



## **Minutes of the Regular Meeting of Council held April 24<sup>th</sup>, 2019 In Council Chambers**

Those in Attendance:

Council: Mayor Storey  
Councillor LePoidevin  
Councillor Watt-Senner  
Councillor Fennema  
Councillor Jenkinson

Staff: Rodney Holland, Chief Administrative Officer  
Laura McMaster, Director of Finance  
Joe Pacheco, Fire Chief  
LeEtta LaFontaine, Recreation Director  
John Elish, RDBN Finance

Delegations: Ben Campbell, NKDF Audit Manager, Audit Report

### **Agenda**

Mayor Storey called the meeting to order at 5:30 and asked for a motion to adopt the agenda and requested the declaration of any new business.

Resolution 04-24-160 M/S Councillor Fennema/ Councillor Jenkinson  
"Motion to adopt the Agenda"

Carried

### **Delegation**

Ben Campbell—KPMG Audit Report 2018:

Mr. Campbell, Audit Manager of KPMG, presented on the annual audit of the Village of Fraser Lake's 2018 Financial Statements. KPMG is an independent agency and can provide an unbiased opinion. The annual audit works to identify risks associated with fraud, error or design. With the completion of the audit, KPMG is happy to report a clean audit. This means there were no concerns or recommendations following the audit; based on the information reviewed. Mr. Campbell's stated this is the kind of conclusion a Village wants.

Mr. Campbell provided a PowerPoint slide show with his presentation. The Village of Fraser Lake's financial position, accumulated surplus, net financial assets, cash flow, accounts receivable, accounts payable, tangible capital assets and 2018 revenues were reviewed. Mr. Campbell thanked Director of Finance, Laura McMaster for her organization and the assistance she provided before and during the audit. It certainly made the audit team's work easier. He also thanked Laura and CAO Holland for their availability during the audit process.

Mayor Storey expressed appreciation for the work of Director of Finance Laura McMaster.

Mr. Campbell explained that to complete the process, the financial statements are approved by Council. Once approved the 2018 Consolidated Financial Statements will be compiled and sent back out to the Village for our records and publication.

Resolution 04-24-161 M/S Councillor Watt-Senner/ Councillor Fennema

“Motion to approve the audited 2018 Consolidated Financial Statements”

Carried

### **Minutes from the Previous Meetings**

Resolution 04-24-162 M/S Councillor LePoidevin/ Councillor Watt-Senner

“Motion to adopt the minutes of the Regular Meeting held April 10, 2019”

Carried

Mayor Storey asked about the *Canada's Grocery Store and More* being approved for the new location of the Village Sports Equipment rental?

CAO Holland explained a proposal had been received from the Canada's Grocery Store and More Ltd. to manage the rental of Village equipment. Previously, Village sports equipment was managed and rented through Par 3 Sports. With the closure of Par 3 Sports, the Canada's Grocery Store has offered to take over this activity. Their business hours are seven day per week. Administration felt this was a good fit for the program.

Resolution 04-24-163 M/S Councillor Fennema/ Councillor Jenkinson

“Motion to adopt the minutes of the In-Camera Meeting held March 27<sup>th</sup>, 2019”

Carried

### **Business Arising from the Minutes**

None.

### **Councillor Reports**

Councillor LePoidevin attended the Fraser Lake Public Library AGM. Budget talks were a highlight. The library is conducting a book amnesty to encourage the return of outstanding books. No penalty will be levied during the amnesty period. In the coming year, the Library plans to purchase new computers and a security camera. Councillor LePoidevin added there is a new member on the executive; Jo Fiske. He was happy to attend the meeting. There were a lot of good topics covered.

Councillor Fennema added Fraser Lake's Library had over 10,000-books in circulation last year. That's a significant number of transactions for a small community.

Mayor Storey asked why the library board felt a security camera was needed?

Councillor Fennema explained the security camera supports their “working alone policy”. There have only been two incidents in the last fifteen years when someone was working alone, and a problem arose. If such an event should occur, the recording could be used as evidence.

