



**Minutes of the Regular Council Meeting held in the Municipal Chambers
on Wednesday, January 25, 2023, at 5:30 pm**

Mayor S. Storey presided. Councillors present were C. LePoidevin, A Fennema, and J. Webb. Councillor J. Jenkinson joined the meeting by phone.

Staff present: Chief Administrative Officer R.J. Holland.

**Meeting Called to Order
at 5:30 pm.**

Agenda:

Mayor Storey called for a motion to adopt the agenda and asked for the declaration of new business.

MOVED/SECONDED to adopt the agenda.

Resolution 01-25-011

Carried

Delegations & Guests:

None

**Regular Council Meeting Minutes,
January 11, 2023**

MOVED/SECONDED that the Regular Council Meeting Minutes of January 11, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 01-25-012

Carried

**Business arising from
the Minutes:**

None

**Reports on Council
Activities:**

Councillor LePoidevin
Nothing to report.

Councillor Webb

Councillor Webb attended the Public Library Meeting. The library reported increased use of the library over the Christmas & New Year holidays.

The AGM for the Public Library has been scheduled for February 28, 2023. The library has requested the installation of an outside electrical outlet so staff can plug in their vehicle block heaters during colder weather.

Councillor Jenkinson

Councillor Jenkinson had nothing to report.

Councillor Fennema

Councillor Fennema attended a Fraser Lake Historical Society Meeting earlier today. Councillor Fennema was told the Museum/Visitor Centre required a new furnace.

CAO Holland advised the museum furnace was replaced in the last 8 years. Public Works will have a look at the furnace and advise what is needed to address the concern.

Councillor Fennema advised the Historical Society would like two rotting logs replaced on the Leduc House.

A discussion followed regarding who was responsible for maintaining museum exhibits. The Historical Society was given access to the Sani Dump donations and have accumulated a sufficient balance to enable them to complete these repairs.

Councillor Fennema reports she would like to step down as the Council liaison for Autumn Services.

Mayor Storey

Mayor Storey attended the RDBN Board Meeting. There has been a significant turn over of Directors, so, there is a big focus on training and learning about the different departments in the RDBN.

On Monday January 23rd, Mayor Storey attended the NDIT Prince George RAC meeting. The funding for the Business Façade program was approved. There was discussion of the Local Government Intern program.

CAO Holland advised Council, the Village's application for a 2023/2024 Local Government has been approved. The process still requires work but an intern should be in place some time in May 2023.

Mayor Storey noted that RDBN Director Mark Parker is now the Chair of the NDIT Prince George Regional Advisory Committee (RAC).

Mayor Storey noted that RDBN Director Mark Parker has committed \$175,000.00 from his RDBN Gas Tax Fund to the Heat Recovery projects that are planned for the Curling Rink and Arena.

Mayor Storey reports having been appointed the Chairperson for the Northern Medical Program meetings. She chaired her first meeting recently and felt it went well.

Mayor Storey attended the Artemis Gold Community Leader's meeting recently. She found the meeting to be informative.

Mayor Storey participated in an interview with John Brink. The interview has been posted online.

Mayor Storey attended the 2023 Resource Forum in Prince George, B.C. from January 18 to 19th. She was busy. She felt the networking was beneficial.

Mayor Storey stated she was able to speak with Tyler Banick of CN Rail. Tyler Banick has recently become the CN Community Relations person for this area. Mayor Storey told him about her concern and displeasure with the cluttered mess that is left in the CN yard down by White Swan Park. Mr. Banick has promised to clean up the yard.

Mayor Storey noted she has a meeting scheduled for Friday with Greg Marr of Northern Health. The Health Services Officer (HSO) that typically serves the Fraser Lake area is away, so, Greg Marr is the acting HSO until a new HSO can be recruited.

Connexus has contacted Mayor Storey and would like to discuss Senior's Housing.

Mayor Storey commented on the house fire that occurred this past week in Stellaquo. Fire Chief Pacheco and Ted Hardy had gone out to assist the Stellat'en Fire Department with running their fire truck. EDO Dave Christie took Safety equipment out for Fire Chief Pacheco and Ted Hardy and to assist with the response to the fire. Mayor Storey noted she was contacted about this activity and that she approved of the use of our human resources. She would like to see how this kind of cooperation can be advanced.

MOVED/SECONDED to receive Councillor Reports.

Resolution 01-25-013

Carried

Accounts payable:

The accounting reports were presented.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$272,611.06.

