



Minutes of the Regular Meeting of Council held January 10, 2018 In the Municipal Hall in Open Forum

Those in Attendance: Mayor Lindstrom
Councillor Reyden
Councillor Lepoidevin
Councillor Storey

Staff: Rodney J. Holland, Chief Administrative Officer
Vern Hilman, Director of Public Works

Public: None

Mayor Lindstrom called the meeting to order at 5:30 pm and welcomed those in attendance.

Agenda:

Resolution 01-10-01 M/S Councillor Storey/ Councillor Lepoidevin
"Motion to adopt the agenda"

Carried

Delegation:

None

Minutes:

Resolution 01-10-02 M/S Councillor Lepoidevin/Councillor Reyden
"Motion to adopt the minutes of the Regular Meeting held on December 13, 2017"

Carried

Business from Previous Meeting:

Mayor stated he thought the minutes from the December 13, 2017 meeting were a pretty good report.

Councillor Reports:

Councillor Lepoidevin attended the Community Hockey game the evening of December 23, 2017. Councillor Lepoidevin spent his time helping to organize the game. He felt the event went very well. It was well attended and those who attended appeared to be quite happy with

the hockey and the community gathering it provides. The raffle prizes were awarded to some very happy winners. A 50/50 was held. The proceeds of the 50/50 were provided to the Schmidt family.

Councillor Reyden had nothing to report. He had an enjoyable holiday.

Councillor Storey was busy at the December 23rd Family Fun night; which was held upstairs in the Complex. She felt this year's event was a little quieter. The Child & Youth Mental Health Committee donated \$1,000.00 toward the Family Fun event. Councillor Storey feels the Family Fun night is important for families. She looks forward to this event continuing in the future.

Mayor Lindstrom wished everyone Merry Christmas and a happy New Year. He noted this was the first meeting of 2018.

Mayor Lindstrom attended the Community Hockey Game on December 23rd, 2017. He enjoyed the event and the opportunities to socialize with Community members. Mayor Lindstrom also commented on how much he enjoyed seeing Derek Jezewsky drop the puck during the game.

On January 2, 2018 Mayor Lindstrom travelled to Kamloops to pick up the Community Vehicle. He is very happy with the van. In his assessment, the vehicle is well equipped with the right stuff. Mayor Lindstrom drove the vehicle from Kamloops to Fraser lake. He reports the vehicle handled well. Mayor Lindstrom thanked our EDO, Dave Christie, for making the arrangements that made it so easy to pick up the vehicle in Kamloops and to get on his way.

Mayor Lindstrom and CAO Holland met with Minister Andrew Wilkinson and Minister John Rustad. Minister Wilkinson is a candidate for leader of the Liberal party. His stop in Fraser Lake was simply a check-in. Unfortunately, the meeting was last minute, so, a larger audience was not possible. Minister Wilkinson enquired how Fraser Lake was doing. Mayor Lindstrom was happy to see Minister Wilkinson stop in Fraser Lake.

Mayor Lindstrom received an unexpected phone call from Martin Louie of Nadleh Whut'en. Mr. Louie asked to meet over a coffee. Mr. Louie wanted to discuss water quality and economic sustainability for our area.

Mayor Lindstrom invited Martin Louie to the Village Office. Mayor Lindstrom and CAO Holland met with Martin Louie in Council Chambers. Martin Louie stated he was representing the Stellat'en and Nadleh Whut'en Hereditary Chiefs. He has been asked by Chief Archie Patrick to build a relationship between the Village and the Hereditary Chiefs.

Mayor Lindstrom asked for clarification about what the Hereditary Chiefs were interested in discussing. From Mr. Louie's explanation, it would appear the Hereditary Chiefs are interested in pretty much the same issues as those being discussed through the Tri Council Meetings. There are 32 Hereditary Chiefs between the two communities. To keep meetings manageable, Martin Louie felt only 3 to 5 representatives of the larger group would be present. Mr. Louie spoke about their concerns around water quality in the Stellako and Endako Rivers. He feels the contaminants in these rivers originate from seepage from Endako Mine. Mr. Louie feels

these contaminants are responsible for some of the health issues facing the people in our area. Martin Louie also voiced the collective interest in economic development. Martin Louie and the Hereditary Chiefs believe it is important to become more self sufficient in this area. Mr. Louie referred to recommendations for Reconciliation and the United Nations Declaration on the Rights of Indigenous Peoples. He and the Hereditary Chiefs would like to move these two initiatives forward. Mr. Louie stated nobody has really figured out how these are supposed to work. The Hereditary Chiefs would like to partner with the Village of Fraser Lake to try to see how that can be done. He would like to set an example for the country. Martin Louie has offered to present to Council. He has committed to sending CAO Holland a package that will precede his delegation. Mr. Louie was provided the Council Meeting dates for February 2018.

