



Minutes of the Regular Meeting of Council held January 9th, 2019 In the Adult Learning Centre

Those in Attendance:

Council:

Mayor Storey
Councillor Watt-Senner
Councillor Fennema
Councillor Jenkinson
Councillor LePoidevin

Staff:

Rodney Holland, Chief Administrative Officer
Dave Christy, Economic Development Officer
LeEtta LaFontaine, Recreation Director

Public:

Norm DeLong
Marilynn and Don Reyden
Vern Hilman
Elaine Storey
Sandra and Larry Nahornoff
Noel Silva
Diana and Dwayne Lindstrom
Ernie Cleverly
Irene Sandback
Doris Ray
Patti Tawiyaka
Gary and Garrison Senner
Pete Lovell and Brenda Senner
Jody Jenkinson
Constable Nathan Smith
Constable Paul Nadin
Corby Thoms
Kyle Richardson
Paul Dhaliwal

Mayor Storey called the meeting to order at 5:30 pm and welcomed those in attendance. She expressed her pleasure to see such a full house; especially in a temporary location because of the flood in the Village Office.

Agenda:

Mayor Storey asked for a motion to adopt the agenda and for a declaration of any new business.

Resolution 01-09-001 M/S Councillor Watt-Senner/Councillor Jenkinson
"Motion to adopt the agenda"

Carried

Delegation:

Cannabis Retail Application:

Mr. Paul Dhaliwal had been invited to attend the Council meeting regarding his application for a Cannabis Retail Store. Mr. Dhaliwal shared he applied to the Province for a licence to operate a Cannabis Retail Store in Fraser Lake. He would like Council's support for his application; requesting a letter of support from the Village of Fraser Lake stating Mr. Dhaliwal has permission to open a Cannabis store in the Fraser Lake Shopping Centre; 111 Chowsunket Street. The proposed location is a vacant store front between the BC Pop's Pizza and Grill and 2001 Cuts; where Red's Bakery was previously located. Mr. Dhaliwal notes he approached council this past September 2018. Mr. Dhaliwal commits to ensure all rules and regulations are followed and ID will be asked for when needed.

Councillor Watt-Senner asked Mr. Dhaliwal to elaborate on the citations that were brought against his liquor establishment regarding underage persons in the bar. Councillor Watt-Senner asked how he would appropriately police this in the cannabis store.

Mr. Dhaliwal explained there have been no official charges against him or his establishment. There will be no eating or drinking in the cannabis store. All product will be behind the counter and customers will come in; purchase and leave. ID will be required for with each purchase. Customers will get in and get out. Staff will properly control it to make sure no minors can purchase product.

Councillor Jenkinson asked for details of Mr. Dhaliwal's security plan. How will he man the store after hours?

Mr. Dhaliwal explained there would be an alarm system and everything will always be secured.

Councillor Watt-Senner asked for details of the liquor act infractions that have come to light over the recent past.

Mr. Dhaliwal repeated he has not been charged. The Fraser Lake Inn has a licence that allowed under age persons to be in the premise until 10:00 pm. In the first instance, a youth was in the bar playing pool in the company of his older cousin. He was told to leave at 10:00 pm. In the second instance, an underage person who was working on the wildfires was standing in the doorway watching the activities in the bar. She was asked to leave because she was underage.

Councillor Watt-Senner asked if he was given warning.

Mr. Dhaliwal replied yes. In response to these events, he has increased staff levels in the bar to two persons. He agreed that one staff member had difficulty managing everything in the bar and the building. He believes these types of events will no longer be a problem with two staff members on duty. Mr. Dhaliwal noted, the Cannabis Store will have separate staff who will be solely responsible for the cannabis store.

Mayor Storey asked for more information about the application process.

Mr. Dhaliwal explained the Liquor Control and Cannabis Regulation Board are looking for Council's position on his application. Either supporting or rejecting Mr. Dhaliwal's proposal to open the cannabis store. Mr. Dhaliwal stated he would like to bring new business to Fraser Lake. He noted the new store would create employment and help the Fraser Lake economy.

Mayor Storey inquired with CAO Holland whether a letter of support has already been sent to the Liquor Control and Cannabis Regulation Branch?

CAO Holland advised it had not.

Mr. Dhaliwal committed to abiding by all guidelines and regulations. He noted there are online sites to purchase cannabis and people can grow plants in their home. Establishing a cannabis store in Fraser Lake keeps these revenues in our community and established one more business in Fraser Lake. He stated, if the Village becomes concerned about the way he manages the Cannabis Store, the Village has the option to withdraw his business licence. Mr. Dhaliwal acknowledges that authority and assured Council that will not be necessary.

