



**Minutes of the Regular Council Meeting held in the Municipal Chambers  
on Wednesday, August 23, 2023, at 5:30 pm**

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Councillor J. Webb presided. Councillors present were C. LePoidevin and A. Fennema. Mayor S. Storey and Councillor J. Jenkinson joined virtually.

Staff present were CAO R. Holland

**Meeting Called to Order  
at 5:30 pm.**

**Agenda:**

Acting Mayor Webb called for a motion to adopt the agenda.

MOVED/SECONDED to adopt the agenda.

Resolution 08-23-263

Carried

**Delegations & Guests:**

None

**Minutes of the previous Meeting,  
July 5 2023**

MOVED/SECONDED that the Council Meeting Minutes of July 5, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 08-23-264

Carried

**Business arising from  
the Minutes:**

None

**Councillor Reports:**

**Councillor LePoidevin**

Councillor LePoidevin had nothing to report.

**Councillor Fennema**

Councillor Fennema had nothing to report.

**Councillor Jenkinson**

Councillor Jenkinson had nothing to report.

**Councillor Webb**

Councillor Webb attended the Public Library Board meeting on August 11<sup>th</sup>. The Board passed on their appreciation for the air purification system.

**Mayor Storey**

Mayor Storey attended a UBCM Board of Directors meeting in Vancouver for a few days.

Mayor Storey attended the Rural Health Network meeting on July 26<sup>th</sup>. They are doing a lot of work and she is thankful that the Village of Fraser Lake is a part of the Network.

Mayor Storey was invited to the Burns Lake Centennial dinner and dance.

Mayor Storey attended two board meetings of the Regional District of Bulkley Nechako. One of those meetings was focussed on the transfer station.

MOVED/SECONDED to adopt the Council Reports.

Resolution 08-23-265

Carried

**Accounts payable:**

The accounting reports were presented.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$3,240,933.58

Resolution 08-23-266

Carried

**Correspondence List:**

None

**Business from the CAO:**

Development Variance Request - Jenkinson

A Development Variance Request has been received from Joe Jenkinson. The variance is required to construct a pole shed on his property. No principal residence exists on the property.

Councillor Jenkinson stepped out of the meeting for this discussion.

MOVED/SECONDED to support the request for a Development Variance to Lot 5, Range 5, Plan PRP41551, District Lot 2011, Land District 14 and to proceed to notification of neighbouring property owners to seek their comments or concerns about the proposed development.

Resolution 08-23-267

Carried

Request for subdivision – Smitlener

The owner of the apartment building on 565 Mouse Mountain Drive has requested the subdivision of their property. Subdividing this property is in line with the 2019 Official Community Plan. The decision for Council is whether to support this request and if Council supports the proposal, to move forward by seeking input from the owners of neighbouring properties.

MOVED/SECONDED to support the request for a subdivision of Lot 28, Plan PRP8461, District Lot 2012, Coast Range 5. PID: 007-704-313 and to proceed to notification of property owners of neighbouring properties to seek their comments or concerns about the proposed subdivision.

Resolution 08-23-268

Carried

Team Noah – Grant in Aid application

Kayla Penner has submitted a Grant In Aid application on behalf of Team Noah. The Grant-in-Aid application requested is equivalent to the rental fees for the complex. Team Noah is hosting a fundraising event in support of Noah Ray. The event will include both a live and silent auction.

MOVED/SECONDED to approve the Grant-in-Aid application in the amount of \$325.00 for Team Noah.

Resolution 08-23-269

Carried

UBCM - Meetings

CAO Holland reported on the Meeting Requests that have been submitted for the 2023 UBCM Convention. CAO Holland asked if there were any other meetings Council would be interested in requesting? Additional requests must be into CAO Holland by Monday, August 28, 2023 as the deadline for meeting requests is August 31st.

A discussion followed.

VFL Corporate Credit Card Policy review

CAO Holland reviewed the Village's Corporate Credit Card policy ahead of UBCM. Receipts are required for charges to the credit card. Tipping should not be added to Credit Card expenditures.

A discussion followed.

