



**Minutes of the Regular Council Meeting held in the Municipal Chambers  
on Wednesday, October 25, 2023, at 5:30 pm**

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Mayor S. Storey presided. Councillors present were J. Webb, C. LePoidevin and A. Fennema. Councillor J. Jenkinson attended virtually.

Staff present were CAO R. Holland

**Meeting Called to Order  
at 5:30 pm.**

**Agenda:**

Mayor Storey called for a motion to adopt the agenda.

MOVED/SECONDED to adopt the agenda.

Resolution 10-25-326

Carried

**Delegations & Guests:**

None

**Minutes of the Previous Meeting,  
October 11, 2023**

MOVED/SECONDED that the Council Meeting Minutes of October 11, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 10-25-327

Carried

**Minutes of the In Camera Meeting,  
October 11, 2023**

MOVED/SECONDED that the In Camera Meeting Minutes of October 11, 2023, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 10-25-328

Carried

**Business arising from  
the Minutes:**

None

## Councillor Reports:

### **Mayor Storey**

Mayor Storey attended the Regional District board meeting on October 12<sup>th</sup>. The meeting was fairly short. There was a discussion related to the hospital district fees. The Hospital District fees for the RDBN are the highest in the province. Mayor Storey has asked for confirmation on the renovations that have been proposed for the Fraser Lake Medical Clinic.

On October 12<sup>th</sup>, Mayor Storey attended the Coastal GasLink community celebration. She was grateful that the managers from Coastal GasLink were there and she was able to thank them in her speech.

Mayor Storey attended the Tri-Community meeting in Vanderhoof with the Mayors and Councillors from Fort St. James and Vanderhoof on October 13<sup>th</sup>. This meeting was the first of its kind and the minutes from this meeting came out on October 25<sup>th</sup>. She is looking forward to the advocacy work that was proposed at that meeting.

On October 23<sup>rd</sup>, Mayor Storey and CAO Holland toured the arena. The Community Hall project and the arena are looking really good. She is excited to see the completion of Phase I and looking forward to Phase II beginning.

Mayor Storey had another meeting with Angela Carter from Connexus on October 24<sup>th</sup> regarding the meeting between Connexus and the Fraser Lake & District Senior Citizen Home Society (FLDSCHS) board members. This meeting went well. It sounds like Connexus and FLDSCHS will be working together on an application for Seniors' Housing. Some of the work will need to be done ahead of this project.

### **Councillor Webb**

Councillor Webb attended the Coastal GasLink community celebration on October 12<sup>th</sup>.

Councillor Webb also attended the Tri-Community meeting in Vanderhoof with the Mayors and Councillors from Fort St. James and Vanderhoof.

On October 24<sup>th</sup>, Councillor Webb attended the library board meeting. The library has a community events calendar on their website that people can submit events too. There has been vandalism to the exterior stairs on the east side of the building. The RCMP has been informed but nothing has come from this yet. Security cameras have been installed, so hopefully those will lead to catching the vandal(s).

### **Councillor LePoidevin**

Councillor LePoidevin attended the Coastal GasLink community celebration on October 12<sup>th</sup>.

Councillor LePoidevin also attended the Tri-Community meeting in Vanderhoof with the Mayors and Councillors from Fort St. James and Vanderhoof.

**Councillor Jenkinson**

Councillor Jenkinson attended the Coastal GasLink community celebration on October 12<sup>th</sup>.

Councillor Jenkinson attended the Tri-Community meeting in Vanderhoof with the Mayors and Councillors from Fort St. James and Vanderhoof.

On October 19<sup>th</sup>, Councillor Jenkinson attended the first meeting between the Fraser Lake & District Senior Citizen Home Society and Connexus to discuss Seniors' Housing. He is waiting for an update. Councillor Jenkinson was not able to attend the latest meeting. When that information becomes available, he will update Council.

**Councillor Fennema**

Councillor Fennema attended the Coastal GasLink community celebration on October 12<sup>th</sup>.

Councillor Fennema attended the Tri-Community meeting in Vanderhoof with the Mayors and Councillors from Fort St. James and Vanderhoof.

On October 18<sup>th</sup>, Councillor Fennema attended the monthly Chamber of Commerce meeting to discuss the Halloween event. Mayor and Council have been invited to serve hot dogs and hot chocolate at the Community BBQ again this year.

