



**Minutes of the Regular Council Meeting held in the Municipal Chambers
on Wednesday, November 23, 2022, at 5:30 pm**

Mayor S. Storey presided. Councillors present were C. LePoidevin, A Fennema, and J. Webb. Councillor J. Jenkinson joined the meeting electronically.

Staff present were Chief Administrative Officer R. Holland and Economic Development Officer D. Christie.

**Meeting Called to Order
at 5:30 pm.**

Agenda:

Mayor Storey called for a motion to adopt the agenda and asked for the declaration of new business.

MOVED/SECONDED to adopt the agenda.

Resolution 11-23-380

Carried

Delegations & Guests:

Ian Welle of Polar Engineering used a power point presentation to report the outcomes of the CleanBC Energy Recovery project completed on the C.H. Foote Memorial Arena, Curling Rink and Complex. The intention of the program is to reduce greenhouse gas emissions (GHG)

Although the study focuses on identifying ways to reduce the consumption of natural gas, Administration also asked Polar Engineering to access electrical consumption. The project objectives were to improve the energy efficiency of the facility while reducing its carbon footprint and operating costs.

The energy recovery study was funded through a \$20,000.00 CleanBC Grant. With the completion of the energy audit, there is potential for further funding opportunities through CleanBC. The amount of available funding is dependent on achievable GHG reductions. The funding is based on \$50 in funding per ton of CO2 reduction over the project lifespan.

Ian Welle presented three (3) energy projects that are recommended for the arena, complex and curling rink. Each of the projects are based on heat recovery from the operation of the ammonia ice plant. The recovered heat will be used to:

- 1) pre heat the Domestic Hot Water supply for domestic water use and for the Zamboni. This would reduce the amount of natural gas used for water heating for dressing room showers and Zamboni floods. This installation would reduce GHG emissions by reducing our natural gas consumption. A projected savings of \$6,302.00 would be realized.

2) construct a medium temperature glycol loop for the Air Handling Unit that will serve the Curling Rink/Community Hall. This heat recovery project would supply most of the heat required by the air handling unit during those months when the ammonia ice plant is in operation. This is projected to save \$17,976.00 per year.

3) Installation of heating coils and ducting to serve the arena and curling lobbies and the upstairs complex. This will reduce our use of electricity to heat these areas and is projected to create an energy savings of \$10,550.00 per year.

The cost of installing these three-energy recovery projects is estimated at \$320,000.00. Funding available through CleanBC is estimated at \$64,134.00. Based on the estimated savings and with no other sources of funding, the repayment of the investment for the three heat recovery projects is estimated at 7.3 years.

Ian Welle asked for questions.

Councillor Jenkinson asked about Mr. Welle's level of confidence in the estimates provided.

Mr. Welle replied, Polar Engineering has completed these kinds of projects in a number of communities across British Columbia. They have a lot of expertise in such projects. Although there are no guarantees to these levels of savings due to the external factors that influence the consumption of energy, such as how well a space is insulated, or the temperature set on the thermostat. However, Mr. Welle feels the proposed heat recovery projects will result in significant reductions in GHG emissions and significant reductions in energy costs at the arena, curling rink and complex.

Councillor Jenkinson asked about the requirement for additional training with the addition of the new infrastructure.

Mr. Welle advised these project require the installation of three recirculating pumps. Other than normal maintenance of these pumps, there should not be a requirement for additional training.

Mayor Storey thanked Mr. Welle for his presentation.

Regular Council Meeting Minutes,
November 9, 2022

MOVED/SECONDED that the Regular Council Meeting Minutes of November 9, 2022, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 11-23--381

Carried

**Business arising from
the Minutes:**

None

**Reports on Council
Activities:**

Councillor LePoidevin

Councillor LePoidevin attended the Remembrance Day ceremonies. He has also completed the UBCM Responsible Conduct Online Course.

Councillor Webb

Councillor Webb attended the Remembrance Day ceremonies. She too has completed the UBCM Responsible Conduct Online Course. She commented about how helpful the course was in understanding the subject matter.

Councillor Fennema

Councillor Fennema agreed with Councillor Webb's comment. She has also completed the UBCM Responsible Conduct Online Course.

Mayor Storey

Mayor Storey provided a speech at the Remembrance Day assembly at FLESS.

Mayor Storey met with Greg Marr of Northern Health to discuss the Fraser Lake Medical Clinic, senior's independent and assisted living and workforce housing for doctors.

