



## Minutes of the Regular Council Meeting in the Municipal Hall

Wednesday, April 10, 2024, 5:30 pm  
210 Carrier Crescent, Fraser Lake, B.C.  
Municipal Chambers

Members Present: Councillor A. Fennema (Acting Chair)  
Councillor C. LePoidevin  
Councillor J. Jenkinson  
Councillor J. Webb

Staff Present: Chief Administrative Officer E. Fredeen  
Chief Financial Officer L. McMaster  
Administrative Assistant S. Hendriksen

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The Regular Council Meeting for April 10<sup>th</sup>, 2024, was called to order at 5:30PM.

### 1. Adoption of the Agenda

Moved/Seconded

**THAT** the April 10<sup>th</sup>, 2024, Regular Council Meeting agenda be adopted.

**Resolution 2024-04-110**

**CARRIED**

### 2. Delegations

#### a. Micaela Roque, CPA, CA Partner in Audit for KPMG Regarding the 2023 Audited Financial Statements

*Councillor Jenkinson entered the meeting at 5:33PM*

The Independent Auditor Report reflected a clean audit in respect of the consolidated financial statements in accordance with Canadian public sector accounting standards. KPMG noted that the Village was one of the first communities to complete their 2023 audit.

Specifically, they look at revenue, deferred revenue, expenses, payroll, tangible capital assets, silviculture obligation, and accounts receivable – money that the Village was waiting to collect in December 2023. The auditors ensure that everything is appropriately reported, and that management has not made any fraudulent entries.

M. Roque brought up the Asset Retirement Obligation (ARO) Policy which was brought to Council and adopted in March. This policy demonstrates to the Village the legal obligation associated with the retirement of tangible assets. Due to this policy being passed in 2024, KPMG and the Village of

Fraser Lake used a consolidated number for the 2023 reports that reflect the ARO policy, an estimated liability of \$932,000.

M. Roque highlighted that 2023 was a heavy capital year for the Village of Fraser Lake so there was a higher outflow than inflow of surplus. There were 5.9 million dollars' worth of tangible capital asset additions made in 2023, with the largest contributors to this being the Curling Rink/Community Hall Phase I, road infrastructure in the community, and the purchase of a new pumper truck.

Council thanked Staff for doing a great job taking care of the Village's finances, and thanked M. Roque for attending Council to give this report.

Moved/Seconded

**THAT** Council adopt the Draft 2023 Audit Statements as presented.

**Resolution 2024-04-111**

**CARRIED**

**3. Adoption of Minutes**

**a. March 27th, 2024, Regular Council Meeting Minutes**

*Chief Financial Officer McMaster and Administrative Assistant Hendriksen left the meeting at 5:55PM*

Moved/Seconded

**THAT** the March 27th, 2024, Regular Council Meeting Minutes be adopted as presented.

**Resolution 2024-04-112**

**CARRIED**

**4. Business Arising from the Minutes**

None

**5. Councillor Reports**

**a. Councillor Fennema**

Nothing to report.

**b. Councillor Jenkinson**

Councillor Jenkinson noted they have just returned from vacation.

**c. Councillor LePoidevin**

Nothing to report.

**d. Councillor Webb**

Nothing to report.

Moved/Seconded

**THAT** the Councillor reports be received for information.

***Resolution 2024-04-113***

**CARRIED**

**6. Accounts Payable**

- a. **Village of Fraser Lake Cheque Register from March 19th, 2024, to April 2nd, 2024 in the amount of \$69,855.55**

Council inquired about the ice time reimbursement and the costs associated with the Community Forest that are reflected in the Cheque Register. Staff noted that this reimbursement comes from unused ice time and the Village is currently engaging with regular silviculture practices within the Community Forest.

Moved/Seconded

**THAT** Village of Fraser Lake Cheque Register from March 19th, 2024, to April 2nd, 2024, for the amount of \$69,855.55 be received for information.