Councillor Watt-Senner attended the Agriculture Wildfire Preparedness Seminar held in Fraser Lake on April 10<sup>th</sup> at the Small Events Centre. This seminar was very well organized and informative.

On April 18<sup>th</sup>, Councillor Watt-Senner attended the RDBN meeting. The main topics of discussion were:

NW Resource Benefit Alliance:

This is a partnership with twenty-one local governments and three regional districts in NW of BC. Even though Fraser Lake is a member of the NW Resource Benefit Alliance, they don’t have the FL logo on the membership sheet. She recommended we send out a logo to be used for the membership sheet.

The Resource Benefit Alliance is seeking funding for projects like: roads, water, sewer systems, facilities, arts and culture.

United Way:

Roberta Squire, CEO for the United Way of Northern BC, spoke about BC211; a Social Services version of 911. This service provides trained and certified Counsellors and Social Workers online to provide information for issues such as mental health, shelter, housing, etc. This service began in 2010. Our region can only access the service through the service website or via web texting or email. The rest of the province can access the service by phone.

The United Way of Northern BC came to Regional District to ask for a three-year commitment of \$16,000 per year to establish phone access for our region. The United Way conducted a survey in Fraser Lake. The number one request from Fraser Lake Seniors was a Senior’s Advocacy helpline.

Statistical data from March 2019 indicated the heaviest usage of the BC211 service is for addictions and counselling.

Councillor Watt-Senner provided Administrative staff with information about the ‘adopt-a-bed’ program for the May Village newsletter. This program is intended to support Village efforts to beautify Fraser Lake. Councillor Watt-Senner hopes to work with volunteers to plant and maintain flower beds around town. She’ll be attending Silver Birch Lodge Monday, April 29<sup>th</sup> for their monthly meeting. She will present this program with the hopes of getting a few volunteers to help.

Councillor Jenkinson advises he’s spoken with several members of the public about the improvements beside Park Drive and the services at the cemetery. Otherwise, he had nothing to report.

Councillor Fennema had nothing to report

Mayor Storey stated she's been extremely busy. The North Central Local Government Association has been working on a *Species at Risk* letter. There is a meeting about Cariboo management in Vanderhoof tomorrow evening. Mayor Storey hopes a few members of council can attend. She feels this is something we need to remain current with.

Mayor Storey talked about her submission to NCLGA in response to the 2019 Social Responsibility Award. Mayor Storey stated the deadline was looming, so, she provided a submission on behalf of the Village of Fraser Lake. Unfortunately, that submission did not proceed.

Mayor Storey attended the Mayor's Caucus that was held in Prince George, B.C. She felt the Mayor's Caucus was beneficial. She enjoyed meeting other mayors and talking about local issues. There are certainly common issues affecting all municipalities. There was interesting information on fires. During that discussion, communications were highlighted as concern. It was felt, there were issues with the flow of timely information to the communities. One presenter suggested, we should not evacuate people because of the smoke. When this statement was questioned, the presenter replied there was as much smoke everywhere else, and it's just too much work to move people. Mayor Storey stated that comment was not well received. It is not uncommon for smoke to aggravate health issues.

The City of Prince George is partnering with the Red Cross to modernize the evacuee registration program. They are setting up online services for registration. The City and Red Cross are collaborating with Northern Emergency Support Services to see how this trial will work. The voucher system is also being considered for revision as some felt it was demeaning to the user the way it is now.

Social and economic prosperity was another interesting topic. Most communities are looking at social responsibility to help retain residents. Mayor Storey feels our community is doing a good job of this already.

Other topics discussed were mental health, addictions, the lack of mental health beds for youth in crisis and the mental health community. Mayor Storey is looking forward to more information on these issues. She anticipates a few resolutions to come from those discussions. Larger communities have different ways to retain people and keep them healthy in our communities.

