



**VILLAGE OF FRASER LAKE  
JOB POSTING  
SUMMER STUDENT EMPLOYMENT**

**The Village of Fraser Lake will hire a limited number of University, College or High School Students for summer maintenance, administrative and recreational duties. If interested, please submit your resume to the Village of Fraser Lake Office before April 19, 2019.**

Please note: Our summer student employment program is subsidized through the *Canada Summer Jobs Program*. To be eligible, applicants must be between the ages of 15 and 30 years of age. Applicants must provide evidence of enrolment or application to an educational program to return to school in September 2019.

**DURATION:** University or College students: May 6, 2019 to August 23, 2019 (16 weeks)  
High School students: June 27, 2019 to August 30, 2019 (9 weeks)

**HOURS OF WORK:** Up to 40 Hours per week.  
Weekend work may be required to meet service requirements.  
Community events on long weekends may require changes to your shift.  
Some overtime may be required.

**REQUIREMENTS:** All positions involve some level of physical exertion. Applicants must possess the physical ability to perform duties as assigned.  
Valid Class 5 driver's licence is preferred.  
Must complete a Criminal Record check.

**DUTIES:** Public Works: Operating lawn maintenance equipment, cleaning washrooms, maintaining flower beds, assisting with carpentry, plumbing and/or other small construction activities. General maintenance duties as assigned. Must be willing to work outdoors under seasonal conditions. Previous experience operating light equipment is preferred. Please note, this is a physically demanding role.

Visitor Centre/Office Admin/Recreation: Greeting and assisting the Public in person and by phone. Operation of cash register, typing, filing, and assisting with other duties as assigned. This may include compiling basic statistics and preparing reports. Work sites may include the Village office, Fire Hall, Public Works Office, Visitor Centre and Recreation Complex. Specific to Recreation, this role will support activities of the Recreation Director; planning, coordinating and implementing summer recreation programming and aiding with drop in activities. A willingness to work with youth is a requirement. Physical fitness is a must.

**Application deadline:** April 19, 2019

**Please submit your application to:** Village of Fraser Lake  
Box 430  
Fraser Lake, B.C. V0J 1S0  
Phone: 250-699-6257  
Email: [rjholland@fraserlake.ca](mailto:rjholland@fraserlake.ca)