



## Minutes of the Regular Meeting of Council held November 22, 2017 In the Municipal Hall in Open Forum

Those in Attendance: Mayor Lindstrom  
Councillor Reyden  
Councillor Lepoidevin  
Councillor Ray

Staff: Rodney J. Holland, Chief Administrative Officer

Public: Sgt Jason Slater – Fraser Lake RCMP  
Constable Nathan Smith  
Constable Paul Nadin

Mayor Lindstrom called the meeting to order at 5:30 pm and welcomed those in attendance.

### Agenda:

Resolution 11-22-308 M/S Councillor Lepoidevin/ Councillor Ray  
"Motion to adopt the agenda"

Carried

### Delegation:

Sgt Slater began by introducing the detachment's newest member; Constable Paul Nadin.

Constable Nadin provided a brief background. He's happy to be here.

Sgt Jason Slater of the Fraser Lake RCMP provided quarterly reports for the second and third quarters of 2017. Sgt Slater advises there has been a reduction in the number of calls for service in comparison to the same time last year. In 2016, over the 2<sup>nd</sup> and 3<sup>rd</sup> quarters there were 319 calls for service. This year, there have been 272 calls. The detachment has a surplus member; Cst Nadin. Cst Pawchuck is scheduled to transfer in the Spring. With his departure, the detachment will be back to 5 members.

A substantial decrease has been experienced in the number of criminal code investigations over the same period; from 63 in 2016 to 35 in 2017. Sgt Slater felt a contributor to these lower numbers may have been the reduced numbers in commuters due to the forest fires. From 2014 to today, there has been a slow reduction in criminal offenses in the Fraser Lake area. Sgt Slater added that with the lower number of criminal code calls, the detachment members have been more pro active in their work. Drug related offenses are up.

Mayor Lindstrom asked Sgt Slater if he was aware of any problems in the community because of the Lejac Work Camp. Mayor Lindstrom referred to a presentation at the Regional District - relating to Work Camps. The presentation painted a bad picture of the Lejac Work Camp.

Sgt Slater stated he was asked a similar question just yesterday while in Stellaquo and speaking with the Band Manager. Sgt Slater intends to conduct some research to confirm his understanding of that time. However, he did not believe the Lejac Camp created any significant workload for the local detachment. Sgt Slater stated the camp contractor for the new camp has made inquiries. From his conversation with the camp representative, the camp will be strictly run. The proposed camp is to be a dry camp.

Mayor Lindstrom stated the police were reporting to Council through that time. The police provided similar reporting and nothing significant was reported.

Sgt Slater stated that people will talk about matters that were never reported to the police. If it did happen, it was not reported to the police. Otherwise, it may be rumour and speculation.

Mayor Lindstrom stated the Lejac Work Camp was good for local merchants. It will be important that the camp be run responsibly.

Sgt Slater announced the Fraser Lake Detachment has obtained a 6 seater Polaris UTV. This vehicle will be used for patrols with the Conservation Officer Service for hunting checks, summer patrols of area trails and search and rescue responses. Sgt Slater stated their UTV has a restricted license, so, it can travel on roads. Other Off-Road Vehicles are not allowed to operate on roads. Off Road vehicles being utilized on Crown Land or Resource Roads, they are required to be registered and insured. Regardless of being insured and licenced, Off- Road Vehicles are restricted to crossing roads at intersection. If the driver of a Off Road Vehicle wants to cross the road at a location other than an intersection, they should obtain a permit from the local detachment. Off-Road vehicles are also allowed to travel within the road right of way but not on the travelled portion of the road. Technically, they are not allowed to impact the operation of vehicles on the road. So, in town, you cannot operate an Off-Road vehicle on the street. Snowmobiles fall under the same restrictions. From a policing perspective, Sgt Slater doesn't want to see ATV or snowmobiles racing around town or filling up at the gas station.

Mayor Lindstrom asked if ATV's that are plowing snow around the neighbourhood would be seen differently.

Sgt Slater stated they shouldn't be driving around town. If they are plowing their own driveway and maybe the driveway across the street. If an ATV owner wants to go across town to plow a friend's driveway, the ATV should be loaded onto a trailer or vehicle.

A discussion followed about Off Road Vehicle permits.  
Sgt Slater asked Cst Smith to present

Constable Nathan Smith was asked to present briefly on his recent completion of DARE Officer training. Cst Smith advised the training was two weeks. Cst Smith is scheduled to provide DARE training to grade 5 students at FLESS. He will also provide a more abbreviated program to grades 4 and 6. The DARE program provides students with the tools to resist drugs, alcohol and tobacco. Cst Smith also intends to present to students in grades 9 and 10 on age appropriate subjects such as dangerous driving. The DARE program also provides lesson plans intended for younger ages. There is a mini DARE program that provides presentations to elementary school students in grades 2 and 3 that are age appropriate.