Mayor Storey thanked Mr. Dhaliwal for his presentation. She explained Council will discuss this issue further later in the meeting. Mayor Storey stated this is an important conversation for our community. Mayor Storey shared the planning for the Community Cannabis Open House on January 29th at Fraser Lake Legion.

Minutes from Previous Meeting:

Mayor Storey requested two amendments to the Minutes of the Regular Meeting held on December 12, 2018: page three, *produce sales* should read *product sales* and third paragraph up mentions "the Village could not provide financial assistance" Ms. Gleave has contacted Mayor Storey and noted she did not ask for financial assistance.

Resolution 01-09-02 M/S Councillor Watt-Senner/Councillor Fennema

"Motion to adopt minutes of the Regular Meeting of Council held on December 12, 2018 with the requested amendments"

Carried

Councillor Reports:

Councillor LePoidevin – nothing to report.

Councillor Watt-Senner – the PAC organized New Year's Eve Party on December 31st at the Legion was a success. She noted the use of the Community Bus to provide a Safe Ride Home was a success. Several attendees used the service and were delivered safely home.

Councillor Watt-Senner attended the Regional District meeting on January 3, 2019. Much of the meeting was In-Camera, however, waste management and recycling were discussed during the open meeting. Under current regulation schools and hospitals are not allowed to recycle their paper. As a result, this significant supply of material goes to the landfill. The Regional District is working with the ministry to amend this designation affecting schools and hospitals. They would like to see these mixed paper products recycled and not going to the landfill. Regional District is looking at expanding the collection and consolidation plants in Vanderhoof and Smithers. These sites are working well.

Councillor Watt-Senner attended the Fraser Lake and District Senior Citizen Home Society monthly meeting at Silver Birch Lodge. A new executive is being formed. Their goal is to find opportunities for funding for a new Seniors Housing Complex. The board has asked to extend an invitation to EDO Christy to attend the next meeting.

Councillor Jenkinson – nothing to report

Councillor Fennema attended the Autumn Services monthly meeting. Autumn Services will be relocating in the next few months from their centre on McMillan Avenue to the old Rexall location at the Fraser Lake Mall; 111 Chowsunket Street.

Mayor Storey attended the Regional District meeting on December 13, 2018. The Board discussed the fibre optic initiative they have been pursuing. The project is currently on hold due to several issues requiring more information or study. The Regional District intends to establish a better understanding of the issues before proceeding further. Unfortunately, the project will not likely be ready for the grant deadline.

Mayor Storey met with Brad McRobert, of the Ministry of Jobs, Tourism and Skills Training and Responsible Labour. Mayor Storey was able to determine, the Rural and Northern Communities' grant program is a ten-year program. The first four intakes are expected to consume the bulk of the grant funding. She was happy to hear this is not a one-time opportunity. This leaves the possibility of a five to seven-million-dollar application from our community; assuming we develop a shelf-ready project.

Resolution 01-09-003 M/S Councillor Watt-Senner/Councillor Fennema
"Motion to receive the Councillor Reports"

Carried

Accounts Payable:

Resolution 01-09-004 M/S Councillor Jenkinson/ Councillor Watt-Senner

“Motion to adopt Accounts Payable and Payroll in the amount of \$223,178.28”

Carried

Councillor Jenkinson asked for more information regarding cheque #27854 - Concrete for canoe launch. Councillor Jenkinson asked whether this was kind of late in the year to be doing such a project.

CAO Holland explained improvement of the canoe launch is a budgeted item in the 2018 budget. With the water table extremely low and the availability of manpower, a concrete pad was poured, leading from the canoe shed to the water's edge. The hope is to reduce erosion at the canoe launch and to provide canoeist with a flat stable launch point.

Councillor LePoidevin inquired about the payment to Nadleh Whut'en; cheque #27887 for the Wildfire.

CAO Holland explained the Fraser Lake Fire Department coordinated the local response to this summer's wildfires. Trucks and Fire Department personnel from both Stellaquo and Nadleh participated. An hourly rate was collected from Wildfire BC for the trucks and volunteers. WildfireBC paid the Village for these costs and the Village has dissemination the corresponding revenue to Stellaquo and Nadleh. This was an in/out process.