Resolution 01-25-014

Carried

Correspondence List:

None

Business from the CAO:

Employee Appreciation – Long Service recognition

CAO Holland provided the policy for long service recognition. There are four employees who are eligible:

CAO Holland	8 years service
Fire Chief Pacheco	6 years service
EDO Christie	6 years
Public Works Employee Graham	10 years

Road Rescue Equipment:

The Fire Department purchased a new battery charger and batteries for their glass cutter that is used for road rescue operations. Administration is proposing to expend the \$925.00 cost from the Road Rescue Reserve. The reserve holds a balance of \$62,607.28. Spending from reserve accounts requires a resolution of council.

MOVED/SECONDED to expend \$915.95 from the Road Rescue Reserve to purchase a new battery charger and two batteries for the Road Rescue Truck's auto glass cutter.

Resolution 01-25-015

Carried

Family Day activities:

An application was submitted to the province, through the BC Recreation And Parks Association. The Village has been awarded \$1,500.00 for Family Day celebrations. A Family Day event is planned for Monday February 20, 2023 from 11:00 am to 3:00 pm. The proposed format is a BBQ down at the lake. Skates, cross country skis and snowshoes will be available for use. If the weather is not cooperative, these activities will be moved to the arena.

A brief discussion followed about the importance of thanking volunteers for their contributions.

Senior Boy's Basketball Team – Grant in Aid application:

A grant in aid application has been received from the FLESS Senior Boys Basketball Team. The grant in aid is requested to offset travel costs. CAO Holland noted the FLESS Senior Boy's Basketball Team received a grant in aid for travel costs in November 2022. The Village of Fraser Lake Grant in Aid policy allows one grant in aid per year.

MOVED/SECONDED to award the FLESS Senior Boy's Basketball Team a grant in aid in the amount of \$300.00 to offset travel costs to facilitate the team's involvement in competitive sport.

Resolution 01-25-016

Carried

Mouse Mountain Elementary & Stream of Dreams program – Grant in Aid:

A grant in aid application has been received from MME. The funding will assist the school with the cost of the Field of Streams program that occurred in 2020/2021. The program helped create a better understanding of environmental issues that impact fish and fish habitat.

MOVED/SECONDED to award Mouse Mountain Elementary with a grant in aid in the amount of \$300.00 to assist with the 2020/2021 Stream of Dreams program.

Resolution 01-25-017

Carried

Village of Fraser Lake – Student Bursary:

The criteria for the student bursary were reviewed. Council feels the existing criteria are appropriate:

- Proceeding to university, college, or vocational training
- Good citizenship

Mayor Storey would like to participate in the selection committee.

Fraser Lake Public Library funding – request for increase:

The Fraser Lake Public Library receives operational funding from the Village of Fraser Lake. They have asked for a two (2) percent increase in that funding to offset the impacts of inflation. A two percent increase equates to \$1,273.44. This would bring the operational funding from the Village for the Public Library to \$64,945.11

Councillor Fennema declared a conflict of interest and left Council Chambers.

MOVED/SECONDED to provide the Fraser Lake Public Library a two (2) percent increase in operational funding for 2023 to offset the impacts of inflation.

Resolution 01-25-018

Carried

Village of Fraser Lake Travel Allowance Policy review:

A request for review of this policy was received from a member of council. The current policy was dated from 2015. There have been no updates to the travel allowances since 2015.

Administration reviewed the travel allowances provided by other municipalities in the region. The private vehicle mileage will also be adjusted to the reasonable private vehicle allowance as published by the Canada Revenue Agency on April 1st each year.

MOVED/SECONDED to adopt the Village of Fraser Lake Travel Allowance Policy as presented.

Resolution 01-25-019

Carried

NCLGA Resolutions:

CAO brought this information to Council's attention in the event they are planning to submit any resolution to the NCLGA. The deadline for submissions is March 10, 2023.

Year End Transfers:

MOVED/SECONDED to transfer the interest paid by CIBC to the Village of Fraser Lake in 2022 for our General Bank Account in the amount of \$137,000.00 to the Village of Fraser Lake Capital Expenditure Reserve Fund (CERF) account.

Resolution 01-25-020

Carried

MOVED/SECONDED to transfer the revenues from 2022 sewer sales in the amount of \$20,000.00 to the Sewer Reserve Account.

Resolution 01-25-021

Carried

MOVED/SECONDED to transfer the revenues from 2022 water sales in the amount of \$93,000.00 to the water reserve account.