Mayor Lindstrom asked where the DARE graduations would be held.

Cst Smith stated the school organizes the graduation. Sometimes they are as simple as an event in the classroom. Other times they are a bigger event held in the school gymnasium and members of the community are invited to attend. The program will begin at the end of January 2018. Cst Smith encourages members of Council attend the graduation ceremonies. He has offered to notify the Village of the next DARE graduation.

Mayor Lindstrom thanked Sgt Slater and all members of the Fraser Lake RCMP for being at the Remembrance Day ceremonies.

Mayor Lindstrom thanked Sgt Slater, Constable Nadin and Constable Smith for their presentation.

#### **Minutes:**

Resolution 11-22-309 M/S Councillor Reyden/Councillor Lepoidevin

“Motion to adopt the minutes of the Regular Meeting held on November 8, 2017”

Carried

#### **Business from Previous Meeting:**

CAO Holland advised Councillor Storey had asked for more information about a \$158.00 claim at the last meeting of Council. The claim was from our EDO who had attended two days at the RDBN Small Business Forum and the Tri Council Meeting that was held in Stellaquo. The EDO intended to travel via Village vehicle. On the day he was to leave, the tire on the Village vehicle was flat. CAO Holland authorized use of the EDO's vehicle. The \$158.00 claim was for mileage to and from Burns Lake on the two days of the Small Business Forum and mileage to and from Stellaquo for the Tri Council Meeting.

Resolution 11-22-310 M/S Councillor Lepoidevin/Councillor Ray

“Motion to receive Business from Previous Meeting”

Carried

### **Councillor Reports:**

Councillor Lepoidevin attended the Tri Council meeting last week. He felt it went over well. It was a good meeting with Stellaquo and Nadleh. Councillor Lepoidevin would like to see our communities to keep moving forward as we continue to build good relationships.

Councillor Ray attended the Tri Council Meeting. Councillor Ray felt the meeting was positive. He felt there may be an opportunity to utilize different contractors. This may be a way to save the Village some money. Councillor Ray is also excited about the new grocery store. He stopped in last Friday. It was good to see everyone happy with the new store.

Councillor Reyden attended the Tri Council Meeting. He feels these meetings are progressively getting better as we get to know and trust each other more. Councillor Reyden noted having participated in the Strategic Planning. Councillor Reyden felt the meetings went very well. Council has identified some specific targets for Admin to go after.

Mayor Lindstrom reported on the New Agricultural Coordinator at the RDBN. Debbie Evans was previously from Salmon Arm. She's highly educated and has been very involved in a variety of agricultural pursuits.

Mayor Lindstrom received a letter from Barb Zang of FLESS regarding Grad Transitions. Mayor Lindstrom asked for a volunteer from Council.

Councillor Lepoidevin advised he has agreed to participate.

Mayor Lindstrom reported having received a text from Chief Larry Nooski. Chief Nooski stated he'd just ridden in a Mercedes Van and added "Nice". Mayor Lindstrom enjoyed the note.

Mayor Lindstrom and CAO Holland will be travelling to Terrace for Friday November 24<sup>th</sup> for discussions around the RBA Allocation formula

Resolution 11-22-311 M/S Councillor Reyden/Councillor Lepoidevin  
"Motion to receive Councillor Reports"

Carried

### **Accounts Payable and Payroll:**

Resolution 11-22-312 M/S Councillor Reyden/Councillor Lepoidevin  
"Motion to adopt Accounts Payable and Payroll in the amount of \$89,593.00"

Carried

Councillor Reyden asked about payment to BC Hydro by way of cheque 00511-001 Splashpad Hydro for \$11,000.00

CAO Holland noted the payment was for hydro consumption throughout the entire Village. Specific to the Splashpad, hydro consumption was \$115.00. The caption was just misleading.

Councillor Reyden asked about the large number of cancelled invoices.

CAO Holland explained our Financial Clerk completed a bank statement reconciliation. There were several cheques that were stale-dated; going back to 2011. Those cheques were replaced at some point; however, the stale-dated cheques had not been addressed. To clear them up, they were included in this report.

Councillor Ray asked about invoice 26993 – Trouble shoot chlorine pump - Bud's Electric. Councillor Ray wanted to know if they resolved the problem or if it would be a re occurring problem.