***Resolution 2024-04-114***

**CARRIED**

**7. Correspondence List**

- a. **Lyall D. Knott, Andrea Raso, Scot Lamb, and Cameron Fox, Barristers and Solicitors for Clark Wilson LLP regarding Municipal Code of Conduct Bylaws dated March 21st, 2024**

Moved/Seconded

**THAT** Council direct staff to review and bring back an update of the Village's Code of Conduct.

***Resolution 2024-04-115***

**CARRIED**

- b. **Sue McKortoff Mayor for the Town of Osoyoos regarding Support for Resolution dated March 22nd, 2024**

Moved/Seconded

**THAT** Council receive the correspondence for information.

***Resolution 2024-04-116***

**CARRIED**

**8. Staff Reports**

- a. **Office of the Chief Administrative Officer**

1. C.H. Foote Arena Rename Option

Staff read a letter off from the President of the Fraser Lake Historical Society. Council inquired why this report was being presented and provided insight that the name C.H. Foote Memorial Arena should

remain the same with the addition of the Village of Fraser Lake Community Centre.

Moved/Seconded

**THAT** Council approve the name of the Village of Fraser Lake Community Centre and C.H. Foote Memorial Arena.

***Resolution 2024-04-117***

**CARRIED**

2. CAO Verbal Report

Council discussed the potential of a partnership between a neighboring agreement with the District of Vanderhoof.

Moved/Seconded

**THAT** Council supports the Village of Fraser Lake's application to Northern Development Initiative Trust's Northern Healthy Communities Capacity Building grant for \$80,000.00 to support a temporary and part time Recreation Lead role.

***Resolution 2024-04-118***

**CARRIED**

Moved/Seconded

**THAT** Council supports the Village of Fraser Lake's application towards Northern Development Initiative Trust Recreation Infrastructure Grant for the amount of \$300,000.00 to support Phase 2 of the Curling Rink and Arena.

***Resolution 2024-04-119***

**CARRIED**

Moved/Seconded

**THAT** Council supports the Village of Fraser Lake's grant application for Northern Development Initiative Trust's Grant Writing Support Grant for the amount of \$8,000 to support a temporary and part time Recreation Lead role.

***Resolution 2024-04-120***

**CARRIED**

Moved/Seconded

**THAT** 259,000 be approved to be taken from the Community Forest Reserve for the Commercial Kitchen at the Community Hall.

***Resolution 2024-04-121***

**CARRIED**

Moved/Seconded

**THAT** the CAO verbal report be received for information.

***Resolution 2024-04-122***

**CARRIED**

**9. Reading List**

- a. **Jeff Weightman Acting Director, Land Use and Geospatial Unit for the B.C. Ministry of Agriculture and Food regarding A Presentation on Land Use Planning for Agriculture - Invitation dated March 22nd, 2024**
- b. **Anita Baril Branch Coordinator for the Forest Tenures Branch for the Ministry of Forests regarding Forest Act Amendments dated March 20th, 2024**
- c. **Dave Christie Regional Manager for the Ministry of jobs, Economic Development, and innovation regarding an Employer Engagement Event on April 16th, dated April 2nd, 2024**

Moved/Seconded

**THAT** the reading list items 9.1 to 9.3 be received for information.

**Resolution 2024-04-123**

**CARRIED**

**10. New Business**

Council noted the needed for warning lights on the posts sticking up adjacent to the pier as they pose a risk to boaters.

Further, Council inquired about how far along the Village is in completing silviculture liabilities.

**11. Bylaws**

None

**12. In Camera**

Council moved to In Camera at 6:35PM

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the Community Charter section 90 (1) (c) labour, and (k) negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**Resolution 2024-04-124**

**CARRIED**

**13. Rise with Report**

None

**14. Adjournment**

Council reconvened the Regular Council Meeting at 7:05PM

Moved/Seconded

**THAT** the April 10th, 2024, Regular Council Meeting be adjourned at 7:06PM.

***Resolution 2024-04-130***

**CARRIED**

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Audrey Fennema, Acting Mayor

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Ethan Fredeen, Corporate Officer