor Storey (arrived at 6:00 pm)

Staff: Rodney J. Holland, Chief Administrative Officer

Public: None

Mayor Lindstrom called the meeting to order at 5:30 pm and welcomed those in attendance.

Agenda:

Resolution 04-25-113 M/S Councillor Lepoidevin/ Councillor Reyden
"Motion to adopt the agenda"

Carried

Delegation:

None

Minutes:

Resolution 04-25-114 M/S Councillor Reyden/Councillor Lepoidevin
"Motion to adopt the minutes of the Regular Meeting held on April 11, 2018"

Carried

Business Arising from the Previous Meeting:

None

Councillor Reports:

Councillor Reyden reports the Fraser Lake Library was awarded 5 books through the Canada Reads Program. The program is sponsored by CBC. Someone from Fort Fraser wrote a complimentary letter about our library. Others phoned in to support the Library.

The Library held a meeting last night. Councillor Reyden didn't attend but they were finalizing the Code of Conduct and other daily business.

Mayor Lindstrom attended the Moose Hide Campaign at FLESS this past Monday. Paul LeCerte and his daughter were the organizers and facilitators of the event. There have been well over one million pieces of moose hide handed out by the family. They are trying to build on that. They are quite proud of this accomplishment. The Moose Hide Campaign is about family violence; abuse of women and children. The event was well attended. There were probably 150 people there. A lot of Elementary School students attended. Mayor Lindstrom felt the event was interesting.

Mayor Lindstrom won't be able to attend the Minerals North Conference. Our EDO, Dave Christie is attending. He'll be helping the Regional District with their trade show booth.

Resolution 04-25-115 M/S Councillor Lepoidevin/Councillor Reyden

"Motion to receive Council Reports"

Carried

Accounts Payable:

Resolution 04-25-116 M/S Councillor Reyden/Councillor Lepoidevin

"Motion to receive accounts payable and payroll in the amount of \$123,139.29"

Carried

Correspondence List:

Resolution 04-25-117 M/S Councillor Reyden/Councillor Lepoidevin

"Motion to adopt the Correspondence List"

Carried

CAO Reports:

Arena Ice Plant:

Following a recent Ice Plant inspection, the Refrigeration Contractor suggested we have our Ice Plant Compressors serviced; one compressor is to be rebuilt and the second is to have an oil change.

Councillor Reyden asked how many hours are on the compressors since the last overhaul and has an analysis been conducted on an oil sample to see if a rebuild is necessary. Councillor Reyden would like more conclusive evidence of the need for this work.

CAO Holland stated he would refer to the questions to the Director of Public Works; Vern Hilman.

Councillor Reyden stated he'd send an email seeking the requested information. He'd also like more information around any warranty of the proposed work.

Arena Ice Plant:

A defect has been identified in our ice plant condenser. The condenser requires either repair or replacement before it can be returned to operation this Fall. The cost of repair is estimated at \$9,234.23. The repair would prolong the life of the condenser for up to 3 years. The alternative is the replacement of the condenser. Replacement provide much greater life span to the ice plant. This project carries a price tag of \$116,000.00. The replacement condenser includes a closed loop glycol cooling system. This installation could result in significant savings for the Village. In September 2017, in the last 10 days of the month, the arena used an additional 100,000 liters of water to cool the condenser and compressors. That level of consumption continues throughout the ice season. The glycol cooling system significantly reduces our heavy consumption of water.

Due to the significant cost of this endeavour, inquiries were made with several potential funding Partners. Interest was quickly indicated from Regional District Area D Director Mark Parker. NDIT and NKDF have also indicated an interest in an application. Administration is seeking Council's authorization to apply to NDIT, NKDF and the Regional District in support of the Condenser Replacement Project.

CAO Holland noted the intake dates for these agencies have either recently passed or in the immediate future. In anticipation of submitting application, Administration sought estimates from various refrigeration companies. Due the variances of the proposals, Administration has sought advice from Engineer Daniel Booy. Booy has been asked to develop specifications for this project to ensure each of the contractors is bidding on the same project. Once these specifications are developed, Administration would like to put out an RFP.

