



**Minutes of the Regular Council Meeting held in the Municipal Chambers  
on Wednesday, May 24, 2023, at 5:30 pm**

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Councillor C. LePoidevin presided. Present were J. Webb, and A. Fennema. Mayor Storey and Councillor Jenkinson joined electronically.

Staff present were Chief Administrative Officer R. Holland and Director of Public Works V. Hilman.

**Meeting Called to Order  
at 5:30 pm.**

**Agenda:**

Councillor LePoidevin called for a motion to adopt the agenda.

MOVED/SECONDED to adopt the agenda.

Resolution 05-24-191

Carried

**Delegations & Guests:**

None

**Special Council Meeting Minutes,  
April 25, 2023**

MOVED/SECONDED that the Special Council Meeting Minutes of April 25, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 05-24-192

Carried

**Regular Council Meeting Minutes,  
April 26, 2023**

MOVED/SECONDED that the Regular Council Meeting Minutes of April 26, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 05-24-193

Carried

**Business arising from  
the Minutes:**

None

## Reports on Council

### Activities:

#### **Councillor Webb**

Councillor Webb had nothing to report.

#### **Councillor Fennema**

Attended the Day of Mourning ceremony that was held on April 28<sup>th</sup> in White Swan Park.

Councillor Fennema attended the Northern Health presentation at Autumn Services.

On May 8<sup>th</sup>, on the first day of NCLGA, Councillor Fennema enjoyed a tour to Chetwynd. The tour viewed the many chainsaw carvings that are on display in Chetwynd. Later, during the conference, she had the opportunity to speak with Mayor Courtoreille of Chetwynd. He suggested the Village write him a letter. Occasionally, Chetwynd will give away a chainsaw carving.

Councillor Fennema also attended a Historical Society meeting.

#### **Mayor Storey**

On May 4<sup>th</sup> Mayor Storey attended a board meeting at the RDBN.

On May 6<sup>th</sup> Mayor Storey attended the fire truck open house.

Mayor Storey attended the NCLGA Conference which was held in Dawson Creek. Northern Health hosted a one-day conference on food security, transportation and childcare. Mayor Storey felt that day was important to attend.

Mayor Storey had to leave the conference to attend an event in Victoria, B.C. that was hosted by the BC Achievement Awards.

On May 17, Mayor Storey presented to a group of students at FLESS. The presentation related to the importance of tourism. She commented about how she enjoys inspiring young people and likes to see them thinking of ways they can support the community.

#### **Councillor Jenkinson**

Councillor Jenkinson attended the open house that celebrated the arrival of the new fire engine.

#### **Councillor LePoidevin**

Councillor LePoidevin attended the Fire Truck open house as well. He noted the event was well attended.

MOVED/SECONDED to receive Councillor Reports.

Resolution 05-24-194

Carried

**Accounts payable:**

The accounting reports were presented.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$220,187.20.

Resolution 05-24-195

Carried

**Correspondence List:**

None

**Business from the CAO:**

ALR Application – RDBN File ALR 1255 – Request for comment

Council reviewed the information package provided by the RDBN on this application for subdivision that involved a request for realignment of the two adjoining properties and resizing of the two properties to create two equally sized properties.

Council has no concern about the proposed subdivision. They felt the request was reasonable. By ensuring both properties had road access, the negative impacts of new roads to the properties would be minimized. As utilities would also run up LePoidevin Road, the proposed north/south alignment of the property line is an important consideration in this matter.

MOVED/SECONDED to write a letter to the RDBN expressing no concerns about the proposed subdivision of ALR land on LePoidevin Road near Fraser Lake B.C. The proposed subdivision will not have any negative impacts on the Village of Fraser Lake.

Resolution 05-24-196

Carried

Subdivision Application – RDBN File RZ D-01-23 - Request for comment

Council reviewed the information package provided by the RDBN on this subdivision request.

Council has no concerns about the proposed subdivision. The subdivision Will not have any negative impacts on the Village.