Mayor Storey referred to the recent announcement by Premier David Eby to address the problems related to housing supply. The province is introducing legislation to motivate municipalities to work more quickly to expand the supply of available housing. The province is introducing new laws to make vacant home available for rental, to remove age discriminatory barriers such as those found in 55 Plus developments and to expedient the construction of more homes. Mayor Storey does not feel this issue will affect Fraser Lake, however, larger municipalities across British Columbia will be impacted.

The province is introducing the Housing Supply Act. It requires municipalities to remove local barriers to construction. Examples include updating zoning bylaws and streamlining the development approval process. Where the province does not feel the municipality is moving fast enough, the new legislation contains compliance mechanisms. If the province does not feel the municipality is moving quickly enough toward the provincially set targets, fines or other remedies can be enforced. The province has offered no funding to assist with this work.

Mayor Storey attended the Inaugural meeting at the RDBN on November

17th. All Directors were sworn in.

At this meeting, a motion was passed to invite Premier David Eby to the RDBN. Another motion was passed to invite the leader of the BC United Party, Kevin Falcon, to the RDBN. Mayor Storey would like to send similar letters to the two leaders, inviting them to visit Fraser Lake.

Councillor Jenkinson:

Councillor Jenkinson attended the Remembrance Day ceremonies. He also attended the Royal Canadian legion following the ceremony at the cenotaph.

MOVED/SECONDED to receive Councillor Reports.

Resolution 11-23-382

Carried

Accounts payable:

The accounting reports were presented.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$122,020.27

Resolution 11-23-383

Carried

Correspondence List:

None

Business from the CAO:

CleanBC Energy Recovery projects:

CAO Holland advised the CleanBC report was shared with Electoral Area D Director Mark Parker. Electoral Area D Director Parker was asked about contributing to these energy upgrades through the RDBN Gas Tax Fund. Electoral Area D Director Parker has invited the Village to apply to the RDBN Gas Tax Fund for up to \$255,866.00; the portion of the energy upgrades that is not covered by the CleanBC funding.

MOVED/SECONDED to proceed with the energy upgrades as proposed by Polar Engineering following the completing of the CleanBC Energy Assessment.

Resolution 11-23-384

Carried

MOVED/SECONDED to apply to CleanBC for \$64,134.00 to complete the three energy saving projects identified by Polar Engineering following completion of the CleanBC Energy Assessment.

Resolution 11-23-385

Carried

MOVED/SECONDED to apply to the Regional District Bulkley Nechako Gas Tax Fund for up to \$255,866.00 to complete three energy saving projects: 1) Desuperheater for Domestic Hot Water and Zamboni, 2) Medium Temperature Glycol Loop for AHU-1 and 3) Community Hall Heating.

Resolution 11-23-386

Carried

Municipal Asset Management Planning – FCM Funding Agreement:

This matter relates to a project that started almost three years earlier. In 2020, FCM awarded the Village of Fraser Lake with \$50,000.00 to advance our Asset Management practices. Most of the foundational work has been completed, including the development of our Asset Management Policy, Asset Management Strategy, Asset Management Plan and our Asset Management Roadmap. The location and details of our asset inventory has been digitized. Staff use this new database to locate buried infrastructure. The Village is maintaining current records of repairs and maintenance through the input of condition assessments. This is an ongoing process, however, a good foundation has been established.

The administrative aspects of this project are behind. The Funding Agreement has only just been received from FCM. To sign the agreement, a resolution from Council is required that authorizes CAO Holland to enter into the agreement on behalf of the Village.

MOVED/SECONDED to authorize CAO Holland to enter into the MAMP funding agreement with FCM on behalf of the Village of Fraser Lake for up to \$50,000.00 in funding for the Municipal Asset Management Planning project.

Resolution 11-23-387

Carried

Wastewater noncompliance letter & response:

Council thanked CAO Holland for the careful and well thought out response to the non-compliance letter from the Ministry of Environment.

Wastewater Aerators:

It has been a challenge to find suppliers of wastewater aerators. Suppliers who were previously identified, may have gone out of business. Evoqua Aerators are available and expensive. A second supplier has recently come to light. Administration has asked for a quote from that supplier and suggests this discussion be tabled until the second quote is received.

MOVED/SECONDED to table the discussion of aerators until the next meeting of council on December 14, 2022.

Resolution 11-23-388

Carried

MOVED/SECONDED to receive the CAO reports.