CAO Holland explained the chlorine motors are original to the Water Plant construction. They are designed to run at 9 amps but were running at 15 amps. The breaker had been upgraded to a 20-amp fuse. As the motor age, they have begun tripping the 20-amp breaker. Bud's Electric was called in to determine why. The motors are being replaced and the associated pumps have been rebuilt. The plan it to bring that system back to the original specifications.

#### **Correspondence List:**

Resolution 11-22-313 M/S Councillor Ray/Councillor Reyden  
"Motion to receive the correspondence List:

Carried

#### **Business from the CAO:**

Change in Hours – Fraser Lake Inn – Licensed premise:

CAO Holland advised the Fraser Lake Inn has applied to the Liquor Control and Licencing Branch to extend their hours of operation of it's licenced premise. The current hours of operation are 11:30 am to 01:30 am. The application is to open at 9:30 am and to close at 01:00 am. CAO Holland did speak with the owner of the Fraser Lake Inn about this application. Their hope is to be open early enough to serve campers, fishermen and persons heading out for the day.

CAO Holland inquired with the Fraser lake RCMP. They are happy with the earlier closing time of 1;00 am. They had no comment on the earlier opening proposal.

CAO Holland inquired with the Government Liquor Store. Their hours of operation begin at 10:30 am.

In Fraser Lake, the Government Liquor Store is the only competition. They employ one full time employee, a second part time employee and they maintain an employee on call. The Government Liquor store is not happy about the earlier opening time.

A general discussion followed about whether this change in hours of operation would harm other businesses in town. It was noted, prices at the Fraser Lake Inn are higher than the Government Liquor Store.

Resolution 11-22-314 M/S Councillor Lepoidevin/Councillor Ray

“Motion to support the application to the Liquor Control and Licencing Branch by the Fraser Lake Inn to change hours of operation to 09:30 am to 1:00 am”

Carried

Northern Health IMAGINE Grant:

Northern Health provides grant funding opportunities for projects that support healthy activities. The Fraser Lake Healthy Communities Committee convened. The Committee proposes an application in support of the Breakfast for Learning program at FLESS. The application would fund the purchase of up to \$5,000.00 in equipment to support the Breakfast for Learning program. The \$5,000.00 would purchase an industrial freezer, smoothie maker, industrial food warmer, waffle maker and an assortment of utensils for food preparation and eating. These are items the school has identified as needed.

Resolution 11-22-315 M/S Councillor Reyden/Councillor Lepoidevin

“Motion to apply to the Northern Health IMAGINE grant for up to \$5,000.00 to purchase equipment to support of the Breakfast for Learning program at FLESS”

Carried

Councillor Lepoidevin asked if there was a schedule for Council to attend FLESS to help serve breakfast.

CAO Holland advised Brian Cross, the school principle, has offered to provide a time slot for Village participation.

Canada’s Grocery Store and More Ltd Opening:

Canada’s Grocery Store and More Ltd held a soft opening on Friday November 17<sup>th</sup>, 2017. The owners were very happy with the response from the community. They would like to hold their Grand Opening this Friday, November 24<sup>th</sup> at 10:00 am. The Grand Opening will include a cake cutting. Bobbi and Lori Hurry would like to invite members of Council to attend.

Councillor Lepoidevin volunteered to attend.

Christmas Light Up/Shop Locally evening - December 1<sup>st</sup>

CAO Holland advised Council, Friday December 1<sup>st</sup> has been scheduled for the Chamber of Commerce “Shop Locally” event. The Fraser Lake Fire Department, Stellat’en Fire Department

and others will hold a light up parade at 6:00 pm. The Chamber of Commerce and the Canadian Grocery Store are providing space for local small businesses to sell the wares in the space beside the Canadian Grocery Store. Most of the local businesses will be open late.

#### Canada 150 Skate – December 10<sup>th</sup>

The Fraser Lake Fire Rescue Society applied for funding to hold a two-hour Canada 150 Public Skate the evening of Sunday December 10<sup>th</sup> from 5:00 pm to 7:00 pm. Members of Council and their families are invited and encouraged to attend.

CAO Holland noted the donation of several pairs of skates to the Fraser Lake arena. The skates are being sharpened and will be available to persons needing skates during public skating.

Mayor Lindstrom asked that a Thank You letter be sent.

CAO Holland noted an invitation from MLA John Rustad. There will be an Open House at his office in Vanderhoof; 3:30 pm to 6:00 on Friday December 8<sup>th</sup>.