MOVED/SECONDED to write a letter to the RDBN expressing no concerns about the proposed subdivision of the 17.7-acre property located at 731 Francois Lake Road. The proposed subdivision will not have any negative impacts on the Village of Fraser Lake

Resolution 05-24-197

Carried

Offer to Purchase Lots 14 & 15

CAO Holland presented two separate Offers to Purchase: one for Lot 14 and one for Lot 15. The purchaser, Larry Bartlett of XL Projects is a well established contractor from Prince George, B.C. He has been working on the CGL Pipeline and anticipates work on the BC Hydro transmission Line. In conjunction with the "offers to purchase", Mr. Bartlett has submitted a development plan for Council's consideration and approval. Mr. Bartlett wanted to ensure his plan for development would meet Council's expectations.

A discussion followed.

MOVED/SECONDED to accept the Offer to Purchase Lot 14 in conjunction with the development plan that has been provided by the purchaser which includes developing an access onto the property, installing a gate, fencing of the front line of the property, grading and ditching of the property and gravelling the areas to be used as a laydown yard.

Resolution 05-24-198

Carried

MOVED/SECONDED to accept the Offer to Purchase Lot 15 in conjunction with the development plan that has been provided by the purchaser which includes developing an access onto the property, installing a gate, fencing of the front line of the property, grading and ditching of the property and gravelling the areas to be used as a laydown yard.

Resolution 05-24-199

Carried

Community Paving and Seal Coating

The Village has received \$850,000.00 from the province through the Growing Communities Fund. The upgrade of local roads is an eligible use of this funding.

Administration reviewed the cost of paving versus Seal Coating.

Administration has proposed paving Carrier Crescent, Nulki Street and Tunasa Crescent from Highway 16 to Endako Avenue. Paving is not required on Chowsunket Street from the highway to Endako Avenue because it was paved several years ago. The paving would continue across Endako Avenue from east to west. The section of Endako Avenue between Chilako and the library was paved last year and will not be paved again this year.

The road surfaces of Carrier Crescent, Nulki Street and Tunasa Crescent, where they meet the highway are breaking down. Repaving will address those issues.

A quote has been requested for the cost of paving the parking lot at the fire hall. Last year, an excavation occurred in front to the firehall. Re-paving the parking lot will ensure this facility is presentable and will

address some of the water issues that the cracked parking lot is contributing too.

Administration discussed the cost of seal coating Park Drive from Tunasa Crescent to the end and the Boat Launch Parking Lot and the White Swan Park parking lot. An updated quote has been requested from Island Paving who will complete this work. The cost of gravel is extra.

MOVED/SECONDED to support the 2023 community paving plan to pave Carrier Crescent, Nulki Street, Tunasa Crescent and Endako Avenue at a cost of \$644,705.90 and to expend the cost from the Growing Communities Fund account and to allot an additional \$62,000.00 for the paving of Taluk Avenue adjacent to Mouse Mountain School and the parking lot at the Fire Hall.

Resolution 05-24-200

Carried

MOVED/SECONDED to support the 2023 seal coating plan to seal coat Park Drive from Tunasa Crescent to the end, the boat launch parking lot and the White Swan Park parking lot at an anticipated cost of \$214,360.00 for seal coating plus the cost of gravel and to expend this expenditure from the Growing Communities Fund to its exhaustion and any remaining costs from the Northern Capital and Planning Grant reserve.

Resolution 05-24-201

Carried

BC Accessibility Act – RDBN Accessibility Committee – Terms of Reference  
CAO Holland discussed the requirements that have been imposed on local government because of this legislation:

- Establishment of an accessibility committee'
- Development of an accessibility plan,
- Development of a tool or process to receive feedback about accessibility.

The Village does not have the staff capacity to address these requirements. Administration is proposing to join the RDBN Accessibility process. The RDBN Accessibility Coordinator has drafted *Terms of Reference* for the committee. CAO has asked Lara Hartman to represent the Village on the committee if representation is required.

A discussion followed.

MOVED/SECONDED to accept the RDBN Terms of Reference for the RDBN Accessibility Committee.