Resolution 01-25-022

Carried

MOVED/SECONDED to transfer the remaining balance of the 2022 operational contingency in the amount of \$59,000.00 to the Village of Fraser Lake Capital Expenditure Reserve Fund (CERF) account.

Resolution 01-25-023

Carried

Highway 16 Corridor – Landscape Plan Development:

Administration proposes the development of a landscape plan for the Highway 16 corridor between the eastern boundary of the Village and Chowsunket Street. Funding may be available through the NDIT Healthy Northern Communities Fund

MOVED/SECONDED to apply to NDIT Healthy Northern Communities Fund for up to \$27,000.00 or 90 percent of the projected cost of developing a landscape plan for the Highway 16 corridor through Fraser Lake.

Resolution 01-25-024

Carried

Village of Fraser Lake Website update:

NDIT offers funding through a marketing initiative for activities such as upgrades to the Village website. Funding is 50 percent and up to \$20,000.00.

MOVED/SECONDED to apply to the NDIT Marketing Initiative Fund for up to \$20,000.00 to update and improve the Village of Fraser Lake website.

Resolution 01-25-025

Carried

MOVED/SECONDED to receive the business from the CAO.

Resolution 01-25-026

Carried

Staff Reports:

None

Reading List:

None

New Business:

Councillor Fennema:

Councillor Fennema reports the Public Library has been contacted by

Disability BC and offered assistance with their Disability Committee. She advised the Public Library will not be convening a disability committee due to lack of capacity.

Councillor Fennema asked if the Village has been able to identify an ESSD?

CAO Holland advised Administration is working to identify a candidate. Due to the responsibilities and time commitments required for the position, CAO Holland suggests the Village should plan to make this a paid activity. Although the Fraser Lake ESS Team is well organized and reasonably well equipped, recruiting, training, and ensuring the program remains current is time consuming. A permanent, part time position that provides 10 to 15 paid hours per month would likely be appropriate.

Mayor Storey agreed the position should be paid. The province is asking more and more from Emergency Social Services (ESS) teams. They now want ESS teams to develop contingencies to deal with people with disabilities, mental health, and addictions.

Mayor Storey asked about the requested electrical outlet on the library?

CAO Holland advised the cost of a electrical receptacle would likely be covered by the library maintenance budget. Administration will speak with Public Works.

Mayor Storey asked about the lighting over the parking lot at the library. The new light that was recently installed does not seem to be working any longer.

CAO Holland advised this would be referred to Public Works.

Mayor Storey asked about the curtains, furnace, and upstairs windows at the museum that the Historical Society is talking about.

CAO Holland advised, the Historical Society is provided the revenues from the Sani dump collections. Referring to their financial statement that was provided in November 2022, they have a reasonably healthy balance in that account. In 2022, the Historical Society indicated they want to purchase the curtains, some stools, and several other small items such as coffee and a coffee maker for the museum/Visitor Centre. This is the purpose of providing these funds to the Historical Society. As for the larger maintenance items in the building such as the furnace or window replacement, the building belongs to the Village and those items should be managed by the Village. The windows and the furnace will be referred to Public Works for assessment, maintenance and/or replacement, if necessary.

Mayor Storey commented on Volunteer Appreciation. She would like to add to whatever allocation is provided for volunteer appreciation.

MOVED/SECONDED to receive New Business.

Resolution 01-25-027

Carried

Bylaws:

The Corporation of the Village of Fraser Lake
Public Notice Bylaw No. 837, 2023

MOVED/SECONDED to conduct the fourth and final reading of the
Corporation of the Village of Fraser Lake Public Notice Bylaw No. 837,
2023.

Resolution 01-25-028

Carried

In Camera:

None

Next Regular Meeting of Council:

February 8, 2023, at 5:30 pm

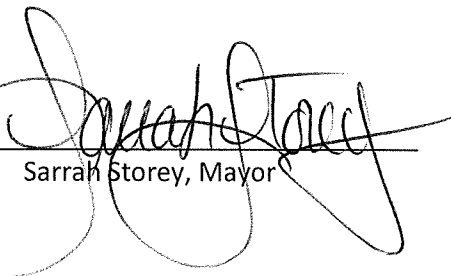
Adjournment:

MOVED/SECONDED that the January 25, 2023, Regular Meeting of Council
adjourn at 8:33 pm.

Resolution 01-25-029

Carried

Certified Correct:



Sarah Storey, Mayor



Rodney J. Holland, Chief Administrative Officer