

**Minutes of the Regular Council Meeting**

**Wednesday, January 10, 2024, 5:30 pm  
210 Carrier Crescent, Fraser Lake, B.C.  
Municipal Chambers**

Members Present: Mayor S. Storey  
Councillor A. Fennema  
Councillor C. LePoidevin  
Councillor J. Jenkinson (Electronic Attendance)  
Councillor J. Webb

Staff Present: Chief Administrative Officer E. Fredeen

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**1. Adoption of the Agenda**

Moved/Seconded  
**THAT** the agenda be adopted as presented.  
**Resolution 2024-01-001**

**CARRIED**

**2. Delegations**

**3. Adoption of Minutes**

**a. Regular Council Meeting, Wednesday December 13, 2023**

Moved/Seconded  
**THAT** the minutes of the December 13, 2023, Regular Council Meeting be adopted as circulated.  
**Resolution 2024-01-002**

**CARRIED**

**4. Business Arising from the Minutes**

None.

**5. Councillor Reports**

**a. Mayor Sarrah Storey**

Welcomed the new CAO, Ethan Fredeen to the Village of Fraser Lake, and his first Council Meeting. Mayor Storey has been getting CAO Fredeen connected to the community and is looking forward to working with him.

CAO Fredeen and the Mayor connected with the contractors and the architects regarding the storage room and heating at the Curling Rink to ensure the refrigeration system remains operational during the colder climate.

On January 5<sup>th</sup>, Mayor Storey attended an Emergency Meeting with UBCM regarding the new housing act, and for the *Emergency Management and Disaster Act*. There will be more information coming out about this in an announcement anticipated to be released in February.

On January 9<sup>th</sup>, Mayor Storey met with Errol Winters from Northern Health. This meeting focused on looking into retention for clinic staff. One of the key points that came out about this was how childcare is an important aspect for getting staff to come and stay in the community.

Mayor Storey met with CAO Fredeen, and they are looking into coming up with a new Strategic Plan for the Village of Fraser Lake.

On January 9<sup>th</sup>, Mayor Storey met with Winton Global regarding the piece of property adjacent to the Public Works Yard and understanding what Council would like to do with that property. She thinks that this could be incorporated within the Official Community Plan or be formulated as part of Strategic Planning.

On January 9<sup>th</sup>, Mayor Storey and CAO Fredeen attended the Chamber of Commerce meeting. One of the things that came up at this meeting was the cardboard bin at Ace Hardware. Mayor Storey would like to look into getting a Commercial Cardboard bin in the municipality if there is interest from the businesses. She would like to see if the RDBN would be interested in facilitating this project.

- b. Councillor Fennema**  
Met with the new CAO.
- c. Councillor Jenkinson**  
Had nothing to report.
- d. Councillor LePoidevin**  
Had nothing to report.
- e. Councillor Webb**  
Had nothing to report

Moved/Seconded  
**THAT** the Councillor Reports be received.  
**Resolution 2024-01-003**

**CARRIED**

**6. Accounts Payable:**

**a. Cheque Register from December to January**

The accounting reports were presented in the amount of \$765,195.08.

Council inquired about the dewatering tubes and liners for the sewer from Cutpoint Fluid Management. Council recalled that this charge was for the supplies for the desludging occurring in this upcoming Spring. Further discussions occurred regarding:

- Replacement of equipment requested by the Fire Department; and
- Community Forest Spending; and
- Yellowhead Roads and Bridges Grader Blades.

Moved/Seconded

**THAT** the Cheque Register from December to January in the amount of \$765,195.08 be received for information.

***Resolution 2024-01-004***

**CARRIED**

**7. Correspondence List**

**a. Leigh-Anne Allen, Office Manager for Silver Birch Lodge regarding a Letter of Support dated January 2nd, 2024**

Moved/Seconded

**THAT** Council direct staff to draft a letter of support for Silver Birch Lodge in regard to their application for the Northern Health Imagine Community Grant.

***Resolution 2024-01-004***

**CARRIED**

Moved/Seconded

**THAT** the Correspondence List be received.

***Resolution 2024-01-006***

**CARRIED**

**8. Business from the CAO:**

**a. Chief Administrative Officer Verbal Update**

**1. Funding Opportunities**

CAO Fredeen had a meeting with Dave Christie, North Central Regional Manager for the Ministry of Jobs, Economic Development, and Innovation

(JEDI). In this meeting, D. Christie went over a variety of funding opportunities that are currently available through the Provincial Government. CAO Fredeen and Staff are currently looking into these opportunities.

CAO Fredeen also informed Council about the Housing Initiative Fund. The Village of Fraser Lake will receive \$154,517.00 for the purposes of supporting a variety of housing initiatives.