A brief discussion followed. There is concern about entering multiple discussions on the same issues. The consensus was to continue our focus on the Tri Council meetings.

Resolution 01-10-03 M/S Councillor Storey/Councillor Lepoidevin

“Motion to receive Councillor Reports”

Carried

Accounts Payable and Payroll:

Resolution 01-10-04 M/S Councillor Reyden/Councillor Lepoidevin

“Motion to adopt Accounts Payable and Payroll in the amount of \$316,770.56”

Carried

Councillor Reyden asked for clarification for cheque 27038 to Devcon Industrial Services Ltd. in the amount of \$2,130.74?

CAO Holland explained this is the fee for the annual Ammonia Ice Plant inspection and maintenance.

Councillor Reyden asked for clarification for cheque 27051 to Williams Machinery LP in the amount of \$7,392.00?

CAO Holland explained this is the fee for the Municipal Replacement Program for our Bobcat. This program is offered to Municipalities only. It allows us to maintain a new machine with full and continuous warranty. CAO Holland noted this year there was a significant increase in cost.

Councillor Reyden asked for clarification of cheque 27052 to All Points Fire Protection Ltd in the amount of \$5161.80

This payment addresses two invoices. The first is the annual inspection of all Village fire alarm systems, emergency lighting, fire extinguishers and the concession fire suppression system for \$3,461.85. The second invoice covered by this paying, was a maintenance activity for the Arena Sprinkler system. The dry valve in the Arena Sprinkler system had failed. It had to be replaced at a cost of \$1,699.95.

Correspondence List:

None

Business from the CAO:

Canada Summer Jobs Grant:

The Canada Summer Jobs grant is now taking applications. The Village typically budgets to hire four (4) University or College Students and two (2) High School Students for summer maintenance and capital construction projects. This grant funding provides a student wage subsidy to employers in support of hiring summer student employees between the ages of 15 and 30 years. A criterion of the program stipulates these summer students must return to school in the fall of 2018.

The Federal Government provides this funding to encourage employers to provide summer employment opportunities. This employment is to provide income in support of the student's continued education. The program is also intended to assist student in skill development; which should be consistent with the goals of their future career.

In 2016, the Village was successful in our application to the Canada Summer Jobs program. The wage subsidy enabled the Village to hire two additional summer students. The cost of the two extra students were covered by the wage subsidy.

Making an application to Canada Summer Jobs does not obligate the Village to hire the prescribed number of students. If, after budget deliberations, Council feels we cannot afford to hire the proposed number of students, the wage subsidy will be turned back to the program. Due to the timing of this grant intake, an application is required now.

Resolution 01-10-05 M/S Councillor Storey/Councillor Reyden

“Motion to apply to the Canada Summer Jobs grant program for up to \$22,720.00 to subsidize the wages of four (4) Post Secondary summer students and four (4) High School summer students”

Carried

NDIT Economic Development Capacity Building:

The Northern Development Initiative Trust provides funding for Economic Development Capacity Building. The Village of Fraser Lake has used this funding in support of our Economic Development Officer role and for collaborative Economic Development activities. The fund provides up to \$45,000.00 to support the continuance of our Economic Development Officer. An additional \$5,000.00 is available through NDIT for Economic Development collaboration. In the past, these collaborative activities were conducted in partnership with the Regional District. *The Value of Tourism* study is an example.

Administration proposes to use this funding to conduct collaborative activities with the Stellat'en and Nadleh Whut'en Communities. Our initial thoughts include the update of our Village of Fraser Lake brochure with something more area based and inclusive of both Stellaquo

and Nadleh. As an initial concept, the collaborative brochure could include details of local First Nations history plus information on local points of interest; as they relate to Stellaquo and Nadleh. Those points of interest could include the petroglyphs near Nadleh, Red Rock Trail, the salmon run on the Stellako River, etc. These proposals have yet to be discussed with representative of Stellaquo and Nadleh Whut'en.

