



**Minutes of the Regular Council Meeting held in the Municipal Chambers
on Tuesday, April 26, 2023, at 5:30 pm**

Mayor S. Storey presided. Councillors present were J. Webb, and A. Fennema. Councillor Jenkinson joined virtually.

Staff present were Director of Finance L. McMaster, Fire Chief J. Pacheco and EDO, Dave Christie

**Meeting Called to Order
at 5:30 pm.**

Agenda:

Mayor Storey called for a motion to adopt the agenda.

MOVED/SECONDED to adopt the agenda.

Resolution 04-26-172

Carried

Delegations & Guests:

Catherine Harder - BC Emergency Health Services

Catherine introduced herself as the new Community Paramedic in the Village of Fraser Lake. She is part of the interprofessional team at the Fraser Lake Medical Clinic. Catherine explained the responsibilities of Community Paramedics; Community Paramedics:

- Collaborate with multiple different resources to help support people in the community the best way possible.
- Work with clients in non-emergency settings who have chronic conditions.
- Provide education, such as stop the bleed, and Narcan training.
- Provide client wellness checks in the home, and wellness clinics for the public.
- Provide community outreach and awareness to different groups to promote the Community Paramedic program.

Mayor Storey asked if there was any advocacy that needed to be done for the program and if it was adequately staffed? Council thanked Cathy Harder for coming and providing information on the program.

**Special Council Meeting Minutes,
April 11, 2023**

MOVED/SECONDED that the Special Council Meeting Minutes of April 11, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 04-26-173

Carried

In Camera Council Meeting Minutes,
April 11, 2023

MOVED/SECONDED that the In Camera Council Meeting Minutes of April 11, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 04-26-174

Carried

Business arising from
the Minutes:

None

Reports on Council
Activities:

Councillor Fennema

Attended the RDBN meeting on April 20 and 21, 2023. Councillor Fennema attended a historical society meeting on April 26, 2023.

Councillor Webb

Councillor Webb had nothing to report.

Councillor Jenkinson

Councillor Jenkinson had nothing to report.

Mayor Storey

Attended the UBCM advocacy days in Victoria, which was a great event. Mayor Storey met with many ministers and was happy to have the opportunity to advocate not just for the Village of Fraser Lake, but the region as well.

Attended the Old Growth meeting in Prince George, April 25, 2023. She felt it was a valuable meeting to attend.

MOVED/SECONDED to receive Councillor Reports.

Resolution 04-26-175

Carried

Accounts payable:

The accounting reports were presented.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$155,720.23.

Resolution 04-26-176

Carried

Correspondence List:

None

Business from the CAO:

None

Staff Reports:

National Day of Mourning

The National Day of Mourning held annually on April 28, is dedicated to remembering those who have lost their lives or suffered injury or illness at work. Workplace injuries and illnesses claimed the lives of 181 BC workers last year, with more than half (107) of the work-related deaths the result of occupational disease – 67 were the result of exposure to asbestos, with many exposures happening decades earlier. Every injury, disease, or death serves as a powerful reminder that employers have an important responsibility to ensure that all workplaces in BC are healthy and safe. This year on April 28, a ceremony will be held at 11:00 am at White Swan Park. Everyone is welcome to join us for a moment of silence as we recognize the day and those we lost.

Fire Chief Pacheco will be organizing this event. Councillor Fennema will attend.

Canada community Building Fund – Infrastructure announcement

On April 17, 2023, Anne Kang, the provincial minister of Municipal Affairs, Jen Ford, president of The Union of British Columbia Municipalities, and MP for Burnaby-North, Seymour Terry Beech made a public announcement that Fraser Lake was successful to receive funding for the new water line which will provide a dedicated supply from the reservoir to improve the safety of drinking water for the entire community. In conjunction with the water line construction, a new storm sewer will be installed to collect water from household sump pumps. Village infrastructure improvements will also include a new sidewalk along Tunasa Drive. Once complete, the project will provide safe, clean water to the community for a healthier and better quality of life.

Training policy

A discussion was held about the Village of Fraser Lake's policy on training costs and reimbursement. Council asked for the policy to be reviewed and updated if necessary.

Council reviewed the policy and a discussion followed.