Mayor Storey toured the Wood Innovation and Design Centre in Prince George. This is one of the two wood innovation buildings in Prince George. The tour was informative. They are working with innovative ideas using wood. They spoke about how tall a wood building can safely be constructed. They also talked of different ways to utilize wood. The tour included a tour of the energy plant used to generate electricity for a group of buildings in the downtown core. The Pool and Ramada Hotel buildings are on the energy plant's power grid. They hope to make money from this power grid soon. Mayor Storey was intrigued by these projects.

Climate change, climate actions and new targets for emission reduction were discussed. Canada produces 1.6 percent of the total global emissions. We keep talking about how Canada must get down to 80% emissions by 2050. There is a lot of talk about the targets we are not meeting. In consideration of our relatively small emissions, Mayor Storey felt there isn't a lot we can do in Fraser Lake to bring that number down. Electric car recharging stations are fine but, resources are extracted to build these as well. Canada is not an issue compared to say, China, Russia, India and other countries.

The Mayor's Caucus would like a better understanding the Clean BC Plan. The Federal and Provincial Governments are pushing everyone toward zero emissions. Most municipalities do not clearly understand the expectation of where we need to go.

Mayor Storey attended COFI in Vancouver, B.C. Mayor Storey felt there were a lot of opportunities to network and to build connections. There are some major issues in the timber industry. She met the manager of West Fraser.

The percentage of people preparing to retire from the field of forestry is a concern and considered a significant challenge for the industry. There are not enough youth entering the field of Forestry to fill the positions that are anticipated to come available.

Mayor Storey participated on the FLESS non-academic scholarship panel on April 23<sup>rd</sup>.

Mayor Storey met with Kiel Giddens from Coastal Gaslink. Mr. Giddens and his team would like to meet the Village of Fraser Lake Council members. Kiel Giddens and his team are working on the establishment of the pipeline camps. The camps are expected to be self-sufficient. According to Mr. Giddens, the camps won't need any water or sewer services. Mr. Giddens will provide regular updates as this project moves forward.

Councillor Jenkinson asked if the camps will require fire protection from the Village?

Mayor Storey replied they will not require fire protection, the clinic or emergency support. The camps are expected to be self-sufficient. That includes providing these services to their camp on site. Macro Enterprises Inc will operate the Lejac camp. They have a 51% partnership with Nadleh Whut'en. Macro Spiecapag Joint Venture will build the pipeline through the local area.

Mayor Storey commented how EDO Christie met with Kiel Giddens late last week. She feels EDO Christie is staying on top of these pipeline camp developments as well.

Resolution 04-24-164 M/S Councillor Jenkinson/ Councillor Fennema  
"Motion to receive the Councillor Reports"

Carried

#### **Accounts Payable**

Resolution 04-24-165 M/S Councillor LePoidevin/ Councillor Fennema  
"Motion to receive Accounts Payable and Payroll in the amount of \$86,234.46"

Carried

## Correspondence List

None

### Business from the CAO

Wharf:

Over the past two years, the Wharf sustained damage to the wharf pilings. Damage has coming in the form of beaver chewing on the pilings and ice damage.

CAO Holland reviewed the original design of the wharf and how the design evolved to meet financial constraints. Initially the wharf was to have a covered walkway but due to the added expense, that was removed from the scope of the project.

A local contractor built the wharf. The construction project was completed in 2005.

When the beaver began chewing pilings in 2017, we took steps to guard them with collars of galvanized culvert. This past winter ice sheered off two piling at the northeast end of the wharf. This corner of the wharf has begun to slump. It is not considered to be structurally safe.

Staff have made inquiries for qualified contractors to assess the wharf. Formula One Contracting has been the only professional contractor who has responded. Formula One Contracting specializes in pile driving and is in Prince George, B.C. They indicated an interest in the work.