This proposal does not require any significant capital investment but rather hopes to enhance interest in this area. The cost of professionally printing a colour brochure is estimated at \$6,500.00.

Resolution 01-10-06 M/S Councillor Lepoidevin/Councillor Reyden

“Motion to apply to NDIT for \$50,000.00 for Economic Development Capacity Building. \$45,000.00 in support of our Economic Development Officer role and \$5,000.00 in support of collaborative activities with the communities of Stellat'en and Nadleh Whut'en”

Carried

FireSmart Canada – Wildfire Community Preparedness Day:

FireSmart Canada is providing a funding opportunity to conduct a one day Wildfire Community Preparedness Day. After the many wildfires in the Cariboo in 2017, this opportunity to fund a Community Wildfire Preparedness Day seems very timely. FireSmart Canada is offering funding up to \$500.00. Initial thoughts include involving Forestry, a representative from Emergency Management BC and the Insurance Industry. This day could include presentations on Fire Smarting your property, the meaning of an Evacuation Alert versus evacuation order, how and where to obtain information about local fires, being responsible and prepared for yourself and your family and what services are available to person(s) who have been evacuated.

Resolution 01-10-07 M/S Councillor Reyden/Councillor Storey

“Move to apply to FireSmart Canada for \$500.00 in funding to hold a Wildfire Community Preparedness Day”

Carried

Village Facility Policy Development:

Administration asked Council to consider establishing new policy to address two topics: minimum age for unsupervised youth attending public events at the arena and minimum standards for independent users of the Arena.

Over this past season of Public Skating events, our Arena Attendants have observed a new trend. Young people are being dropped off at the arena for Public Skate and Public events such as the Family Fun Night. Some of these young people lack any obvious source of parental or adult supervision. The Arena Attendants are reporting frustration in trying to keep the facility clean and in managing inappropriate behaviors such as bullying, pushing and shoving on the ice, loud use of profanity and other socially inappropriate behavior. In at least one instance, a parent wrote a letter advising she would not allow her children to attend Public Skating any more because of these problems.

CAO Holland explained there are also significant risks associated with not addressing this trend. Public Skating on Friday and Sunday evenings regularly see 40 or 50 people. Our Arena Attendants cannot be expected to be responsible for this number of young people. If a medical issue were to arise, the attendant does not have the capacity to manage the injured person and the facility at the same time. Young people, who are unable to care for themselves, should be subject to supervision of a parent or an adult guardian. In most cases, it is expected the adult would put inappropriate behavior in check and could address any other emergencies associated with their young person (s).

Risk Management or mitigation is a second consideration. MIABC promotes the development of policy that sets out responsibilities and limitations relative to use of Municipal facilities. CAO Holland would like to identify a minimum age for young people to attend Public Activities at the Arena alone.

A discussion followed. Council agreed children under the age of 12 must have adult supervision. In addition, Council has asked to stipulate there will be no bullying, use of profanity and/or socially inappropriate behavior. Council has directed Administration to develop this policy and to bring the proposal back for review.

The second concern relates to independent users of the arena. School District 91, Success by Six and the School of Dance use or will use the Arena and/or Complex when there is no attendant on site. The Refrigeration Awareness certificate is currently the only expectation as set out by Village Policy. Administration is concerned about the provision of first aid, CPR, AED, proficiency in the use of a fire extinguisher and familiarity with the Evacuation Plan. As users of Village facilities, should they not be required to provide the same level of safety as is provided by the Village? CAO Holland advises the impact of implementing such requirements would be minimal. Fire Chief Pacheco has offered to provide the Fire Extinguisher training and Evacuation Plan orientation. The First Aid, CPR and AED training is available locally. This cost of this training, would be a facility user responsibility.

Risk Management is the second consideration. MIABC promotes the development of policy that sets out responsibilities and limitations relative to use of Municipal facilities. Development and adoption of a User Responsibility policy mitigates the liability of the Village should a mishap occur while an Independent User is in a Village Facility.

A brief discussion followed. Council has asked Administration to develop the policy and bring it back to Council for review.