Councillor Fennema attended a Fraser Lake and District Historical Society meeting on October 25<sup>th</sup>. They are already working on things for next year and have been in touch with CAO Holland about any needs.

MOVED/SECONDED to receive Council Reports.

Resolution 10-25-329

Carried

**Accounts payable:**

The accounting reports were presented.

Councillor Jenkinson inquired about Cheque Number 31452 to Valley Diesel LTD. and what repairs were done to the street sweeper.

CAO Holland responded to Councillor Jenkinson that there were a few pieces of machinery that needed some work following the inspection from Valley Diesel. The street sweeper, Kenworth dump truck, and the garbage

truck had routine inspections and there were some repairs needed for the dump truck.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$580,087.86.

Resolution 10-25-330

Carried

**Correspondence List:**

None

**Business from the CAO:**

Smitlener – Subdivision Application

This application is for the subdivision or splitting of a single lot into two separate lots. There is not a request for rezoning. Neighbouring property owners have been notified and no concerns or comments surfaced. The Ministry of Transportation was consulted and there were no concerns or comments. The request conforms and supports the goals and policies set out in the Village of Fraser Lake Official Community Plan 2019.

The final decision on this subdivision falls to the Municipal Approving Officer.

MOVED/SECONDED to forward the subdivision application for Lot 28, Plan PRP8461, District Lot 2012 Coast Range 5, PID: 007-704-313 to the Municipal Approving Officer for decision.

Resolution 10-25-331

Carried

Fraser Lake & District Historical Society – Sani Dump Donations

The Annual Sani Dump Donations Report from the Fraser Lake and District Historical Society has been received. The report highlights the revenues that have been collected from the Sani Dump donation in 2023. In this letter, Secretary/Treasurer Ruth Schmidt provide Council with an update on how the Fraser Lake Museum and Tourist Booth functioned this past year.

A discussion followed.

MOVED/SECONDED to receive the Fraser Lake and District Historical Society report.

Resolution 10-25-332

Carried

Active Transportation Plan Application

In June 2022, the Village of Fraser Lake was awarded funding to study and complete an Active Transportation Plan. With an Active Transportation Plan in hand, the Village becomes eligible for an application to the Active

Transportation Fund. This funding stream is currently open and taking applications.

The Fraser Lake Sidewalk Concept was developed in collaboration between Urban Systems, Community members and Village Staff. The purpose of the proposed sidewalk is to move walkers, runners, parents with strollers and school children off the travelled roadway and onto a sidewalk. The cost of this sidewalk project is projected by Urban Systems at \$825,000.00.

The Active Transportation Funding is 70%. If our application is successful, the Active Transportation Fund would cover \$577,500.00. The Village share would be \$247,500.00. Announcements of successful applications are not anticipated until mid 2024. Tendering the project further delays the project. Administration believes construction of these sidewalks would most likely occur in 2025.

MOVED/SECONDED to apply to the Active Transportation fund for \$577,500.00 to construct sidewalks on Murray Street, Taluk Avenue and Taluk Crescent for the purpose of encouraging active transportation and pedestrian safety and to commit \$247,500.00 as the Village's share of the project and to expend those \$247,500.00 from the Community Forest Reserve.

Resolution 10-25-333

Carried

#### Curling Rink Seating

Phase I of the Curling Rink/Community Hall project is nearing completion. Seating at each end of the individual curling ice sheets plus seating in the viewing area forms part of the project. When discussed with the Architect, Administration was concerned with the pricing. CAO Holland asked the Architect to allow the Village to make inquiries of our own for the seating. Staff priced out seating through Mills Office Products and discovered more seating can be obtained at a lesser cost. To place a three-seat arrangement at each end of each sheet of curling ice and then three four-seat benches in the lobby/viewing area, the cost is \$16,224.00 plus \$1,250.00. This price includes shipping and assembly of the chairs. In contrast, the contractor provided seating did not include lobby/viewing area seating. For only the Curling Rink seating, the cost of the seats and shipping was estimated at \$18,000.00.

A discussion followed.

MOVED/SECONDED to purchase the Curling Rink seating from Mills Office Supply and to expend the \$17,474.00 cost from the Community Hall project funding which comes from the Community Forest Reserve.

Resolution 10-25-334

Carried

MOVED/SECONDED to receive Business from the CAO.