#### NDIT Internship Offer:

NDIT has circulated a questionnaire to determine what Local Governments would be willing take on an Intern. CAO Holland asked Council if they would be interested in applying for one of these resources. Although NDIT pays wages, the Village would be responsible for compulsory payments such as MSP, Pension, etc. As a general estimate, the intern would cost the Village around \$6,000.00.

Mayor Lindstrom stated he sits on the NDIT Board. He has been quite impressed by the Interns he's spoken with. Mayor Lindstrom is in favour of taking on an Intern and would like to see what the rest of Council thinks.

Councillor Lepoidevin felt this would be beneficial. They would bring some new ideas and would help.

Councillor Ray would like to know more about the program. Councillor Ray asked if they were required to report to someone so they would be required to conduct specific duties.

CAO Holland stated the Village would assign their duties. Monthly, the Intern is required to travel to Prince George and to present to the NDIT Board. NDIT pays for all training. It is believed the Intern would attend several MATI courses over the course of the year.

Councillor Reyden asked if the Intern looks after the own lodging.

CAO Holland stated that was their responsibility. However, these folks are recently out of school. They would certainly appreciate help if that was possible.

CAO Holland advised more information has been requested. Assuming the information that will be received is acceptable, we would need to develop a job description and a list of duties for this person. He felt the Intern could be used to assist with a broad array of duties including front desk reception, file management, update bylaws, take minutes at Council meetings, publish the Newsletter, conduct Client Satisfaction surveys for the Community Vehicle or assist with tax collection.

Councillor Reyden asked if the Village had a computer and desk available for the Intern.

CAO Holland confirmed we have the infrastructure to accommodate this person.

Regular Meeting of Council – December 27<sup>th</sup>, 2017:

CAO Holland noted there are two Regular Meetings scheduled in December; December 13<sup>th</sup> and December 27<sup>th</sup>. CAO Holland asked if Council would like to follow the schedule or cancel the December 27<sup>th</sup> Regular Meeting of Council as has been the practice in the past years?

Resolution 11-22-316 M/S Councillor Lepoidevin/Councillor Reyden

“Move to cancel the Regular Meeting of Council scheduled for December 27<sup>th</sup>, 2017”

Carried

Resolution 11-22-317 M/S Councillor Reyden/Councillor Lepoidevin

“Motion to receive CAO Reports”

Carried

**Staff Reports:**

None

**Reading List:**

Resolution 11-22-318 M/S Councillor Lepoidevin/Councillor Ray

“Motion to receive the Reading List”

Carried

Councillor Ray asked if there was any way Council could show appreciation for the perseverance of the Public Works crew. Councillor Ray feels some of the Public Works crew have had a challenging year, given all the things that have happened.



CAO Holland agreed it has been a challenging year. All Village staff have been challenged. Our EDO and Fire Chief have been pitching in when Public Works needs help. A general discussion followed.

Councillor Ray thought it would be nice to take the Works Crew for lunch.

Councillor Reyden felt lunch with the Mayor would be a good idea, so, he'd like to find a date in his calendar to make it happen.

**New Business:**

None

**Bylaws:**

Village of Fraser Lake Zoning Amendment Bylaw No. 793, 2017 (Shipping Containers)

Resolution 11-22-319 M/S Councillor Reyden/Councillor Lepoidevin

“Move the third reading of the Village of Fraser Lake Zoning Amendment Bylaw No. 793, 2017 (Shipping Containers)”

Carried

Resolution 11-22-320 M/S Councillor Ray/Councillor Reyden

“Move to make the 4<sup>th</sup> reading of Village of Fraser Lake Zoning Amendment Bylaw No. 793, 2017 (Shipping Containers) on the same evening as the third reading”

Carried

Resolution 11-22-321 M/S Councillor Lepoidevin/Councillor Reyden

“Move the 4<sup>th</sup> and final reading of the Village of Fraser Lake Zoning Amendment Bylaw No. 793, 2017 (Shipping Containers)”

Carried

**Next Regular Meeting:**

December 13, 2017 at 5:30 pm

**Adjourn:**

Resolution 11-22-322 M Councillor Lepoidevin

“Motion to adjourn the meeting at 7:23 pm”

Carried

Certified Correct

A handwritten signature in black ink, appearing to be 'DL', written over a horizontal line.

**Dwayne Lindstrom**  
Mayor

A handwritten signature in black ink, appearing to be 'RJH', written over a horizontal line.

**Rodney J Holland**  
Chief Administrative Officer