Resolution 05-24-202

Carried

**Lakeview Trailer Park – Update**

CAO Holland provided an update on recent discussions with the province. The oversight of the Lakeview Trailer Park has been passed from the Ministry of Forests, Lands and Natural Resource Operation to BC Housing. At present, the trailer park is being supplied with water through water purchases from our water dispensing station. BC Housing is looking at long term solutions to solve the issue of water and sewer services. There have been no commitments but they are aware that the Village is open to working with the province to address this issue.

**Old Growth Engagement Session**

CAO reminded Council of the Old Growth Engagement session scheduled for Thursday May 25<sup>th</sup> in Burns Lake. CAO Holland will attend. Members of Council are also welcome to attend.

**Sewer Connection Request**

A request was received to install a second sewer connection on a private Property to service an RV. CAO Holland noted the request does not conform with the Sewer Connection Bylaw

A discussion followed.

Director of Public Works Vern Hilman voiced his concern about the proposal. The connection would be directly into a manhole. Ground water infiltration is a concern. Servicing the line is another concern. The Village cannot have anyone entering the manhole to service the line if it plugs as the manhole is confined space.

The discussion continued. Council’s decision was to decline the request as it does not comply with our Sewer Connection Bylaw.

MOVED/SECONDED to decline Dave Sansom’s request for a sewer connection for his trailer.

Resolution 05-24-203

Carried

**Meet and Greet**

A new physician will be arriving in town at the end of June 2023. The Clinic has asked for someone from Council to meet the doctor and welcome him to the community.

A discussion followed. Council felt it would be nice to take the doctor out for dinner. Mayor Storey and Councillor LePoidevin will go.

MOVED/SECONDED to receive the business from the CAO.

Resolution 05-24-204

Carried

**Staff Reports:**

None

**Reading List:**

MOVED/SECONDED to receive the reading list.

Resolution 05-24-205

Carried

**New Business:**

Councillor Fennema advised at the last Historical Society, the board decided to spend some of their money to protect the swan with plexiglass and to install UV film over the window to protect the exhibits from UV damage.

Councillor Fennema commented on work of CityWest during the installation of the fiber optic. The disturbance in her front yard was backfilled with clay. The clay is not growing grass. She would like something done with that.

*She has heard complaint from quite a few people*

MOVED/SECONDED to receive New Business.

Resolution 05-24-206

Carried

**Bylaws:**

None

**In Camera:**

MOVED/SECONDED to move the Regular Meeting to In Camera at 7:12 pm As per Section 90(1)(k) of the Community Charter which states a part of a Council Meeting may be closed to the public if the subject matter being considered relates to negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could responsibly be expected to harm the interests of the municipality if they were held in public.

Resolution 05-24-207

Carried

**Return to the Regular Meeting:**

Return to the Regular Meeting at 7:53 pm

MOVED/SECONDED to accept the fee schedule as proposed by Miza Architects, to proceed with Phase II of the Community Hall Project and to expend the costs of having the construction documents prepared from the funding received from the Rural Economic Diversification Infrastructure Development Fund.

Resolution 05-24-211

Carried

**Next Meeting of Council:**

Regular Meeting June 14, 2023, at 5:30 pm

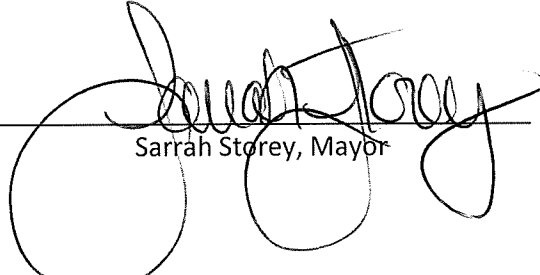
**Adjournment:**

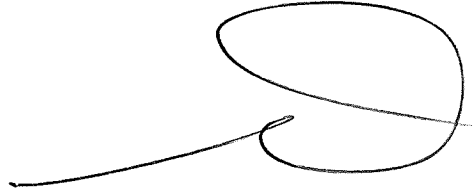
MOVED/SECONDED that the May 24, 2023, Regular Meeting of Council adjourn at 7:54 pm

Resolution 05-24-212

Carried

Certified Correct:

  
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Sarah Storey, Mayor

  
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Rodney J. Holland, Chief Administrative Officer