Resolution 10-25-335

Carried

**Staff Reports:**

None

**Reading List:**

Coastal GasLink – Construction Update

Coastal GasLink (CGL) has achieved 98% completion of their pipe installation. In the CGL Report, Section 5, a 54-kilometer-long section north of Vanderhoof to south of Burns Lake, achieved 100% pipe installation last month. Section 5 was completed safely and on time by Nadleh-Macro; a partnership established in 2022 between Nadleh Whut'en First Nation and Macro Pipelines. The project will reach mechanical completion at the end of 2023. Clean-Up and Reclamation that includes Erosion and Sediment Control (ESC) Measures will continue.

Province of British Columbia – Short Term Rental Accommodation

The Village received a technical briefing about the current short-term rental situation from the Province of British Columbia. People are calling on all levels of government to work together to address the housing crisis and deliver homes that are within reach of mid and low-income earners.

The Provincial Government is taking strong action to rein in the fast-expanding short-term rental market, where operators with multiple listings are taking homes off the long-term rental market to make big profits – while people pay the price.

The province is using three key responses to turn more short-term rentals back into homes for people:

1. Increasing fines and strengthening tools for local governments
2. Returning more short-term rentals into long-term homes for people
3. Establishing provincial rules and enforcement

It's strong action and a thoughtful, phased in approach to tackle the short-term rental challenge and deliver more homes for people.

MOVED/SECONDED to receive Reading List

Resolution 10-25-336

Carried

**New Business:**

Councillor Webb brought up a few points from the meeting she attended at the Library on October 24<sup>th</sup>. Library staff asked if the pathway from the front entry to the sidewalk could be paved for better accessibility to the

building. Councillor Webb let them know she would bring it up during the 2024 budget discussions. At this same meeting, the library workers inquired about the maintenance work being done to the exterior plug-ins for their vehicles with winter on the way. They were curious if Bud's Electric will be able to complete the work any time soon.

Councillor LePoidevin inquired about the large storage shed at the Public Works Yard. A few people have asked why equipment is not always stored in the shed. The storage shed is intended to keep the sun and other elements off the equipment.

Councillor Fennema had an inquiry about garbage pick-up times due to the bears. CAO Holland responded that garbage cans need to be to the curb by 7:30am on garbage pick up days so that they are ready for Public Works.

Mayor Storey and CAO Holland went to the arena on October 23<sup>rd</sup> to celebrate Cameron Campbell's 25 years of working for the Village of Fraser Lake. Mayor Storey presented Cameron with a long term service award.

Mayor Storey commented on the fans in the arena. She has heard from some coaches that the fans are loud and disruptive. During the arena tour with Cameron Campbell she learned the fans are necessary due to current levels of humidity. When the temperature drops and the atmospheric humidity drops, the fans will no longer need to be on. Mayor Storey asked Cameron about an industrial dehumidifier for the arena. They are very expensive. Cameron said there were a few other things that could be done, such as replacing exterior doors that lack air sealing. Mayor Storey would like to add some of these improvements to the budget discussions for 2024.

Mayor Storey commented on the mechanical room. The compressor is leaking oil and will need to be replaced. The chiller was recently inspected. It has 6 to 8 years of life remaining. Both items will need to be considered in future budget discussions. The compressor is the most immediate need.

Mayor Storey commented on the arena sound system. The sound system in the arena does not always work well. Either a solution of some sort for the existing sound system or a new system should be considered for next year. There may also be a need for a sound system in the Curling Rink/Community Hall.

MOVED/SECONDED to receive New Business.

Resolution 10-25-337

Carried

**Bylaws:**

None

**In Camera:**

None

**Next Meeting of Council:**

Regular Meeting November 8, 2023, at 5:30 pm

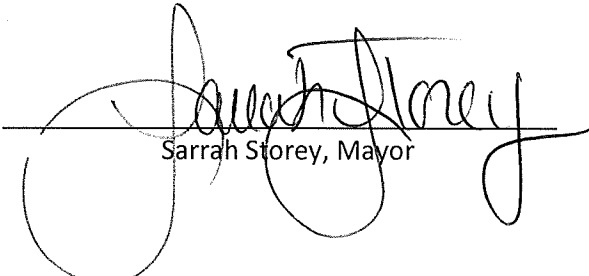
**Adjournment:**

MOVED/SECONDED that the October 25, 2023, Regular Meeting of Council adjourn at 6:08 pm.

Resolution 10-25-338

Carried

Certified Correct:

  
Sarah Storey, Mayor

  
Rodney J. Holland, Chief Administrative Officer