Correspondence List:

Resolution 01-09-005 M/S Councillor Fennema/ Councillor LePoidevin

“Motion to receive the Correspondence List”

Carried

Business from CAO:

Mutual Aid Agreement Renewal

CAO Holland explained there are existing mutual aid agreements with Regional District Bulkley Nechako and neighbouring communities. These agreements are meant to provide a process for requesting assistance during times of an emergency or catastrophic event. They also set out the methods for recovering costs. Existing Mutual Aid Agreement include Fraser Lake/Burns Lake, Fraser Lake/Vanderhoof and Fraser Lake/Fort Fraser. These agreements do not create mandatory obligations. Instead, they are a pre-authorization from Council, should a neighbouring community request Mutual Aid; allowing Fire Department and/or emergency personnel to respond to the request and incur costs.

Our existing Mutual Aid Agreement between the Village of Fraser Lake and the RDBN has timed out or is about to expire. It's time to consider renewal. CAO Holland noted he's reviewed the proposal and found it to be a standard document with nothing exceptional in it.

Councillor Jenkinson asked who has the authority to approve the fire truck leaving town.

CAO Holland explained that the main firetruck never goes out of town and coverage for the community must be maintained at a minimum of four firefighters. In the event of an emergency that required the main fire truck leaving town, it would be the Mayor approving that action. In the absence of the Mayor, the Acting Mayor would make that decision. In their absence, the next member of Council would be consulted for a decision and approval.

Resolution 01-09-006 M/S Councillor Watt-Senner/ Councillor Jenkinson

“Motion to approve the renewal of the Mutual Aid Agreement for Fire Rescue Services between the Village of Fraser Lake and the Fort Fraser Fire Department via the Regional District Bulkley Nechako”

Carried

Village of Fraser Lake Cemetery Operations and Maintenance Bylaw

Administration put forward a new Cemetery Operations and Maintenance Bylaw proposal. This is an update from the 2008 bylaw. A columbarium was added to the cemetery this past year. The currently bylaw does not provide a mechanism for collecting fees for the sale of Columbarium niches. The new bylaw also updates the fee schedule. Administration worked with the Director of Public Works to identify current cost for the various services provided for internment and inurnment. A \$90.00 increase in full body burial has been proposed over the 2008 fee schedule. Another new feature is the establishment of a capital development fund. This fund would be used for improvements to the cemetery such as installation of benches, landscaping, purchase of the next columbarium or Council approved improvements. Currently, such projects are funded out of general revenue.

The proposed fee structure has taken into consideration the cemetery fees changed in neighbouring communities. The columbarium is thought to be a good addition to the cemetery. A full in ground burial will cost \$1400 per internment in a grave plot in comparison to \$1200 in the columbarium; with a second inurnment in the same plot being \$100.00.

Mayor Storey asked about green burial and the requirements for the Fraser Lake Cemetery.

CAO Holland explained from his research, green burials require an immediate burial. The body is often wrapped in linen or placed in a disposable casket. The Village requires a minimum of 48 hours to arrange for the required manpower and equipment to prepare the burial site. When dealing with weather or holidays, the expected time lines are too tight for capacity.

Age Friendly Assessment funding

CAO Holland advised council we received just short of \$25,000 for an age-friendly community assessment. The RFP is out. We have received good response and Administration looks forward to completion of an age-friendly assessment. Once completed, this assessment will assist Council in planning decisions. Becoming Age Friendly is about creating an environment where residents of all ages can live an active, healthy lifestyle into their golden years. Since many grant opportunities ask whether we are an Age Friendly community, Administration believes moving our community in this direction will potentially make our community eligible for other funding opportunities.

Cannabis Open House

EDO Christy has done a great job organizing a Cannabis Open House. The event will be held Tuesday January 29, 2019, 7pm at the Fraser Lake Legion.

EDO Christy was asked to provide an overview of the event. EDO Christies advise this event follows the format of Vanderhoof Open House. Speakers include; Brian Frenkel, a local physician, a representative of School District 91, and the RCMP. Each speaker will make a 10 to 20-minute presentations and answer questions from the public.

UBCM Emergency Preparedness Funding Opportunity

Administration explained this grant funding was first introduced in 2018. It is intended to support community efforts toward Emergency Preparedness. Up to \$25,000 is available for Emergency Operations Centre equipment and training. Administration proposes to apply for up to the full \$25,000 to make the Firehall, Public Works and possibly FLESS generator ready through the installation of generator plugs and transfer switches.

Councillor Jenkinson inquired if the funding could go towards a generator instead?

CAO Holland said yes it could.

EDO Christy suggested that after the plugs are in there may be enough for a secondary generator.