MOVED/SECONDED to have administration alter the Village of Fraser Lake's Employee/Training/Travel Policy to state that it is up to the discretion of the employee's direct supervisor if the employee will be reimbursed for expenses related to training/course if the employee fails the requirements of the training/course.

Resolution 04-26-177

Carried

Professional development versus job required training/courses was discussed. An employee must seek approval by their immediate supervisor if they wish to be reimbursed for professional development. For courses that are required, once an employee becomes certified, should there be a stipulation that the employee is required to remain employed by the Village of Fraser Lake for a specified period?

MOVED/SECONDED to have administration add a line regarding the guidelines regarding professional development to the Village of Fraser Lake's Employee/Training/Travel Policy.

Resolution 04-26-178

Carried

A discussion was held regarding compensation for employees who complete required certification for their job. What are the job descriptions and what are the required courses for the job? Are the pay level grades clearly identified? Is there a checklist that each employee must meet before moving up a level of pay?

MOVED/SECONDED to have administration research, discuss, review and make recommendations to alter the Village of Fraser Lake Employee Benefits/Work Conditions/Pay Review/Pay Dates/Current Pay Rates Policy. Specifically, to investigate the six pay level grades.

Resolution 04-26-179

Carried

Complaints

A site at the Fraser Villa Trailer Court was left unsightly when the tenant vacated.

MOVED/SECONDED to amend the tenant agreement to stipulate that a charge for clean up will be levied if the site is left in a mess.

Resolution 04-26-180

Carried

MOVED/SECONDED to receive staff reports.

Resolution 04-26-181

Carried

Reading List:

MOVED/SECONDED to receive the reading list.

Resolution 04-26-182

Carried

New Business:

Councillor Jenkinson would like to know if the Council meetings can be changed to Thursdays?

MOVED/SECONDED to change the regular scheduled meetings on Wednesdays to Thursdays.

Resolution 04-26-183

Carried

Councillor Webb enquired about the water truck being seen filling up at a fire hydrant on a privately owned commercial lot. Why are they not using the fill station at the arena? How are they being charged if it is not being metered?

Mayor Storey asked staff if they knew why a fire hydrant was being used instead of the fill station?

Mayor Storey says there was a noise complaint about the water trucks filling up at the fill station in the middle of the night.

Other complaints regarding usage of the water and if the Village is jeopardizing the water level by selling too much water has been asked.

MOVED/SECONDED to put up an "idle free" sign, and for administration to give notice to the contractors that they must follow our noise bylaw and turn their engines off between the hours of 11 pm and 8 am.

Resolution 04-26-184

Carried

MOVED/SECONDED to receive New Business.

Resolution 04-26-185

Carried

Bylaws:

The Corporation of the Village of Fraser Lake Tax Rate Bylaw No. 840, 2023.

MOVED/SECONDED to conduct the fourth and final reading of The Corporation of the Village of Fraser Lake Tax Rate Bylaw No. 840, 2023.

Resolution 04-26-186

Carried

In Camera:

MOVED/SECONDED to move the Regular Meeting to In Camera at 6:52 pm As per Section 90(1)(c) of the Community Charter which states a part of a Council Meeting may be closed to the public if the subject matter being considered relates to labour relations and other employee relations.

As per Section 90(2)(b) of the Community Charter which states a part of a Council Meeting may be closed to the public if the subject matter being considered is information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

Resolution 04-26-187

Carried

Return to the Regular Meeting:

Return to the Regular Meeting at 6:54 pm

Next Meeting of Council:

Cancel Regular Meeting May 10, 2023, at 5:30 pm
Regular Meeting May 24, 2023, at 5:30 pm

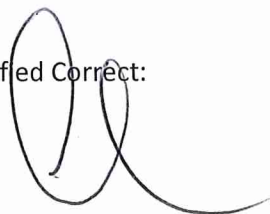
Adjournment:

MOVED/SECONDED that the April 26, 2023, Regular Meeting of Council
adjourn at 7:02 pm

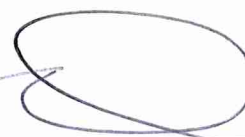
Resolution 04-26-190

Carried

Certified Correct:



Sarrah Storey, Mayor



Rodney J. Holland, Chief Administrative Officer