Kraft Hockeyville:

The Village of Fraser Lake has been approached by Fraser Lake Minor Hockey. Minor Hockey would like to nominate Fraser Lake for the Kraft Hockeyville competition. If the community were successful in our bid as Hockeyville, we could see funding for arena improvements of up to \$250,000.00. CAO Holland explained Council's permission is required before the nomination takes place as this initiative may require some inputs from the Village. And if the nomination were successful, the funding for the arena upgrade would be wonderful, however, depending

on what project is chosen, it may not cover the whole cost of the upgrade. Examples might include converting our ice plant to glycol or installation of a heat re-capture system. Those are only two suggestions.

Councillor Lepoidevin stated he likes the idea. It would be a good community initiative. Mayor Lindstrom agreed. He likes the idea of the community working on such a fun project. Councillor Storey added a couple of fun suggestions such as group photos.

Resolution 01-10-08 M/S Councillor Lepoidevin/Councillor Storey

“Motion to support the nomination of the Village of Fraser Lake for the 2018 Kraft Hockeyville program”

Carried

Technical Safety BC – Safety Order 2017-02:

Administration brought this safety order to Council’s attention. This Safety Order imposes new, heightened requirements for the operation of Ammonia Ice Plants. Several points of significant concern involve the requirement of a Class 4 Power Engineer as the designated Chief Engineer, and the requirement for continuous presence during operation of the ice plant (Ammonia Refrigeration Plant).

The discussion of this matter was turned over to the Director of Public Works: Vern Hilman. Mr. Hilman had sought clarification on these points. Minutes before the Council meeting he’d received a return call from WorkSafeBC.

In 2008, when our Ice Plant was replaced, a Risk Assessment process was conducted. Following the Risk Assessment, a permit to operate was issued by the Provincial Safety Manager. That permit allowed the Fraser Lake Arena to operate with a Class 5 Power Engineer with the Refrigeration endorsement as the Chief Engineer. That permit remains valid until June 2018. So, for the current ice season, the operation of our arena will be uninterrupted.

This coming summer we will need to apply for a new Risk Assessment. Vern Hilman will take steps to determine what is involved in a Risk Assessment and what we need to do to prepare for that process. Permits are now limited to two year periods; rather than the 10-year permit that we are coming to the end of.

In these discussions, it was noted, the operations at the Arena has very limited resilience. We require at least one more trained/certified person to address issues such as illness or injury, retirement or resignation. CAO Holland brought the recent advertisement of the Refrigeration Plant Operators (RPO) training available through Skeena Technical School, Terrace, B.C. Council supports identifying an accredited school and taking steps to ensure we have trained personnel for the arena.

Resolution 01-10-09 M/S Councillor Storey/ Councillor Reyden
 "Motion to receive CAO Reports"

Carried

Staff Reports:

None

Reading List:

Resolution 01-10-10 Councillor Lepoidevin/Councillor Reyden
 "Motion to receive the Reading List"

Carried

New Business:

Councillor Storey referred to the proposed Community FireSmart Preparedness Day. She would like to see a FireSmart brochure mailed out with the Village Newsletter. Councillor Storey will also add this initiative to the agenda of the next Tri Council.

Councillor Storey would like to ensure we announce the arrival of our Community Vehicle. She asks that we thank the sponsors for their support of this initiative.

A brief discussion followed regarding the composition of this announcement.

Councillor Storey proposed the announcement should focus on safety and getting people to where they need to go.

Mayor Lindstrom noted Dr. Kelly's memorial service is scheduled for January 26th at 4:00 pm at the Prince George Civic Centre.

Resolution 01-10-11 M/S Councillor Lepoidevin/Councillor Reyden
 "Motion to receive new business"

Carried

Bylaws:

None

Next Regular Meeting:

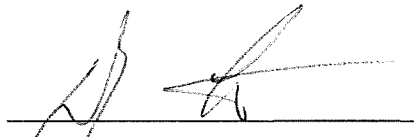
January 24, 2018 at 5:30 pm

Adjourn:

Resolution 01-10-12 M Councillor Lepoidevin
"Motion to adjourn the meeting at 7:10 pm"

Carried

Certified Correct



Dwayne Lindstrom
Mayor



Rodney J Holland
Chief Administrative Officer