Administration is seeking an initial assessment and a quote for the repair. We've also been in discussion with the original contractor. He and Vern Hilman inspected the wharf. They discovered the two sheered pilings on the north east corner. At this early stage, it is thought necessary to remove the end 16' of the dock because of the unsupported corner. This discussion included an informal estimate of repair at \$40,000.00. The damage is correctable. The second issue is the degrading fir decking. Without a roof, the fir decking is deteriorating. Depending on Council's decision on how to deal with the wharf, steps can be taken to replace damaged decking.

A discussion followed.

The wharf will not be open this summer. A long-term solution is being researched. When the associated costs are known, the matter will be brought back to Council for consideration.

BC Hydro Memorandum of Understanding:

BC Hydro is asking municipalities to host two Level III (45-minute) electric vehicle charging stations. These EVO Charge stations are being offered at no cost to the Village. BC Hydro will install and service the charging stations. Through the MOU, the Village is being asked to provide a Village owned site for the charging station. We will also be responsible for normal maintenance; keeping the area clean, mowed and snow removed.

BC Hydro would like us to sign a memorandum of understanding. An aspect of the MOU is the identification of at least two sites where the EVO Charges could be located. BC Hydro has the final say on where these units will be placed.

The Visitor Centre and the Library were decided to be preferred sites for these EVO Charging units.

Installation is scheduled for some time in 2020. These charges will include a user pay process.

Resolution 04-24-166 M/S Councillor Fennema/ Councillor Watt-Senner

“Motion to sign the BC Hydro DCFC Station Project Memorandum of Understanding to support the planning and installation of two-Level III electric vehicle charging stations on Village of Fraser Lake property”

Carried

Resolution 04-24-167 M/S Councillor LePoidevin/ Councillor Jenkinson

“Motion to receive the CAO Reports”

Carried

### **Staff Reports**

EDO Christie submission-FireSmart Canada—National Community Wildfire Preparedness Day: National Community Wildfire Preparedness Day falls on May 4<sup>th</sup>. A Community Information forum is being planned in the FLESS gymnasium. The hope is to get people thinking about wildfire preparedness and fire smarting their properties. There are a variety of agencies who have committed to attending and presenting at the event. The goal is to encourage people to be emergency prepared and to answer questions arising from the experiences during last years wildfires.

Young Canada Works Grant—Summer Student:

We received \$15,000.00 from the Canada Summer Jobs program. Job applications from high school and university students have started coming in. This grant will help supplement summer employment. The Village also applied for a Tourist Information/Museum student. This application was also successful. This will support a student employee in the museum on weekends until summer. During the months of July and August, the student will be employed five days a week.

Director of Finance, Laura McMaster, verified the Canada Summer Jobs grant for the Museum/Tourist Information Centre was for \$6000; not \$8000 as proposed. This places a higher financial obligation on the Village. We will make it work.

National Day of Mourning:

The Day of Mourning ceremonies are scheduled for this Friday, April 26<sup>th</sup>, 10:30am at White Swan Park. Fire Chief Joe Pacheco has organized the event.

Resolution 04-24-168 M/S Councillor Fennema/ Councillor Watt-Senner

“Motion to receive the Staff Reports”

Carried

## **Reading List**

Resolution 04-24-169 M/S Councillor Jenkinson/ Councillor Fennema  
"Motion to receive the Reading List"

Carried

Mayor Storey commented she would be away for the May 27<sup>th</sup>, 5-8pm BBQ with Centerra Gold at the Legion.

She thanked Nathan Cullen for the letters he provided about the loss of our bank.

The *Cariboo Species at Risk* consultation is tomorrow evening at 5:30pm. Mayor Storey plans to attend and hopes others from Council would join her. She stressed that if this policy goes forward, the Federal and Provincial Governments will use this same policy for all species at risk. This could impact our area greatly as most industry and recreation occurs in the back country. They want people to talk about these concerns. Each municipality should write a letter to the Province demanding proper consultation before something like this goes ahead. Mayor Storey feels moose will be the next species to be scrutinized in our area, along with predator control.

## **New Business**

Councillor Watt-Senner asked about the Christmas decorations that are still up. She also inquired about street sweeping?

