



Minutes of the Special Meeting of Council held May 2, 2018 In the Municipal Hall in Open Forum

Those in Attendance: Mayor Lindstrom
Councillor Reyden
Councillor Lepoidevin
Councillor Storey

Staff: Rodney J. Holland, Chief Administrative Officer
Laura McMaster, Finance Clerk

Public: None

Mayor Lindstrom called the meeting to order at 5:30 pm and welcomed those in attendance.

Agenda:

Resolution 05-02-133 M/S Councillor Reyden/ Councillor Storey
"Motion to adopt the agenda"

Carried

Delegation:

Chris Calder of KPMG presented the Auditor's Report on the Village of Fraser Lake's 2017 Financial Statements. An abbreviated package was provided for ease of review. This package was derived from the full financial statements. The Auditor's Report is based on the Village of Fraser Lake's Consolidated Financial Statements to year end December 31, 2017. The Auditor has issued a clean audit report once again this year. This report is issued in accordance with Canadian Public-Sector Accounting Standards. There is no management letter to be issued.

Mr. Calder reviewed Village of Fraser Lake financial assets, liabilities, non-financial assets, tangible capital breakdown, operations, revenues, expenses, net financial assets, accumulated surplus and reserves. In 2017, Village reserves increased by \$97,000.00. The breakdown of this amount includes \$33,000.00 in earned interest and \$64,000.00 in surplus. Mr. Calder stated it was good to see this addition to Village surplus. This money will be available for future projects.

Mr. Calder referred to the Notes to the Consolidated Financial Statements. There are no new notes this year. The notes simply back up the numbers in the Financial Statements.

Mayor Lindstrom thanked Financial Clerk Laura McMaster and CAO Rod Holland for their work in managing the Village finances.

Councillor Reyden repeated the compliment of Laura McMaster's work.

Mayor Lindstrom asked if there were any questions from Council?

Chris Calder thanked Council for their time. He noted KPMG is available throughout the year for advice and clarification.

Resolution 05-02-134 M/S Councillor Storey/Councillor Lepoidevin

“Motion to adopt the Consolidated Financial Statements of the Village of Fraser Lake, year ended December 31, 2017 as presented by KPMG”

Carried

Mayor Lindstrom and Chief Administrative Officer Holland signed the Consolidated Financial Statements. Mr. Calder noted he'd be leaving the original documents with Financial Clerk Laura McMaster.

Mayor Lindstrom thanked Chris Calder for his presentation and his work on the audit.

Minutes:

Resolution 05-02-135 M/S Councillor Reyden/Councillor Storey

“Motion to adopt the minutes of the Regular Meeting held on April 25, 2018”

Carried

Business Arising from the Minutes:

None

Business Arising from the Previous Meeting:

None

Councillor Reports:

Councillor Lepoidevin attended the BBQ at Autumn Services on April 30, 2018. Following the BBQ, Councillor Lepoidevin met with Roberta Squire of the United Way of Northern BC. at the Village Office. Ms. Squire has asked if there are any opportunities for the United Way to assist the Village to improve the quality of life in Fraser Lake and the surrounding area. Councillor Lepoidevin enjoyed the meeting. It was a good opportunity to meet representatives of the United Way and to learn what they could offer the community.

Mayor Lindstrom also participated in the meeting with Roberta Squire. Mayor Lindstrom enjoyed how well-informed Roberta Squire was about Fraser Lake. Mayor Lindstrom learned that Centerra Gold has partnered with a company from the United States. He also learned we

lost our Public Health Nurse from the Medical Clinic. Mayor Lindstrom appreciates Ms. Squire's interest in our community.

Councillor Storey reported our Public Health Nurse has been out of the Medical Clinic for some time. The primary care model requires everyone at the clinic to cross train. Everyone does everything. Councillor Storey feels there are a lot of women who have been falling through the cracks without the support of a Public Health Nurse. In the past, the Public Health Nurse provided new mothers with a variety of supports. According to information received by Councillor Storey, this new model of health care has not been well received at the Medical Clinic.

Councillor Storey went on to explain, the Primary Care model has been implemented in other provinces. Councillor Storey feels nursing staff trained in specific disciplines should be working within those disciplines. When Monique Roy was the Public Health Nurse, Councillor Storey felt the support she provided to new mothers and infants was important and valuable.

Mayor Lindstrom noted he would be attending the Regional District meeting tomorrow. He will attend the BC Transit Celebration and Presentation of the new 30 passenger Highway 16 buses.

Resolution 05-02-136 M/S Councillor Lepoidevin/Councillor Reyden

"Motion to receive Council Reports"

Carried

Accounts Payable:

Councillor Reyden asked for more information about cheque 27274 paid to Bud's Electric for electrical issues. Cheque number 27274 was for \$470.00.