Resolution 01-09-007 M/S Councillor Watt-Senner/Councillor Fennema

“Motion to support an application for this fund”

Carried

Wildfire Community Preparedness Day

FireSafeBC and Partners in Prevention offer funding in support of a Wildfire Prevention event. The funding is limited to \$500.00. The Village held a Wildfire Awareness day last year with presentation from Wildfire BC, representative of the Insurance Industry, Fire smart, ESS and others. It was a full day event, intended to get people thinking about preparing their homes, yard and the community. Assuming Council supports the initiative, the Wildfire Community Preparedness Day would be scheduled for May 2019. After the fires of last summer people may be interested in becoming more aware of the process of becoming better prepared; starting with FireSmartering their homes.

Resolution 01-09-008 M/S Councillor Fennema/ Councillor LePoidevin

“Motion to apply for the \$500 funding for Wildfire Community Preparedness Day”

Carried

BC Bike Funding Opportunity

Administration introduced this funding opportunity as fun idea. BC Bike provides funding for bike infrastructure. The Province would like to increase the number of persons using active transportation. With the closure of Par 3 Sport, local and long-distance cyclists lack a place to repair flat tire or other repairs. Administration proposes development of a bicycle repair site adjacent to the Visitor Centre. The hope is to provide the community with some notoriety.

group that camp down at White Swan Park. With the closure of Par 3 Sports, there is no place for bicycle repairs. For a minimal investment on the part of the Village we do have some schematics to create a small covered area on a concrete pad with a bike pump, a stand with connected tools and vending machine for small bicycle parts. Community Works Fund (which is a grant) is large enough to pay for this whole thing and wouldn't come out of the new budget. This could be installed adjacent to the Tourist Information Booth which, along with the proximity of the RCMP station, would also bring some security to the installation.

Resolution 01-09-009 M/S Councillor Watt-Senner/ Councillor Jenkinson

“Motion to apply to BikeBC for up to \$13,500.00 to develop a bike repair station including an overhead structure, bike repair station, air pump and secure vending machine.”

Carried

Senior Snow Plowing

The Senior Snowplowing program began some time before 2004. The program initially provided service to 12 to 15 households. Over time the number of eligible households have grown to 95. Although not all eligible seniors take advantage of this program, this year 75 households are receiving this service. Administration noted this program was the subject of discussion between Mayor Storey and CAO Holland. The current policy is from 2004. Seniors driveways are not the first to be plowed. Priorities for Village snow plowing are streets, roads and sidewalks first. Village facilities are next and then senior driveways. When snow falls on successive days, seniors may wait for days before the Village has time to plow their driveway.

To be eligible, seniors must own and reside in their home. The program does not apply to renters or person who have gone south for the winter.

Councillor Watt-Senner voiced her concern about the fiscal cost of this service.

Mayor Storey questioned whether this service is competing with local business. She felt this is an important discussion.

Councillor Jenkinson replied this program may be taking jobs away from the youth. Many young people generate earnings through yard work and shoveling driveways and sidewalks.

Mayor Storey suggested Administration could see what other communities are doing and report back to Council.

Council Departing Gift Policy:

Administration provided an updated Departing Gift Policy. Administration highlighted the significant aspects of the policy. The departing gift is an appreciation from the community. It is a minimum of \$100. For members of Council who have served for more than two years, the parting gift is based on \$50 per year to a maximum of \$750.00.

Mayor Storey asked for a motion to receive these new guidelines.

Resolution 01-09-10 M/S Councillor Fennema/ Councillor Jenkinson
"Motion to approve the new departing gift guidelines"

Carried

MFABC Municipal Finance Association of BC
MFABC – Authorized Signers

The Municipal Finance Authority of BC is where municipalities go to borrow money to purchase equipment or to finance large capital projects. MFABC maintains a list of authorized signers for each municipality. Currently, the Village has no debt with MFABC, however, they would like to keep their records current. This is simply a record-keeping activity between Council and MFABC. A resolution is being sought to identify those members of Council and senior staff who would be authorized to deal with MFABC; the CAO and the Director of Finance are mandatory.

Mayor Storey agrees that it is best to have all members of Council and Senior staff on the authorized signee list.