Mayor Storey commented about how busy the Public Works crew have been. She added the sweeper is in for repairs. As soon as the sweeper is ready, street sweeping will resume.

Councillor Watt-Senner inquired about the cost for a memorial bench.

CAO Holland provided some detail of the cost of a bench and placement of the foundation. The guesstimate is up to \$2500.

Councillor Jenkinson asked about water at White Swan Park.

CAO Holland said the hold up is the permitting process through CN Rail. The contractor is ready to go as soon as the permits are received. The contractor said it would take approximately two weeks to complete the drilling. Completion of the project is estimated by the end of May.

Councillor Jenkinson asked about the water flowing from the water treatment plan into the ditch alongside Park Drive.

CAO Holland explained this water comes from the backwash process in the water treatment plant. This process flushes the filters. The water is safe to go into the ditch.



Councillor Fennema asked about dates for the next tri-council meeting. She also asked for more information about the advances of the Fire Training Centre at the Airport. Have the burn buildings been placed yet?

Mayor Storey replied the date for the next Tri Council meeting has not yet been set.

CAO Holland advised the Fire Training Centre is an initiative of the Fraser Lake Fire Training Society. They are independent of the Village. CAO Holland stated it was his understanding they continue to fund raise for the burn structures. They are close to their financial goal but are awaiting the outcome of one or two applications or requests.

Councillor Fennema announced the library is placing signage around the library to tell the public there is no smoking on the property. The Library Board has agreed the signs that say so many feet away don't work for smoking cannabis. Councillor Fennema related a recent event where someone was smoking cannabis in their vehicle right outside of the library. She felt this signage might serve as a precedent for the Village for other public places around town.

Council agreed it would be better for everyone to smoke farther away from buildings. This is something to consider for the future and until then get staff to investigate what other communities are doing.

Mayor Storey advised she has been working to set a date for the next Tri Council meeting. Both MLA John Rustad and Trans Canada Pipeline would like to attend. Mayor Storey called for agenda items for the next Tri Council Meeting.

Mayor Storey noted Nadleh Whut'en has passed a Band Council resolution around their economic development initiative. They would really like to involve the Village of Fraser Lake in this project.

Mayor Storey has received an email from CN Rail. CN will be clearing vegetation and trees from their right of way.

Councillor Jenkinson asked if CN indicated whether they'd be using herbicide?

Mayor Storey said it does not.

Councillor Jenkinson asked if this could be followed up on because there are others with concerns regarding use of herbicides and pesticides. Mayor Storey agreed to follow up on this with CN.

Mayor Storey asked if Council would like to forward a *Species at Risk* letter to a more inclusive consultation process. We can simply cut and paste the North Central Government letter body and forward it to the government. We want to indicate we want to be part of the consultation process. Mayor Storey stated the Premiere is quite aware of this concern. There was an announcement earlier today. Mayor Storey doesn't know if we necessarily need the letter, however, she feels such a letter would demonstrate our support.

Resolution 04-24-170 M/S Councillor Fennema/ Councillor LePoidevin

“Motion to send a letter to Prime Minister Trudeau and Premier Horgan in support of better consultation and collaboration with regard to Species at Risk concerns”

Carried

Mayor Storey voiced her concern about the pending bank closure. She would like to use the Community Vehicle to take seniors or low-income residents to Vanderhoof during the time when we have no bank in the community. She wonders if there are any grants available for such a service.

Discussion followed.

Resolution 04-24-171 M/S Councillor Watt-Senner/ Councillor Fennema

“Motion to get staff to look into a grant possibility for a bus to take seniors or low-income residents into Vanderhoof to use the bank once a week or once bi-weekly”

Carried

Mayor Storey reports receiving complaints about drivers speeding in town.

Councillor Jenkinson asked why complaints were taken to the Mayor and not to the RCMP. This isn't a bylaw council can enforce?