A discussion followed. It was noted a lot of people from the Regional District use the Arena. Its an important facility to our community and the surrounding area. It is important that the Arena remains functional.

Resolution 04-25-118 M/S Councillor Lepoidevin/Councillor Reyden

"Motion to apply to NDIT for \$30,000.00 for the replacement of the Ice Plant Condenser"

Carried

Resolution 04-25-119 M/S Councillor Reyden/Councillor Lepoidevin

“Motion to apply to NKDF for up to 50% of the cost of the replacement of the Ice Plant Condenser to a maximum of \$60,000.00”

Carried

Resolution 04-25-120 M/S Councillor Lepoidevin/Councillor Reyden

“Motion to apply the RDBN for up to \$130,000.00 from the Strategic Gas Tax Fund for the replacement of the Ice Plant Condenser”

Carried

Columbaria:

CAO Holland explained the company the Village initially began our discussions with about a columbarium has since gone out of the business. Their columbarium was manufactured in China and was price very affordably. Administration initially thought installation of a Columbarium in our cemetery was going to be significantly less, around \$21,000.00. Administration has identified two more suppliers for Columbarium: Sunset Memorials from Calgary and Northern Memorial from Vanderhoof, B.C. Both companies retail Columbaria that are manufactured in Canada.

CAO Holland presented photos of the proposed units. The cost of these units is slightly higher than initially anticipated. The updated cost is probably closer to \$26,000.00 including delivery, tax and site preparation.

CAO Holland noted the Columbarium niche are sold. There are 48 niche per columbarium. The proposed sale price is \$1,000.00 per unit. This includes the cost of the unit, the long-term maintenance costs that are set by the Province and a small amount toward cemetery improvement. Each niche is large enough to accommodate two urns. Presumably a husband and wife could be placed into one niche.

A discussion followed.

CAO Holland noted the Village has a cemetery policy. Should Council decide to install a Columbarium, we would need to update the policy to stipulate how niche are managed. Should niche be limited to two urns for the husband and wife or significant other.

Mayor Lindstrom stated he prefers to buy locally.

Resolution 04-25-121 M/S Councillor Reyden/Councillor Storey

“Motion to purchase a columbarium from Northern Monumental and to expend up to \$26,000.00 to purchase it”

Carried

Offer to Purchase – Offer to Purchase Lot 2

Administration presented an updated *Offer to Purchase* from Alex Pearson of Vanderhoof, B.C. for the purchase of Lot 2, Southside Subdivision. The original Offer to Purchase was sent to our Municipal Solicitor. The *Offer to Purchase* being presented to Council is for the same purchase price and conditions, it has simply been updated with required legal jargon. CAO Holland also noted the sale of this property was advertised for two consecutive weeks in the Omineca Express; as per the requirements of the Community Charter. There were no inquiries from the public.

Resolution 04-25-122 M/S Councillor Storey/Councillor Reyden

“Motion to accept the *Offer to Purchase* from Alex Pearson for Lot 2 in the Southside Subdivision for \$13,000.00”

Carried

Offer to Purchase – Offer to Purchase Lot 10

Administration presented an updated *Offer to Purchase* from Don and Marg Gammond of Fort Fraser, B.C. for the purchase of Lot 10 in the Southside Subdivision. The original Offer to Purchase was sent to our Municipal Solicitor. The Offer to Purchase being presented to Council is for the same purchase price and same conditions. It has simply been updated with required legal jargon. CAO Holland also noted the sale of this property was also advertised for two consecutive weeks in the Omineca Express; as per the requirements of the Community Charter. There were no inquiries from the public.