VFL Travel Expense/Per Diem Policy review

CAO Holland reviewed the Village of Fraser Lake Travel Expense policy. Vancouver is a high expense location. If anyone plans to submit for meal costs that exceed the meal allowances set out in the policy, receipts are required for reimbursement.

BC United Conservative MLA's visit to Fraser Lake

The BC United Conservative Party MLA's will be in Fraser Lake on August 31, 2023 and are wanting to meet with locals to discuss the issues experienced in the North.

MOVED/SECONDED to receive Business from the CAO.

Resolution 08-23-270

Carried

**Staff Reports:**

None

**Reading List:**

CN Rail Safety Week

CN has requested Village Council to adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality.

MOVED/SECONDED to support national **Rail Safety Week** to be held from September 18 to 24, 2023.

Resolution 08-23-271

Carried

Purple Day for Epilepsy Awareness 2024

Purple Day is celebrated on March 26<sup>th</sup> annually, during Epilepsy Awareness Month, to increase the knowledge and understanding of epilepsy in the community.

MOVED/SECONDED to hereby proclaim Tuesday March 26<sup>th</sup>, 2024, as "Purple Day" in the Village of Fraser Lake.

Resolution 08-23-272

Carried

MOVED/SECONDED to receive the reading list.

Resolution 08-23-273

Carried

**New Business:**

Councillor LePoidevin asked about the maintenance of the air purifiers as he was in the arena and noticed the filters looked like they needed to be cleaned.

CAO Holland informed Council that the air purifiers belong to Autumn Services. It is presumed the persons responsible for the facility will maintain the filters. An inquiry will be made with Public Works.

Councillor Fennema commented that she has received many compliments about the new round planters around town. People really like them.

Councillor Webb wanted to give a shout out to Public Works and the contractors who put up the sun shelters at Kin Park and White Swan Park. She has received a lot of compliments from parents about these shelters.

MOVED/SECONDED to receive New Business

Resolution 08-23-274

Carried

**Bylaws:**

The Corporation of the Village of Fraser Lake Permissive Tax Exemption Bylaw No. 844, 2023.

MOVED/SECONDED to conduct the first, second, and third readings of the Corporation of the Village of Fraser Lake 2024 Permissive Tax Exemption Bylaw No. 844, 2023

Resolution 08-23-275

Carried

The Corporation of the Village of Fraser Lake 2024 Borrowing in Anticipation of Revenue Bylaw No. 845, 2023

MOVED/SECONDED to conduct the first, second, and third readings of the Corporation of the Village of Fraser Lake 2024 Borrowing in Anticipation of Revenue Bylaw No. 845, 2023.

Resolution 08-23-276

Carried

**In Camera:**

MOVED/SECONDED to move the Regular Meeting to In Camera at 6:20 pm As per Section 90(2)(b) of the Community Charter which states a part of a Council Meeting may be closed to the public if the subject matter being considered is information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

Resolution 08-23-277

Carried

**Return to the Regular Meeting:**

Return to the Regular Meeting at 6:39 pm

**Next Meeting of Council:**

Regular Meeting September 13, 2023, at 5:30 pm

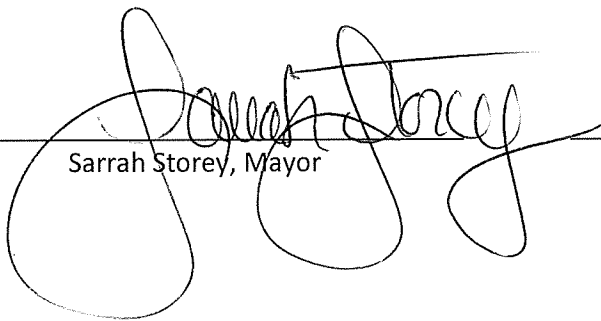
**Adjournment:**

MOVED/SECONDED that the August 23, 2023, Regular Meeting of Council adjourn at 6:40 pm

Resolution 08-23-281

Carried

Certified Correct:



Sarah Storey, Mayor



Rodney J. Holland, Chief Administrative Officer