Resolution 11-23-389

Carried

Staff Reports:

Rural Economic Diversification & Infrastructure Program (REDIP):

EDO Christie explained the three funding streams of the program.

- Economic Capacity
- Economic Development
- Forest Impact Transition

The community is allowed one application at a time. Administration is proposing the development of an engineered development plan for McMillan Avenue. This proposed plan would lay out what is needed to update the buried infrastructure on McMillan Avenue. It will also lay out street, curb, and sidewalk improvements. Once a shelf ready project has been prepared, the Village could then apply for the Economic Development grant to begin the work of upgrading McMillan Avenue.

Mayor Storey stated she would prefer to see the development of a marina. She believes a marina would be a bigger economic driver for the community. She feels a marina would pull people back into the community.

Mayor Storey added she likes the idea of beautifying McMillan Avenue but feels we need to do something to bolster the economy.

Councillor Jenkinson asked for the criteria for each of the funding streams.

EDO Christie provided the details of the various grant programs.

Councillor LePoidevin agreed a marina would be nice, but it would cost a lot of money to maintain, and he questioned the amount of economy it would generate. He would like to see a lot of investigation before pursuing a marina.

Councillor Jenkinson asked if this funding could be used for the Community Hall project. He would like to see the funding used toward completion of Phase II of the project.

A discussion followed.

CAO Holland provided an update on the existing projects that are planned and/or underway in the Village. The Community Hall project is underway. Completion of that project is not expected until late summer 2023. Although this is a contracted project, it requires almost daily involvement by staff.

The water tower replacement project, and the designated water line project are planned. Funding applications have been submitted for each of those projects. The outcomes to our grant applications will be announced in April 2023. CAO Holland voiced his concern about taking on more projects than the Village has capacity for. Development of a shelf ready plan is an achievable task. This would involve working with a consultant, providing required information to get them started and checking in with them while they complete the technical aspects of the project. This would be less labour intensive than a construction project.

Councillor Webb agreed. The Village needs to be careful about taking on too much and needs to complete current projects.

A discussion followed.

MOVED/SECONDED to apply to the Rural Economic Diversification and Infrastructure Program for \$1,000,000.00 for the completion of Phase II of the Community Hall Project.

Resolution 11-23-390

Carried

Electric Vehicle Charging Stations:

EDO Christie presented a usage report for the BC Hydro Electric Vehicle charging stations at the Fraser Lake Mall parking lot. The people using these charging stations might not otherwise have pulled off the highway. These, while waiting for their vehicles to charge are likely to be attending our stores and spending money. The presence of these charging stations bring an added economic benefit to Fraser Lake.

Santa Claus Parade:

EDO Christie presented the itinerary for the December 9th Santa Claus Parade.

Mayor Storey would like Council to have a float in both the Canada Day parade and the Santa Claus parade. She asked if the Village has banners for such endeavours. Mayor Storey invited other members of Council to float building for future parades.

MOVED/SECONDED to receive staff reports.

Resolution: 11-23-391

Carried

Reading List:

MOVED/SECONDED to receive the Reading List.

Resolution 11-23-392

Carried

New Business:

Mayor Storey has been speaking with CEO Joel McKay at NDIT. Mayor Storey would like to apply to NDIT through the Healthy Northern Communities fund to hire additional staff members to assist with project development and management.

Mayor Storey would also like to send letter to Premier Eby and MLA Kevin Falcon, inviting them to visit Fraser Lake.

MOVED/SECONDED to write letters to Premier David Eby and to MLA Kevin Falcon, inviting them to visit Fraser Lake.

Resolution 11-23-393

Carried

MOVED/SECONDED to receive new business

Resolution 11-23-394

Carried

Bylaws:

None

In Camera:

None

Next Regular Meeting of Council:

December 14, 2022, at 5:30 pm

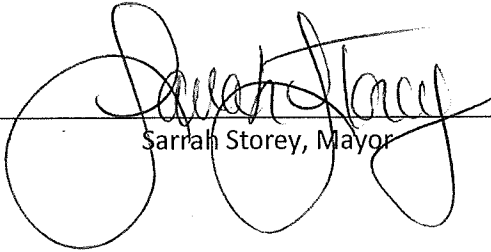
Adjournment:

MOVED/SECONDED that the November 23, 2022, Regular Meeting of Council adjourn at 7:18 pm.


Resolution 11-23-395

Carried

Certified Correct:



Sarah Storey, Mayor



Rodney J. Holland, Chief Administrative Officer