Cheque number 27274 covered two invoices from Bud's Electric. The first was for \$89.00 to troubleshoot an electrical issue at the Arena and \$380.00 for the installation of a chemical pump for the washing machine at the Fire Hall.

Councillor Reyden asked for more details around cheque 27283 to Habitat Systems for \$2,700.00. Councillor Reyden asked if that was just an in and out payment.

CAO Holland advised the Village received \$2,600.00 in grant funding from the United Way of Northern BC for this purchase. The Village topped up the purchase price of this piece of playground equipment with an additional \$100.00.

Councillor Reyden asked for details around the payment to Tower Radio for radio maintenance. Councillor Reyden asked if it was for annual maintenance?

CAO Holland advised the Fire Department radios are experiencing significant interference on their frequency in Fraser Lake. This is causing responders to miss call outs and interferes with radio to radio communications. The Village has tried to deal with this problem several times

previously. Earlier efforts to address this concern confirmed the repeater is functioning well. We were concerned about the possible impacts of the TV Society's broadcast. There was some belief, the radio interference had increased when the High Definition channels were added to the TV Society's channel selection.

This recent expenditure brought Tower Radio and Mr. Don Webster of the TV Society together at the repeater site. Mr. Webster shut the TV tower off to determine its affect on the Fire Department radios. Unfortunately, the interference remains.

Previous efforts to address this interference have included driving around town with a meter to identify significant sources of interference. The radio signal interference appears to be everywhere. Although there are some hot spots, there is specific source that would be causing the bigger problem.

Tower Radio has proposed installing a repeater and antenna on the water tower on Mouse Mountain. Due to the expense of the repeater installation, that option will have to wait until 2019. Our Fire Department personnel will continue their attempts to identify the source of the interference. The installation of a repeater was estimated at \$20,000.00.

Resolution 05-02-137 M/S Councillor Reyden/Councillor Storey

"Motion to receive accounts payable and payroll in the amount of \$106,710.05"

Carried

Correspondence List:

Resolution 05-02-138 M/S Councillor Lepoidevin/Councillor Reyden

"Motion to adopt the Correspondence List"

Carried

CAO Reports:

Disposal of Village Property – Old Gravel Spreader:

The old gravel spreader needs to be disposed of. Public Works intends to scavenge any useful pieces off the rusted-out gravel spreader. The bottom of the spreader box is rusted through. It is not thought to have market value beyond that of scrap metal. Administration is looking for Council's approval to dispose of this item. A new gravel spreader has been ordered.

Resolution 05-02-139 M/S Councillor Reyden/Councillor Storey

"Motion to dispose of the old gravel spreader by placing it on the scrap metal pile"

Carried

Community Vehicle Transportation – quarterly update:

Over the past three months, the Community Vehicle has provided 160 rides. Many of these rides have been provided to seniors residing within the Village of Fraser Lake. There are 26 riders using the Community Transportation Service repeatedly. There is reasonable uptake of the service from residents along the west route. Curiously there is little uptake of the service on the North Shore, Fort Fraser route. Rider surveys are available and our driver asks riders for input. We also have the transportation steering committee in place. The steering committee is interested in determining what would work best for the various communities. This may include altering days of service.

Councillor Storey feels our driver should be introduced at a community event in Nadleh and Stellaquo. She feels there is a need to build trust.

CAO Holland advised our driver does attend the Band Offices, Band Stores and Medical Clinics in both Nadleh and Stellaquo to build relationships with the community.

Councillor Storey noted, our driver also attends Autumn Services regularly. She appreciates his efforts to promote and provide service.

Councillor Lepoidevin asked if the driver were to pick someone up from the North Shore, do they still complete the route? He understood rides are supposed to be pre-booked.

CAO Holland stated the Community Vehicle does complete the whole route. Although we've asked riders to call ahead to book their ride, we've also invited residents to wave down the Community Vehicle for rides. Where there has been no ridership in the morning and no phone calls for a ride in the afternoon, the Community Vehicle does not drive the route in the afternoon.

Mayor Lindstrom stated that makes sense. In earlier discussions with North Shore residents, a couple of people told the Mayor they'd use the bus. The lack of ridership over the North Shore route is interesting.

Councillor Reyden asked if there were any attempts to determine potential ridership demand prior to establishing the service.

CAO Holland stated we did not. This is a new service to the area. In our application for funding, we committed to providing the service as set out. We are meeting that commitment. The number of rides provided are good in comparison to other more established Community Transportation Services such as Fort St. James. As the service continues we need to consider

questions such as why we are not seeing riders from Endako or from the North Shore. Many of the people who might use this service, have other ride sources. It may take some time, more advertisement or some other motivator before they take advantage of this service.

Councillor Reyden asked if the length of time in town had any bearing on ridership.

CAO Holland advised we have had feedback on that issue. Several people have told us that being in Fraser Lake for four hours is too long. In response, we've modified our service slightly. Where there are no calls for local rides, our driver will return out of town riders to their homes earlier than the scheduled return trip.