Resolution 01-09-11 M/S Councillor Watt-Senner/ Councillor Fennema

"Motion to authorize Mayor Sarrah Storey, Councillor Craig Lepoidevin, Councillor Kim Watt-Senner, Councillor Joe Jenkinson, Councillor Audrey Fennema, Financial Clerk Laura McMaster and Corporate Officer Rod Holland as Authorized Signers for MFABC business"

Carried

Investing in Canada Infrastructure – 4th Lagoon Waste Water Treatment project
CAO Holland provided an overview of our Wastewater Treatment processes. In 2016 our Village contracted an environmental engineer to review our WasteWater Management processes and to provide us with a solution to any challenges. The reviewing engineer proposed the Village plan, design and construct a 4th Sewer Lagoon that would act as an overflow or catchment lagoon during spring run off and periods of heavy precipitation. In 2018, the Village of Fraser Lake ran a competitive process for the professional planning and design of the 4th lagoon. L&M Engineering was the successful bid. L&M Engineering has completed the planning and design work. This project is shelf ready. Pending funding, it is ready for construction.

The Federal and Provincial Governments provide funding through the "Investing in Canada Infrastructure Program for Rural and Northern Communities. The estimated cost of constructing the 4th Lagoon is estimated at \$1,482,000.00. Funding through the Rural and Northern Communities Fund is 100 percent. Administration is requesting Council's support to apply to this fund for \$1.5M to fund the construction of the 4th lagoon.

Mayor Storey expressed her excitement about being able to move this project forward. She noted this project has been discussed several times at the Council table.

Resolution 01-09-12 M/S Councillor LePoidevin/Councillor Fennema

"Motion to apply for the Rural and Northern Communities Fund in the amount of \$1.5 million dollars for construction of the fourth sewer lagoon"

Carried

Resolution 01-09-13 M/S Councillor Fennema/ Councillor Watt-Senner
"Motion to receive CAO Reports"

Carried

Reading List:

Resolution 01-09-14 M/S Councillor Watt-Senner/ Councillor Jenkinson
"Motion to receive the Reading List"

Carried

New Business:

Councillor LePoidevin proposed to discuss Paul Dhaliwal's application for a Cannabis Store store.

A discussion followed. Council agreed, with the legalization of Cannabis, a retail store in Fraser Lake was close to inevitable. Council does not want to see residents driving to other communities to make their purchases.

Resolution 01-09-15 M/S Councillor LePoidevin/ Councillor Jenkinson
"Motion to support Mr. Dhaliwal's application for a Non-medical Cannabis Store Licence to open a Cannabis Store at 110 Chowsunket Street, Fraser Lake, B.C."

Carried

Councillor Watt-Senner voiced her appreciation for the administration and had questions regarding staff fulfillment and discord.

Mayor Storey replied that it was CAO Holland's duty to oversee the staff and the Mayor and Council oversee CAO Holland and his duties. Discussions of staff discord would be held during In-Camera meetings and confidential in respect of employee privacy.

Councillor Jenkinson had no new business.

Councillor Fennema had no new business.

Mayor Storey advised she would be away on January 30th. She has been asked by Ms. Gleave for Council's support at her Eco Coop Public Forum on Thursday, January 31st.

Tri-Council dates need to be identified, as well as dates for budget discussions.

CAO Holland offered to propose several dates via email for both budget talks and the Tri Council meeting.

Mayor Storey commented about several inquiries she received about our hiring of summer students. It was noted the Canada Summer Works grant is now taking applications. It would appear summer jobs will be in limited supply next summer and Mayor Storey would like to discuss our application to the program.

CAO Holland explained the Summer Works Program is a wage subsidy. It provides a subsidy for students aged 15-30 years, who will be returning to school in the fall. Typically, the Village budgets to hire four University or College students and two High School Students. If we are successful in our application to Canada Summer Works, the wage subsidy covers the cost of two additional High School students.

Councillor Jenkinson asked whether the Village has capacity to supervise that number of summer students.

CAO Holland replied yes, the Village has managed this number of summer students in the past.

Mayor Storey shared how important good governance is at the Council table and how pleased she is with how well everyone was adjusting to their roles. She noted this was only their fourth meeting as a Council.

Resolution 01-09-16 M/S Councillor LePoidevin/ Councillor Watt-Senner
"Motion to receive the New Business"

Carried

Next Meeting of Council:

January 23rd at 5:30 pm at the Adult Learning Centre.

Adjournment:

Resolution 01-09-17 M/S Councillor LePoidevin
"Motion to adjourn the meeting at 7:03pm"

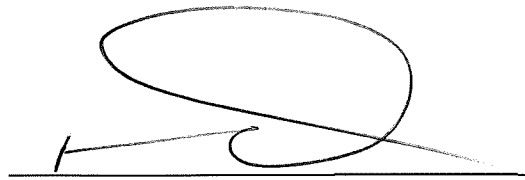
Carried

Certified Correct



~~Sarah Storey, Mayor~~

A/MAYOR CRAIG LEPOIDEVIN



Rodney J Holland, Chief Administrative Officer