CAO Holland replied the speed limit on all municipal street is 30 km/hr. At each exit from Highway 16 onto Village streets, the posted speed limit is 30 km/hr. As a result, the speed limit remains at 30 km/hr until a different speed limit sign is encountered.

Discussion ensued.

Resolution 04-24-172 M/S Councillor LePoidevin/ Councillor Jenkinson

“Motion to place 30 km/hr speed limit signs in more places around the Village”

Carried

Mayor Storey inquired about Fraser Lake's clean-up day.

Councillor Watt-Senner commented the FLESS students participate in a clean-up day. She was sure residents were welcome to join in.

CAO Holland added the FLESS spring clean up is organized by the school. In support of this event, the Village supplies garbage bags and gloves. Our Public Works staff also collect the filled bags and transport them to the transfer station. In appreciation, the Village typically provides each student with an ice cream treat or a popsicle upon completion of the project.

CAO Holland noted the May 8<sup>th</sup> Regular Meeting of Council had been cancelled due to NCLGA. To ensure our Tax Rate Bylaw and 5 Year Financial Plan Bylaws are passed before the May 15

statutory date, a special meeting will be required. CAO Holland asked for Council's preference for dates?

Thursday, May 2<sup>nd</sup>, 2019 at 5:30 pm is the time and date for the Special Meeting of Council.

Resolution 04-24-173 M/S Councillor Jenkinson/ Councillor Fennema

"Motion to receive New Business"

Carried

### **Bylaws**

Resolution 04-24-174 M/S Councillor LePoidevin/ Councillor Fennema

"Motion to conduct the fourth and final reading for the Village of Fraser Lake Council Compensation Allowance Bylaw No. 803, 2019"

Carried

Resolution 04-24-175 M/S Councillor LePoidevin/ Councillor Fennema

"Motion to conduct the fourth and final reading for the Village of Fraser Lake Capital Equipment Reserve Fund Bylaw No. 804, 2019"

Carried

Resolution 04-24-176 M/S Councillor Jenkinson/ Councillor Fennema

"Motion to conduct the fourth and final reading for the Village of Fraser Lake Cemetery Capital Development Reserve Fund Bylaw No. 805, 2019"

Carried

Resolution 04-24-177 M/S Councillor Jenkinson/ Councillor Fennema

"Move to the first, second and third reading of the Village of Fraser Lake 2019-2023 Financial Plan Bylaw No. 807, 2019"

Carried

Mayor Storey called for discussion.

No discussion.

Resolution 04-24-178 M/S Councillor Jenkinson/ Councillor Watt-Senner

"Motion to conduct the fourth and final reading for the Village of Fraser Lake Capital and Planning Reserve Fund to complete the adoption of Bylaw No. 808, 2019"

Carried

### **In-Camera**

Resolution 04-24-179 M/S Councillor LePoidevin/ Councillor Jenkinson

"Motion to move the Regular Meeting to In-Camera under Section 90(2)(d) of the Community Charter at 7:32 pm"

Carried

Return to Regular Meeting of Council at 09:00 pm.

Resolution 04-24-182 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to send correspondence to Hurry Help, Plowman Logging, Larworth Logging and the Co op Cardlock and ask that they comply with our Zoning Bylaw and Good Neighbour Bylaw by address fence screening, property cleanliness and paving"

**Next Meeting of Council**

Next Regular Meeting of Council is on May 22 at 5:30 pm in Council Chambers

**Adjournment:**

Resolution 04-24-183 M/S Councillor LePoidevin

"Motion to adjourn the regular meeting at 9:02 pm"

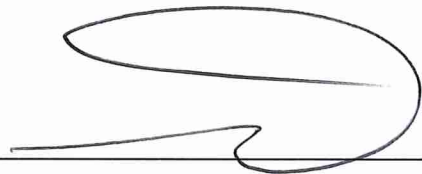
Carried

Certified Correct:



Sarrah Storey, Mayor

CRAIG LEPOIDEVIN



Rodney J Holland, Chief Administrative  
Officer