Highway 16 Transit New Bus Celebration:

Administration noted the invitation to a public celebration and presentation of new larger capacity buses for the BC Transit Highway 16 Corridor service.

Mayor Lindstrom will attend the ceremony. He noted, the route from Burns Lake to Prince George is the busiest leg of the Highway 16 Corridor transit service. Last summer several passengers were turned away when the bus was full. The addition of the larger capacity buses is a positive response by BC Transit. The 30 passenger buses will be a welcomed addition to the Highway 16 Corridor service.

The celebration will be held tomorrow at 2:00 pm in Burns Lake; across from the Post Office and in front of the Gateway to Tweedsmuir Park sign.

Resource Benefits Alliance Conference Call:

An RBA conference call is scheduled for Friday May 4th between 2:00 and 3:00 pm. The Province recently provided the RBA with \$300,000.00 to assist with costs associated with negotiating with the Province. The RBA board would like all available Elected Officials to participate in that conference call.

A second meeting is scheduled for Saturday May 26, 2018. The RBA would like to have an in-person meeting of the Mayors and RD Directors in Terrace, B.C. That will be an all-day event. There will be discussion of the allocation models.

CAO Holland provided a brief over view of the three proposed allocation models.

Mayor Lindstrom asked which allocation model Village Council prefers. A discussion followed.

Mayor Lindstrom will attend the event on May 26th, 2018.

Resolution 05-02-140 M/S Councillor Storey/Councillor Lepoidevin
"Motion to receive CAO Reports"

Carried

Staff Report:

Mayor Lindstrom complimented EDO Dave Christie on his Minerals North Conference report.

Resolution 05-02-141 M/S Councillor Lepoidevin/Councillor Storey
"Motion to receive the staff report"

Carried

Reading List:

None

New Business:

Councillor Storey noted the Nominations Committee for the Appreciation Dinner is meeting tomorrow afternoon at 2:00 pm to review nominations.

Councillor Storey noted the Nechako Watershed Roundtable has a meeting during NCLGA on Tuesday May 9 at 4:30 pm. And the meeting with Northern Health is scheduled for 3:00 pm on May 9th

Resolution 05-02-142 M/S Councillor Lepoidevin/Councillor Reyden

"Motion to Receive New Business"

Carried

Bylaws:

Good Neighbour Bylaw No. 788, 2018:

Resolution 05-02-143 M/S Councillor Reyden/Councillor Storey

"Move the fourth and final reading of the Village of Fraser Lake Good Neighbour Bylaw No. 788, 2018"

Carried

Village of Fraser Lake 5-year Financial Plan Bylaw No. 795, 2018:

Resolution 05-02-144 M/S Councillor Storey/Councillor Reyden

"Move the first, second and third readings of the Village of Fraser Lake 5-Year Financial Plan Bylaw No. 795, 2018"

Carried

Mayor Lindstrom called for any discussion or comment. There was none

Village of Fraser Lake Tax Rate Bylaw No. 796, 2018:

Resolution 05-02-145 M/S Councillor Lepoidevin/Councillor Reyden

Move the first, second and third reading of the Village of Fraser Lake Tax Rate Bylaw No. 796, 2018”

Carried

Mayor Lindstrom called for any discussion or comment. There was none

Next Meeting of Council:

CAO Holland noted the Village of Fraser Lake 5-Year Financial Plan Bylaw No. 795, 2018 and the Village of Fraser Lake Tax Rate Bylaw No. 796, 2018 are subject to a legislative deadline of May 15, 2018. These Bylaws are submitted to Province on an annual basis.

Mayor Lindstrom inquired with Council as to an appropriate date to call a Special Meeting prior to May 15, 2018. It was noted our Council procedure bylaw requires 24- hours before final adoption of a bylaw.

Resolution 05-02-146 M/S Councillor Lepoidevin/Councillor Reyden

“Motion to call a Special Meeting of Council on Thursday May 3, 2018 at 7:00 pm”

Carried

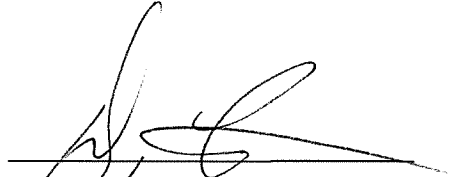
Adjourn:

Resolution 05-02-147 M Councillor Lepoidevin

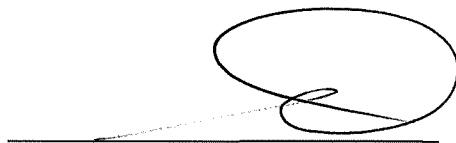
“Motion to adjourn the meeting at 6:51 pm”

Carried

Certified Correct



**Dwayne Lindstrom,
Mayor**



**Rodney J Holland,
Chief Administrative Officer**