



Minutes of the Regular Council Meeting held in the Municipal Chambers on Wednesday, November 22, 2023, at 5:30 pm

Meeting Called to Order at 5:30 pm.

Mayor S. Storey presided. Councillors present were J. Webb, C. LePoidevin, J. Jenkinson, and A. Fennema.

Staff present were Director of Finance L. McMaster and Intern L. Hartman.

Agenda:

Mayor Storey called for a motion to adopt the agenda.

MOVED/SECONDED to adopt the agenda.

Resolution 11-22-350

Carried

Delegations & Guests:

Nikki Sauve – Fraser Lake Public Library – Little Free Libraries

Nikki came to discuss the benefits of integrating Little Free Libraries within the Village of Fraser Lake. Little Free Libraries promote literacy, foster a sense of community, and encourage a love for reading in the community.

Nikki asked for permission to install Little Free Libraries at White Swan Park and Kin Park. Nikki informed Council that she is open to locations in the two parks. She also said the Men's Shed will be constructing the library structures and the Library will be maintaining the book stock.

A discussion followed.

Council thanked Nikki Sauve for coming to the meeting to discuss the Little Free Libraries and informed her they would return to the topic later.

Minutes of the Previous Meeting, November 8, 2023

MOVED/SECONDED that the Council Meeting Minutes of November 8, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 11-22-351

Carried

Business arising from the Minutes:

None

Councillor Reports:

Mayor Storey

Mayor Storey attended the Community Hall Phase 1 Open House on November 14.

Mayor Storey had meetings with UBCM and with the RDBN.

Mayor Storey has become a member for the UBCM committees on Economic Development, and Health and Social Development. She is also on the Provincial Committee on Harm Reduction. Mayor Storey is looking forward to the positive impact the work these committees will have.

Councillor Webb

Councillor Webb attended the Remembrance Day ceremony on November 11 at the school as well as at the cenotaph.

Councillor Webb also attended the Community Hall Phase 1 Open House on November 14.

Councillor LePoidevin

Councillor LePoidevin attended the Remembrance Day ceremony on November 11 at the school as well as at the cenotaph.

Councillor Jenkinson

Councillor Jenkinson had nothing to report.

Councillor Fennema

Councillor Fennema attended the Remembrance Day ceremony on November 11 at the school as well as at the cenotaph.

Councillor Fennema attended the Community Hall Phase 1 Open House on November 14.

Councillor Fennema also attended the Historical Society meeting on November 22, and has a few points to bring up in New Business.

MOVED/SECONDED to receive Council Reports.

Resolution 11-22-352

Carried

Accounts payable:

The accounting reports were presented.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$128,700.19

Resolution 11-22-353

Carried

Correspondence List:

None

Business from the CAO:

RDBN Regional Transit & Para Transit Service Establishment Amendment Bylaws

Regional District of Bulkley-Nechako (RDBN) Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016 established a service for the purpose of providing a transit service that operates along the Highway 16 corridor from Burns Lake to Smithers and Burns Lake to Prince George. The Regional Board gave the third and final readings to bylaw Nos. 2011, 2012, 2013, 2015 and 2017 on October 26th. The RDBN is requesting consent in writing to the adoption of the bylaws in accordance with Section 342 of the *Local Government Act*.

Mayor Storey informed Council that this information is based on the discussion she brought up at the previous meeting.

A discussion followed.

MOVED/SECONDED that the Village of Fraser Lake consents to the adoption of the following bylaws:

- Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Amendment Bylaw No. 2011, 2023 (Electoral Area B – Burns Lake Rural).
- Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Amendment Bylaw No. 2012, 2023 (Electoral Area C – Fort St. James Rural).
- Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Amendment Bylaw No. 2013, 2023 (Electoral Area D – Fraser Lake Rural).
- Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Amendment Bylaw No. 2015, 2023 (Electoral Area F – Vanderhoof Rural).
- Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Amendment Bylaw No. 2017, 2023.

Resolution 11-22-354

Carried

Year End Preparation

As the Financial Year End draws nearer, several resolutions are required to maintain funding that was allocated to specified projects in 2023 but will carry over into 2024. By providing these resolutions, these funds will remain available for the named projects in 2024. Otherwise, these funds will flow into surplus.

A discussion followed.

MOVED/SECONDED to authorize the movement of \$19,000.00 from General Revenues for the Village Office Heat Pump and AC project into the Village of Fraser Lake Capital Expenditure Reserve Fund.