Resolution 04-25-123 M/S Councillor Storey/Councillor Reyden

“Motion to accept the Offer to Purchase from Don and Marg Gammond for Lot 10 in the Southside Subdivision for \$26,239.50”

Carried

Appointment of the Chief Elections Officer:

CAO Holland noted Municipal Elections will occur this Fall. In anticipation of these elections, it is necessary for Council to appoint a Chief Elections Officer. CAO Holland noted the Nomination Period occurs during UBCM. It will be important for the Chief Election to be on site in Fraser Lake to accept Nomination Packages. As CAO Holland has been asked to attend UBCM, Laura McMaster is being proposed as the Chief Elections Officer. CAO Holland will act as the Deputy Chief Election Officer and will assist with the execution of Election activities.

Resolution 04-25-124 M/S Councillor Reyden/Councillor Lepoidevin
"Motion to appoint Laura McMaster as the Chief Election Officer for the Village of Fraser Lake for the 2018 Municipal Election"

Carried

Resolution 04-25-125 M/S Councillor Storey/Councillor Lepoidevin
"Motion to appoint Rod Holland as the Deputy Chief Election Officer for the Village of Fraser Lake for the 2018 Municipal Election"

Carried

Recreation Director:

CAO Holland reported advertising the Recreation Director Job Posting over a two-week period. The Job Posting was advertised in the Omineca Express, on the Village Website and on the Village Facebook Page. Only one application was received. CAO Holland asked Council how they would like to address this outcome.

A discussion followed.

Councillor Storey asked if we could advertise the Job Posting for another two weeks. She suggested we seek a Co op Student.

Councillor Reyden asked how long the Job Posting was advertised?

CAO Holland advised it was advertised for two weeks. It was also on the Village website and Facebook page. There were over 1000 views. Amber Carter also commented on the Facebook Page; stating she really enjoyed the job, she enjoyed the kids and she really enjoyed the people she worked with. Administration was surprised by the limited response to the Job Posting.

Resolution 04-25-126 M/S Councillor Reyden/Councillor Lepoidevin
"Motion to re advertise the Recreation Director Job Posting for an additional two weeks"

Carried

Resolution 04-25-127 M/S Councillor Storey/Councillor Lepoidevin
"Motion to receive CAO Reports"

Carried

Staff Report:

None

Reading List:

None

New Business:

Councillor Lepoidevin noted the Fraser Lake Rexall will be closing its doors May 26th, 2018. A public announcement is anticipated tomorrow. This is not good news for our community.

Mayor Lindstrom noted the Day of Mourning is schedule for this Friday April 27th at 10:30 am. Mayor Lindstrom won't be able to attend due to other obligations.

Councillor Storey will attend the Day of Mourning.

Resolution 04-25-128 M/S Councillor Lepoidevin/Councillor Storey

“Motion to Receive New Business”

Carried

Bylaws:

Council Compensation and Allowance Bylaw No. 794, 2018

Resolution 04-25-129 M/S Councillor Reyden/Councillor Lepoidevin

“Motion to conduct the Fourth and final reading of the Village of Fraser Lake Council Compensation and Allowances Bylaw No. 794, 2018”

Carried

Good Neighbour Bylaw 788, 2018

CAO Holland noted this is a property maintenance bylaw.

Resolution 04-25-130 M/S Councillor Reyden/Councillor Storey

“Motion to conduct the first and second reading of the Village of Fraser Lake Good Neighbour Bylaw No. 788, 2018”

Carried

Mayor Lindstrom asked if there was any discussion?

Resolution 04-25-131 M/S Councillor Reyden/Councillor Storey

“Motion to conduct the third reading of the Village of Fraser Lake Good Neighbour Bylaw No. 788, 2018”

Carried

CAO Holland noted the Village of Fraser Lake 5-year Financial Plan is not yet ready.

Next Meeting of Council:

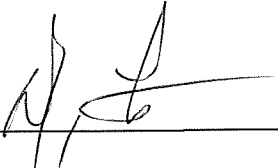
May 2, 2018 at 5:30 pm

Adjourn:

Resolution 04-25-132 M Councillor Lepoidevin
"Motion to adjourn the meeting at 6:23 pm"

Carried

Certified Correct



**Dwayne Lindstrom,
Mayor**



**Rodney J Holland,
Chief Administrative Officer**