



## Request for Proposal Horse Camp – Summer Program

### Overview

The Village of Fraser Lake is seeking submissions for individuals or organizations to provide summer horsemanship instruction for their summer recreation program. The summer program runs from July 1 - August 25<sup>th</sup> 2017. The terms and conditions of the agreement are all negotiable.

Respondents to this Request for Proposal should provide the following information in their submission:

- Name and contact information
- A summary of the certified instructor's experience of the proponent
- A brief description of the proposed programs according to age and ability
- A brief overview of the community benefits or benefits to the local economy associated with your proposal

Submissions will be received via mail or personal delivery in a private envelope addressed to Jennel Harder until 4:30 pm, June 7, 2017.

### RFP Details

Prospect name	RFP deadline	RFP number
HORSE CAMP	May 26, 2017	01-2017
<b>Request summary</b>		
Horse Camp Programs for the Village Of Fraser Lake's Funsational Summer Recreational Program.		
Decision date	Recreation Director	Contact Email
June 7 <sup>th</sup> 2017	Jennel Harder	jharder@fraserlake.ca

Roles and responsibilities	
Role	Responsibilities
Certified Horse Instructor	<ul style="list-style-type: none"> <li>• Instruct and provide safe horsemanship guidelines and practices in a fun and friendly manner.</li> <li>• Commitment to service and the community members both in the delivery and quality of the instruction offered.</li> <li>• Must be able to provide a guarantee of contract delivery of the classes or instruction upon which was agreed.</li> <li>• Provide appropriate support staff to aid in the delivery of program.</li> <li>• Provide class summary detailing objectives and course requirement for individual age groups.</li> </ul>