2. Meeting Software

CAO Fredeen has moved forward with eScribe as the new meeting software for Council Meetings. This software ensures consistent formatting of agendas, action tracking capabilities, a document center that the public can access, and encourages public engagement through easier access to delegation applications

Moved/Seconded

**THAT** the Chief Administrative Officer Verbal update be received.

**Resolution 2024-01-007**

**CARRIED**

9. Staff Reports:

a. Corporate Administration

1. Rescind and Appoint the Chief Administrative Officer / Corporate Officer

Moved/Seconded

**THAT** the appointment of Rodney Holland as Chief Administrative Officer and Corporate Officer be rescinded effective January 10<sup>th</sup>, 2024;

**AND THAT** Ethan Fredeen be appointed as the Chief Administrative Officer and Corporate Officer for the Village of Fraser Lake with all the responsibilities assigned under Sections 147 and 148 of the *Community Charter* and Chief Administrative Officer Position Establishing Bylaw no. 768, 2015.

**Resolution 2024-01-008**

**CARRIED**

**b. Finance**

1. Proposed Budget Schedule for 2024

Moved/Seconded

**THAT** Council approve the 2024 – 2028 Five Year Financial Plan schedule as presented.

***Resolution 2024-01-009***

**CARRIED**

**10. Reading List:**

- a. **Lilia Hansen, Mayor of Fort St. John, Letter to Honourable Mike Farnsworth in regard to the Increasing Criminal Activity dated November 29th, 2023**
- b. **Ciro Panessa, President & Chief Executive Officer for Northern Health, Letter in regard to the UBCM Meeting on September 21st, 2023 dated December 14th, 2023**
- c. **Jennifer Gunter, Executive Director of British Columbia Community Forest Association regarding Summary of the 2023 Indicators Report dated December 12, 2023**
- d. **Dr. Bashir Makhoul, President & Vice Chancellor for University Canada West regarding the Prospect of Collaboration**

Moved/Seconded

**THAT** the Reading List be received

***Resolution 2024-01-010***

**CARRIED**

**11. New Business:**

**a. Snow removal**

Councillor LePoidevin asked if there could be a recommendation made to Public Works to plow the snow along Langley Avenue to the Clinic and Silver Birch Lodge as one of their first locations.

**b. Crosswalk from Silver Birch Lodge to Nulki Avenue**

Councillor Webb was asked by a resident who was responsible for the crosswalk from Silver Birch Lodge to Nulki Avenue (behind the shopping center) as there is a need for crossing lights to enhance visibility.

Mayor Storey responded that this was the jurisdiction of the Ministry of Transportation.

Moved/Seconded

**THAT** Staff look into having the Ministry of Transportation address the crosswalk and lighting issue between Silver Birch Lodge and Nulki Avenue and report back to Council on their findings.

**AMENDMENT**

Moved/Seconded

**THAT** Staff review the pedestrian safety along Chowsunket Street, the crosswalk from Silver Birch Lodge and Nulki Avenue.

***Resolution 2024-01-011***

**CARRIED**

**c. Stationary Bikes at the arena**

Councillor Webb was asked by a resident about the Village installing stationary bikes behind the bleachers in the arena where the gear is stored for parents who are there to watch hockey practice.

CAO Fredeen responded that he would check in with Staff regarding this request.

Moved/Seconded

**THAT** CAO Fredeen follow up with Staff regarding the addition of stationary bikes behind the bleachers in the arena.

***Resolution 2024-01-012***

**CARRIED**

**d. Bear proof garbage can adapters**

Councillor Fennema received one of the bear-proof garbage can adapters and informed Council that it is very easy to use.

Mayor Storey responded that Public Works installed them on some of the garbage cans of Village Council and Staff to see how they worked and what the installation process would be like.

CAO Fredeen informed Council that he would like Council's input on where they should be installed first, but his recommendation would be to install them on garbage cans for those with carports first.

Moved/Seconded

**THAT** staff investigate solutions in completing installation of bear-proof garbage can adapters.

***Resolution 2024-01-013***

**CARRIED**

**e. Fraser Lake RCMP**

Councillor Fennema was asked by members of the public what is going on with the RCMP in Fraser Lake.

Mayor Storey responded that she spoke with Sergeant Semmler and while there will still be some temporary RCMP members in Fraser Lake, there is a new member starting full time.

CAO Fredeen met with Constable Kim, the newest member of the Fraser Lake RCMP, and he is very happy to be in Fraser Lake. CAO Fredeen will invite the Fraser Lake RCMP members to a meeting in February

Moved/Seconded

**THAT** the New Business be received.

***Resolution 2024-01-014***

**CARRIED**

**12. Bylaws**

**a. Fraser Lake Council Procedures Bylaw No. 784, 2017 Amending Bylaw No. 846, 2023**

Moved/Seconded

**THAT** the Fraser Lake Council Procedure Bylaw No. 784, 2017 Amending Bylaw No. 846, 2023 be given fourth and final reading.

***Resolution 2024-01-015***

**CARRIED**

**13. In Camera**

Moved/Seconded

**THAT** the meeting is closed to the public at **6:58 PM** in accordance with the Community Charter section 90 (1) (f) law enforcement and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

***Resolution 2024-01-016***

**CARRIED**

**14. Next Regular Meeting of Council**

Regular Meeting January 10, 2024, at 5:30 pm

15. **Adjourn**

Moved/Seconded  
**THAT** the January 10, 2024, Regular Meeting of Council adjourn at 7:23 PM.  
***Resolution 2024-01-022***

**CARRIED**



Sarah Storey, Mayor



Ethan Fredeen, Corporate Officer