Resolution 11-22-355

Carried

MOVED/SECONDED to authorize the movement of \$100,000.00 from General Revenues for the Village of Fraser Lake Water Treatment Plant SCADA replacement project into the water reserve.

Resolution 11-22-356

Carried

2024 Budget Planning

Mayor Storey was thankful to have a preliminary budget discussion in November.

Director of Finance McMaster informed Council that the list was provided to start the 2024 budget process.

A discussion followed.

MOVED/SECONDED to receive Business from the CAO.

Resolution 11-22-357

Carried

Director of Finance Reports:

Report on Utility Fees for Hotels and Apartment Buildings

Director of Finance McMaster presented the Utility Fees for Hotels and Apartment Buildings in the Village of Fraser Lake. Currently, the owners of these buildings report vacancy data semi-annually and they get charged for the previous six months. The system in place now does not allow for a predictable source of revenue for utilities.

Director of Finance McMaster is hoping Council can review the data and offer direction to Staff on whether the Village maintain the current operating system or move into a new system for charging. If a new system is the solution, our bylaws will require amendments.

A discussion followed and Director of Finance McMaster answered questions.

MOVED/SECONDED to have Staff bring the Utility Fees for Hotels and Apartments back to Council with different options to choose from.

Resolution 11-22-358

Carried

Staff Reports:

None

Reading List:

None

New Business:

Little Free Libraries

Mayor Storey put the request from the Fraser Lake Public Library for the installation of Little Free Libraries at White Swan Park and Kin Park.

MOVED/SECONDED to approve the Fraser Lake Public Library's application to install Little Free Libraries in the Village of Fraser Lake at White Swan Park and Kin Park and work in conjunction with Public Works.

Resolution 11-22-359

Carried

Council of the Village of Fraser Lake Schedule of 2024 Public Meetings

The schedule of Public Council Meetings for 2024 were presented to Council.

Director of Finance McMaster informed Council that this schedule needs to be approved by December 1.

A discussion followed.

MOVED/SECONDED to adopt the schedule for 2024 Council Meetings.

Resolution 11-22-360

Carried

Historical Society Questions

Councillor Fennema brought up the meeting she attended with the Historical Society. At this meeting, the Historical Society asked Councillor Fennema to bring three items back to Council.

- The furnace in the museum is still in need of repairs. Right now, they are using the baseboard heaters to maintain a temperature-controlled environment for the exhibits.
- Will the Richard Cannon bench be moved for the winter months?
 - Mayor Storey asked Staff to check with Public Works.
- There is a rat in the Le Duke house, and they are wondering who the responsibility of removing the rat falls to.
 - Mayor Storey asked Staff to check with Public Works.

Meeting with MP Bachrach

Mayor Storey informed Council that she will be having a meeting on Friday with NDP Member of Parliament, Taylor Bachrach.

December 23rd Dance and Social

Mayor Storey inquired about the event upstairs in the Complex on December 23. She is unable to put on an event by herself this year. A discussion followed.

It was decided to not have the event this year and to try and organize a committee moving forward to share the workload. This event will be discussed again at a future date before December 23rd, 2024.

Village of Fraser Lake Staff and Council Christmas Party
Mayor Storey brought up the Village of Fraser Lake Staff and Council Christmas party this year.

A discussion followed.

MOVED/SECONDED to receive New Business.

Resolution 11-22-361 Carried

Bylaws:

None

In Camera:

None

Next Meeting of Council:

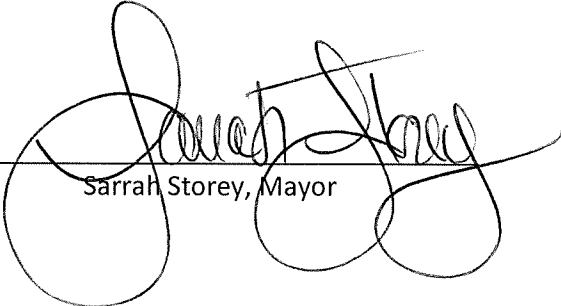
Regular Meeting December 13, 2023, at 5:30 pm

Adjournment:

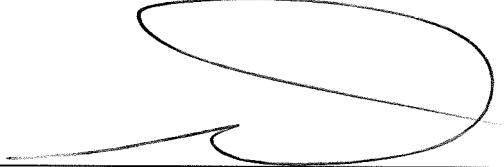
MOVED/SECONDED that the November 22, 2023, Regular Meeting of Council adjourn at 7:13 pm.

Resolution 11-22-362 Carried

Certified Correct:



Sarah Storey, Mayor



Rodney J. Holland, Chief Administrative Officer